

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH  
ANSUSNDHAN BHAWAN, 2, RAFI MARG, NEW DELHI-1.

No: 6-1(145)/2016-E-III

Dated: 30<sup>th</sup> June, 2020

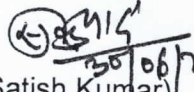
OFFICE MEMORANDUM

Subject: Delegation of routine Administrative and Financial Powers to Heads/In-Charge of  
Units and Divisions of CSIR-Hq.

Power was delegated to all Heads/In-charge of Units and Divisions under the Refreshment Head upto the limit of Rs. 6,000/- per annum, vide this office OM of even number dated 15.11.2019.

Now, it has been brought to the notice to the Competent Authority, the power delegated under the above Refreshment Head is not sufficient and requires enhancement. In view of the above, it is requested to all the Heads/In-charge of Units and Division of CSIR-Hq. to give an estimated amount required by them under the Refreshment Head and provide the details of the actual expenditure incurred by them under the above head, during the last five years.

The above information may please be given to Section Officer (E-III Section), latest by 15<sup>th</sup> July, 2020 for further processing in the matter.

  
(Satish Kumar)  
Section Officer

To

All Heads/In-charge of Units and Divisions of CSIR-HQ.

Head - IT for CSIR website