



No.6-9(150)/2019-E.III

Dated \_\_\_\_\_ 06.08.2019

The Directors of all CSIR Laboratories/Institutes

Dear Madam/Sir,

As in the previous years, CSIR Hqrs. and its Labs/Instts. will be celebrating the CSIR Foundation Day this year, on 26<sup>th</sup> September, 2019 (Thursday). The Foundation day would also be an "Open Day" and Labs./Instts. may arrange exhibitions inviting students and public, in general, to visit the Lab/Instts. to interact with the scientists on this occasion. Events such as Essay, Quiz based on General Science, Sports events and Painting Competitions with giving away of awards/prizes to the winners on the Foundation Day may be organized alongside any other function befitting the occasion. The detailed guidelines for celebrating the CSIR Foundation Day are annexed with this letter.

You are requested to observe the Day with whole hearted vigor and dynamism and also to encourage the employees as well as their family members to participate in various events organized as a part of the celebrations.

You are also requested to kindly forward a gist of the Foundation Day celebrations along with relevant information relating to events, prize/awards etc.

Yours faithfully,

(B.K. Singh)

Deputy Secretary(CO)

Encl: as above



Detailed guidelines for the celebration of CSIR 77<sup>th</sup> Foundation Day on 26.09.2019.

1. The following awards/mementoes shall be given to the deserving categories of employees and their children by the Lab./Instt.:
  - (i) Wrist watch or any other memento with CSIR Logo befitting the occasion costing up to Rs.1500/- to Council employees who have completed 25 years of continuous service of CSIR between September, 2018 and August, 2019 and who are on CSIR rolls as on 26.09.2019(service rendered in other organizations shall not be included). In respect of canteen employees alone, regular service rendered by them in CSIR canteens before October, 1991 shall be counted for eligibility;
  - (ii) Apart from Wrist watch or any other memento with CSIR Logo mentioned above, a shawl each costing upto Rs.1750/- and a Samman Patra to those who have retired on superannuation from the Council service between September, 2018 and August, 2019. The cases of voluntary retirement after rendering 30 years of service may also be considered for mementoes;
  - (iii) Studentship @ Rs.1,500/- per month to the children of CSIR employees who have secured admission in 2019 in B.Tech or integrated M.Sc Course in IITs; Post Graduate Programme (PGP) in Management of two years' duration through Common Admission Test (CAT) in IIMs and MBBS Course in AIIMS, New Delhi and AFMC, Pune after qualifying the competitive exam;
  - (iv) One time lump sum cash award of Rs.3000/- to the children of CSIR employees securing 90% marks or above in each of minimum three science subjects in the Senior Secondary Examination (12<sup>th</sup> Class) 2019; and
  - (v) The children of CSIR employees who have secured 100% marks in any science subject in the Senior Secondary Examination (12<sup>th</sup> class) in the year 2019, will be given a onetime lump sum cash award of Rs. 2,000/-.
  - (vi) The children who qualify for both (iv) and (v) above, will be given both the cash awards separately.
2. While preparing the list of the eligible employees, it may kindly be kept in view that an employee shall not be eligible for Memento if he/she during the last five years:-
  - a) had been suspended but not exonerated; or
  - b) disciplinary proceedings had been initiated but not exonerated; or
  - c) adverse entries in ACR/APAR had been communicated but not expunged, from the date of last DPC/ assessment whichever is later.

It may kindly be noted that the conditions mentioned above in Para 2 are common to all categories of employees and are also applicable to the retirees as communicated earlier vide letter No.6-9(150)/2007-E.III dated 17<sup>th</sup> August, 2007 (copy enclosed).

3. If any employee who has completed 25 years service has already proceeded or is likely to proceed on deputation/EOL or foreign service assignments, study leave, sabbatical leave, etc.

for a continuous period of one year or more and is not likely to be present on 'CSIR Foundation Day 2019', his name may be included in the list for the year in which he will be present on the next and subsequent CSIR Foundation Day.

