

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
Anusandhan Bhavan, Rafi Marg , New Delhi - 110 001.

From

The Head,
International S & T Affairs Division

No : 22/IA/CSIR-DAAD /2008
Date 17.7.2008

To

**The Directors,
of All Labs/Instts. of CSIR.**

Subject : (1) Visit of CSIR Scientists to Germany under CSIR-DAAD Exchange of Scientists Program for the year 2009.
(2) Visit of German Scientists to India under CSIR-DAAD Exchange of Scientists Program for the year 2009.

Dear Sir,

Applications from eligible candidates are invited from CSIR Labs/Instts for the above listed programmes. The proformae for applications for programmes at (1) & (2) above are enclosed at Annexures I & II and Annexure III, respectively (Annexure II shall be sent later). The terms & conditions for (1) & (2) above are at Annexures IV & V, respectively.

7 copies of the typed in application for programmes at (1) & (2) above are required to be submitted.

The candidates who were shortlisted by the Committee for CSIR-DAAD Exchange Programme for the previous year and whose visit did not materialise may re-submit the applications, if the candidate is still interested in the visit. The concerned Laboratory may resubmit the proposal for the pending German visits along with their latest acceptance letters. No carry forward would be done.

Financial implications :

- 1. For visit of CSIR Scientists to Germany :** The int'l airfare will be borne by the concerned CSIR Lab/Instt and local hospitality in Germany will be provided by DAAD.
- 2. For visit of German Scientists to India :** The int'l airfare will be borne by DAAD, and local hospitality will be provided by CSIR.

Directors are requested to recommend only one candidate of their Lab/Instt for programme at (1). **Proposals submitted in the project mode with exchange visits from the two sides will be given preference.**

The last date for receiving duly completed applications is **15.9.2008**. Applications received after the last date would not be entertained. The Selection Committee for shortlisting the candidates under the CSIR-DAAD Exchange Programme will meet at CSIR Hqrs. sometime during November/December 2008. The shortlisted candidates would be able to visit Germany only when their German counterparts confirm to visit India in 2009, which would create slots for Indian visits to Germany.

Yours faithfully,

(S.C Kalra)
Deputy Secretary

CSIR – DAAD Exchange of Scientists Programme for 2009

Visit of CSIR Scientists to GermanyExchange visit in project mode Yes No

1.	Name & Designation	
2.	Laboratory	
3.	Date of Birth & Age as on 1.10.2008	
4.	Date of Joining in CSIR	
5.	Qualifications (Doctorate is a must)	
6.	Current area of research	
7.	Topic & Short write up research of proposal (Please enclose copy of proposed research proposal)	
8.	Relevance of proposed research with identified priority/thrust areas of Lab/CSIR	
9.	Name the German partner and the Univ./Instt. Reason for selecting it (e.g internationally reputed in the proposed area)	
10.	Whether placement recd. (Please enclose the letter).	
11.	Existing cooperation with the German partner.	
12.	Expected outcome of the visit and its benefit to the concerned lab/instt/CSIR. Any long term S&T Coop. envisaged?	
13.	Minimum period required for proposed work (2-3 months). Envisaged dates for the visit.	

14.	Number of Publications. Mention topic of best 5 publications. (Please enclose list).	National	International
15.	Details of Patents, if any		

Signature of candidate with date

Specific recommendations of the Director

Signature of the Director with his Stamp and Date

CSIR – DAAD Exchange of Scientists Programme for 2009

Visit of German Scientists to India

(submit separate proposal for each nomination)

1. Details of the inviting Lab/Instt.

a.	Name and address	
b.	Name of the Department	
c.	Name of the Head of the Department	

2. Details about inviting Department

a.	Number of Staff	
b.	Number of Students, if any	
c.	Nature of courses, if any	
d.	Research in progress and published work	
e.	Major equipment available	
f.	Details of recent visitor(s) from Germany. (Please enclose a separate sheet on follow up action)	

3. Details of German Scientist

a.	Name and Position(s) held by the Scientist	
b.	Full Address of the Institute of German Scientist (pl. give full mailing address alongwith telephone/fax number and email address).	

c.	Qualifications	
d.	Date of Birth and Age as on 31.10.2008	

4.	a.	Subject area in which visit of German Scientist is required. Is it falling under priority/thrust areas of CSIR?	
	b.	Reasons for choice	
	c.	Existing interactions/ collaboration with the German Scientists	

5. Details of research activity for which the German Scientist is being invited.

a.	Research activity/task to be carried out jointly	
b.	Lecture / seminar/training requirements (indicate nature and level of audience)	
c.	Consultation, advisory duties	
d.	Any other purpose	

6. Expected Benefit to the concerned lab.

7. Is written consent of the German specialist received ? (**enclose copy of correspondence**). Yes No

8. Recommendation of Director

Signature of the Inviting Scientist

Signature and Seal of the Director

CSIR-DAAD Exchange of Scientists Programme**General Terms & Conditions for visit of CSIR Scientists to Germany**

