

DOCUMENTS REQUIRED TO SUPPORT APPLICATION FOR A RESEARCH FELLOWSHIP OF THE GERMAN ACADEMIC EXCHANGE SERVICE

DOCUMENTS HAVE TO BE ARRANGED IN THE ORDER LISTED BELOW !

- **2** application forms with a passport-size photograph attached to each form. Please ensure that you have signed both forms before sending them to us
- **2** copies of the "**Certificate of Study Leave**" from their university / institute
- **2** copies of correspondence with German professor regarding placement (if candidate has more than one confirmed placement, preference should be indicated – 1st priority, 2nd priority, etc.)
- **2** typed copies of detailed and precise description of research proposal, as well as information on any previous study or research project of particular relevance to decision of award
- **2** references from senior academics from the applicant's field of study/research on the attached proforma; they should contain information on the applicant's academic abilities, etc. The referee's title and academic status should be **clearly** indicated in this (with official rubber-stamp). These should be **CONFIDENTIAL (in sealed envelopes) and should be recent-dated**
- **2** typed copies of full curriculum-vitae (bio-data)
- **2** typed copies of list of academic publications, if any
1 set of available reprints, if any
- **2** copies of all academic certificates and mark-sheets (all copies must be attested; attested English translation, if the originals are in Hindi; PHOTOCOPIES MUST ALSO BE ATTESTED ! Attestation can be done by a gazetted Government officer).

!!IMPORTANT!:

PLEASE USE A4 SIZE PAPER ONLY FOR THE ENCLOSURES ! (*Should not be larger than the Application Forms!*)

Documents/papers should not be stapled together!