4. The necessary verification of documents for the purpose of award of Studentship, Cash Award, etc. will be done by the concerned Lab/Instt. However, a list of wards of the employees found eligible for award of studentship/cash awards etc. may be sent to Hqrs. for record. Further, it has been decided that Samman Patras to be awarded to the retirees on the Foundation Day be prepared at the Laboratory/Institute level. In order to maintain uniformity of the Samman Patras a copy of sample Certificate is enclosed herewith. Such Samman Patras will be signed by the Heads of the respective Labs./Instts. The list of retirees and employees who retired voluntarily during the preceding year after rendering 30 years of service may be sent to Hqrs. for record.
- (5) The expenditure listed in Para 1 is to be debited to the relevant budget heads against regular budget allocation from CSIR. The expenditure for items listed in Para 1(i) and (ii) is to be debited to the Centrally Operated Budget Head P-80-8-06-01 earmarked for the Foundation Day Celebrations. The expenditure against Para 1 (iii), (iv) and (v) is to be debited to I-Recoupment and recoupment be sought from CSIR Hqrs.



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110 001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



No.6-9(150)/2007-E-III

17<sup>th</sup> August, 2007

All Directors and Heads of CSIR Laboratories/Institutes

Dear Sir,


Kindly refer to CSIR Letter No.6-9(150)/2007-E-III regarding CSIR Foundation Day Celebrations-2007. Some of the labs. have sought clarification on some of the issues which are hereby clarified as under:

Para 3 may be read as "Studentship @ Rs.1,000/- per month to the children of CSIR employees who have secured admission for B.Tech Course in IITs; Post Graduate Programme (PGP) in Management of two years' duration through Common Admission Test (CAT) in IIMs and MBBS Course in AIIMS, New Delhi and AFMC, Pune in 2007 after qualifying the All India Test and to those who have secured admission in 2006 and subsequently for Integrated M.Sc Course in IITs through IIT-JEE" as already conveyed vide our letter dated 24th August, 2006.

In Para 4, the condition is common to all the clauses viz (i), (ii) and (iii) in respect of employees and is applicable to the retirees also.

One of the Labs has sought clarification whether the wife of deceased may be presented mementos on behalf of her husband who has superannuated on 30-4-2007 and died on 11-7-2007. It is clarified that wife/member of the family of the deceased may be considered eligible for awarding of mementos on behalf of the employee who has expired after superannuation.

Yours faithfully,

  
(Yogesh Kumar Sharma)  
Deputy Secretary (CO)



वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद्  
Council of Scientific & Industrial Research  
नई दिल्ली/New Delhi

सम्मान पत्र  
SAMMAAN PATRA

सीएसआईआर के सतहत्तखे स्थापना दिवस के अवसर पर ..... को यह सम्मान पत्र  
30 वर्ष की अर्हक सेवा पूरी करने पर परिषद् की सेवा से उनके स्वैच्छिक आधार पर सेवानिवृत्त होने पर दिया जाता है।  
सीएसआईआर के लक्ष्यों एवं उद्देश्यों की पूर्ति में उनका योगदान सराहनीय रहा है।

ON THE OCCASION OF 77<sup>TH</sup> FOUNDATION DAY OF CSIR, THIS SAMMAAN PATRA IS PRESENTED TO  
..... ON HIS/HER VOLUNTARY RETIREMENT FROM THE  
COUNCIL SERVICE AFTER COMPLETION OF 30 YEARS OF QUALIFYING SERVICE.  
HIS/HER CONTRIBUTION TO THE GOALS AND OBJECTIVES OF CSIR IS APPRECIATED.

स्थान /Place

26 सितम्बर /September, 2019

निदेशक  
Director





वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद्  
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ON THE OCCASION OF 77<sup>TH</sup> FOUNDATION DAY OF CSIR, THIS SAMMAAN PATRA IS PRESENTED TO  
..... ON HIS/HER RETIREMENT FROM THE COUNCIL SERVICE  
ON ATTAINING SUPERANNUATION.

HIS/HER CONTRIBUTION TO THE GOALS AND OBJECTIVES OF CSIR IS APPRECIATED.

स्थान /Place

26 सितम्बर /September, 2019

निदेशक

Director