- Objective** : To enable senior scientists of CSIR to carry out specific research projects in the identified priority/thrust areas of CSIR at the German Institutions / R&D Labs / Universities of repute.
- Eligibility** : Regular scientists of CSIR holding a doctorate degree with not more than 50 years of age as on 1.10.2008. In exceptional cases age beyond 50 years can be considered only on suitable justification by the Director. All those scientists who were selected under this programme during last 4 years are not eligible to apply.
- Financial Terms** : Int'l airfare will be borne by concerned CSIR Lab/Inst and local hospitality will be borne by the DAAD.
- Duration of visit** : 2 - 3 months. At least two-third of the stay in Germany should be at one particular Institute.
- Selection procedure** : The selection of candidates under this programme is made by an Expert Selection Committee which meets at CSIR Hqrs during November every year.
- General Information** : The visits are on a reciprocal basis i.e. one CSIR Scientist shall be deputed to Germany in exchange of a visit by German Scientist. The German Scientist may be invited under the identified research project for which CSIR Scientist is proposing to visit Germany.

The Scientist shall contact their German counterpart and draft out mutually agreed research project of common interest and the time schedule of visits from the two sides. Letter to this effect from the German counterpart should be enclosed with the application. Consent of German Scientist for visit to India under the project should be enclosed. If the research activity/project needs to be continued CSIR may be approached to consider the project under bilateral cooperation of CSIR with Germany.

No visit should be planned during July and August and from mid-December to Mid January (unless specifically advised by the German host), as this is the vacation time in Germany.

The Scientists are expected to arrange their own accommodation. They are advised not to take their families along as the living allowance provided by DAAD will not be sufficient for maintaining their families.

The DAAD has no arrangement for receiving Scientists on their arrival in Germany. The DAAD and CSIR require 2 weeks & 4 weeks, respectively to process the applications of selected candidates. This should be taken into account by the Scientists while drafting their programmes with their German counterparts.

The proposal under this programme will be considered only in the Selection Committee Meeting and not thereafter

The following documents should be enclosed with the application form:

- Curriculum vitae
- List of publications
- Detailed description of joint activity/project to be undertaken
- Consent of German counterpart for jointly implementing the res. activity/project
- Acceptance letter of host indicating exact duration of stay.
- Detailed itinerary of visit, including name of the host-Professors and full address of the Institute proposed to be visited.

CSIR-DAAD Exchange of Scientists Programme**General Terms & Conditions for visit of German Scientists to India**

Objective : To enable senior Scientists of Germany to carry out specific research tasks in CSIR Institutes/Labs under jointly identified research activity / project falling under the priority/thrust areas of CSIR.

Financial Terms : Int'l airfare to & fro the host institute/upto the nearest port of the host institute will be borne by the DAAD.

The local hospitality in the form of free Guest House accommodation, Daily Allowance @ Rs 500/- per day for visits upto 25 days & Rs. 12000/- per month for long term stay will be borne by CSIR. CSIR shall provide inter-city travel from the nearest port to the host institute to the city of the host institute and for visiting one or two more CSIR institutes. **If visiting scientists desire to visit any non-CSIR Institute the entire expenditure i.e. per diem/travel/accommodation for the connected stay and travel will be provided by the inviting non-CSIR Institution.**

Duration of visit : 2 weeks to 3 months (**2 weeks / two third of the stay, which ever is more, should be spent at the CSIR host Institute**).

General information : The inviting CSIR Scientist should jointly with German Scientist identify a concrete research task in the priority/thrust areas of CSIR. Letter of German scientist accepting to work on the identified joint research activity and giving convenience for the proposed time schedule of visit should be enclosed with the application. If the research activity / project needs to be continued CSIR may be approached to consider the project under bilateral cooperation of CSIR with Germany.

Proposals for delivering lectures / seminars only will not be accepted.

The German Guest Scientist should be provided with some background information on the inviting Lab/Instt and the kind of research work being done there.

The concerned labs/institutes, after receiving the decision on nominations of the German Scientists, should finalise their visit programme in consultation with them and communicate to CSIR. The German scientist may be requested to get in touch with the DAAD office and fill up the necessary questionnaire which in turn will be sent to CSIR by DAAD. CSIR shall then issue the formal invitation letter to the German expert.

The DAAD & CSIR require 2 weeks and 4 weeks, respectively to process the applications of selected candidates. This should be taken into account by the scientists while drafting their programmes with their German counterparts.

The following documents should be enclosed with the application form:

- Curriculum vitae of German Scientist
- List of publications
- Detailed description of joint activity/project to be undertaken
- Acceptance letter of Guest German Scientist.
- Detailed itinerary of visit, including name of the CSIR/non-CSIR Institutes alongwith contact persons and full address of the Institute proposed to be visited along with their acceptance for providing visiting German scientists with necessary hospitality.

