



सा./No.: 5-1(645)/2019-PD

दिनांक/Dated: 05.08.2019

प्रेषक / From: संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

सेवा में / To : The Directors / Heads of all  
National Labs./Instts. of CSIR  
Hqrs./Complex/Centres/Units

**विषय/Sub :** Furnishing data for Cadre Review of Isolated staff -reg

महोदय/Sir / महोदया/Madam,

It has been decided in a meeting to collect following details of Isolated category of posts before taking any considered view in the matter by the committee constituted by the DG,CSIR for Restructuring and Review of Isolated cadres of CSIR :

Name of the Lab/Instt. :												
Details of Isolated Staff												
Sl. No.	Name of the Post	Sanctioned Strength	Men-in Position	Name of incumbent		DOB (DD/MM/YY)	Date of Appointment (DD/MM/YY)	Detail of Promotion (DD/MM/YY)			Date of Superannuation (DD/MM/YY)	Detail of ACP / MACP provided if any.
								1st	2nd	3rd		
1.				(i)								
				(ii)								
2.				(i)								
				(ii)								
3.				(i)								
				(ii)								

In order to take a holistic view, the Committee has also desired to:

1. Obtain feedback/suggestions from Isolates category of staff/recognized service associations of CSIR and JCM through respective Director of the Lab./Instts.
2. Identify the areas / services / posts to be phased out or outsourced.
3. Requirement of additional posts, if any with proper functional justification.

It is,therefore,requested that the above requisite information under the signature of AO/COA of the concerned Lab./Instts may be provided to the undersigned latest by **20.08.2019**. The requisite information may also be sent through an e-mail in .doc format to santoshk@csir.res.in.

भवदीय/Yours faithfully

  
05.08.19

(संतोष कुमार/Santosh Kumar)  
अनुभाग अधिकारी/Section Officer  
(नीति प्रभाग/Policy Div)

प्रतिलिपि/Copy to:

- 1) Head, IT Division with the request to make this OM available on the website & Policy Repository.
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