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संख्या

No

प्रेषक 15-1(155)/2020-Vig.

From

मुख्य सतर्कता अधिकारी  
Chief Vigilance Officer

To

Speed Post/ By Hand

Dated : 07.04.2021

The Directors/Heads of all National Labs/ Instt of CSIR

Sub : Scrutiny of Annual Property Returns – Reg.

Madam/ Sir,

I am to state that it has been observed that during the scrutiny of the Annual Property Returns furnished by the concerned officers, the due procedures as prescribed under Rule 18 of CCS Conduct Rules are not being followed for taking the prior intimation of the acquired or disposed property on record and the requisite vital information related to detail of the property, source of the funding, related documents etc., are not being intimated by the concerned officers.

This situation becomes more serious when the concerned administrative officials also do not take cognizance on the incomplete information furnished by the officials concerned. Therefore, the concerned administrative officials do not discharge their duty with due diligence in this regard as prescribed under Rule 18 of CCS Conduct Rule.

Further, it is being noticed that the prior intimation for acquiring or disposing property furnished by the Directors/ Sr. vigilance functionaries under Rule 18 of CCS Conduct Rules are not sent to CSIR Hqrs. for taking the record of the said information by the prescribed Authority i.e. DG, CSIR. As per the CSIR Circular No. 4/33/85-O&M dated 20.07.2012, the cases of acquisition/ disposal of movable/ immovable property by the Director and Sr. COA/COA/ and AO (where Sr. COA/COA is not posted) will be referred to CSIR for the acceptance of the intimation under rule 18 of CCS (Conduct) Rules, 1964.

It is important to mention that scrutiny of the Annual Property Return is a major tool of preventive vigilance to check whether the officials concerned is involved in corrupt practices for acquiring the property disproportionate to his known source of income.

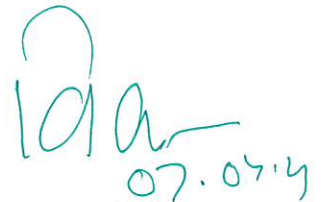
In view of above and as a measure for system improvement, the following is to be complied :

- 1) The Vigilance Officers of the Lab/Instt. are once again instructed to take prompt action on the information furnished for acquired or disposed property under Rule 18 in

compliance of CSIR letter dated 19.04.1982, 19.03.1990 & 20.07.2012 upto the level of Scientist 'G' in future.

- 2) The intimation given by Directors & Senior most vigilance functionary must be sent to CSIR Hqrs. in compliance of above mentioned CSIR Circular dated 20.07.2012 for taking the aforesaid intimation on record by the prescribed Authority under Rule 18 of CCS Conduct Rule.

This issues with the approval of DG, CSIR.



Lt. Co. Vikram Singh Rana  
(Chief Vigilance Officer)