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COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110001

संख्या

No.

15-8(132)/2019-Vig.

प्रेषक

From

मुख्य सतर्कता अधिकारी

Chief Vigilance Officer

To

Dated: - 3) Oct, 2019

The Directors/Heads of all National Laboratories/Institutes and Units of CSIR.

Sub: - Constitution of a Committee to review the orders of suspension in the Laboratory/
Institute- timely forwardal of the recommendations of the Review committee reg.

Sir/Madam

I am directed to invite a reference to DoPT OM no. 11012/4/2003-Estr. (A) dated 07.01.2004 and instructions on the same issued by CSIR circular letter No. 15-13(51)/2004-Vig. Dated 07.01.2005 wherein all Heads/Directors of CSIR Laboratory/Institute were directed for timely forwardal of the recommendation of the Review Committee to this Office.

Recently some of the Laboratories/Institutes have forwarded the recommendations at the lag-end of the suspension period for review as a result the action/approval of the Competent Authority could not be taken on time. In order to preclude the lapse of the suspension period due to the eleventh hour processing of such recommendations at this end, it is emphasized in furtherance to this office letter No. 15-1(60)/81-Vig dated 23.12.2004 on the subject, that the review of suspension case must be initiated at the Laboratory/Institute, in such a manner that the recommendation of the Review Committee comprising also the Disciplinary Authority reaches CSIR Hqrs. at least 20 days before the last date of the suspension period slated for review. The timely receipt of recommendation at this end would enable its consideration by the Competent Authority, the Director-General, CSIR.

If the recommendation of the Review Committee is received belatedly or at the eleventh hours in CSIR Hqrs. the onus for the resultant delay and elapse of the last date shall rest with the concerned Laboratory/Institute. The Director in his capacity as the Disciplinary Authority and the COA/AO in his capacity as the Vigilance Officer of the Laboratory/Institute are, therefore, requested to ensure that recommendations are sent to CSIR by the stipulated time.

Further it has also been directed that the Review Committee should be constituted as per the instruction of GOI No. 11012/4/2003-Estt (A) dated 07th January, 2004. These instructions should be scrupulously followed while constituting review Committee, etc.

The above instructions may kindly be brought to the notice of all concerned for information and strict compliance.

Yours faithfully,



Chief Vigilance Officer

Copy to: -

1. US to Director General, CSIR
2. PS to Joint Secretary (Admn.)
3. Sr. DS/DS/US/Sr. COA/COA/AO of all CSIR, Labs. /Instt and Units.
4. Head, IT Division with the request to upload this letter on the CSIR website.
5. Office Copy