

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
ANUSANDHAN BHAVAN, RAFI MARG, NEW DELHI-110001.

No.8-3(11)/2017-Gen/Med.

Date:05.08.2021

OFFICE MEMORANDUM

Sub: - Cashless Medical facility to the employees and pensioners of CSIR Hqrs. and its Delhi-NCR situated Establishments / Laboratories / Institutes regarding signing of MOAs with CGHS empanelled hospitals

It is brought to the notice of all concerned that CSIR Hqrs has signed MoA with the CGHS empanelled hospital as per the detail given below for extending facility of indoor cashless treatment to the serving employees and pensioners of its all Delhi and NCR based establishments from the effective date of MoA:-

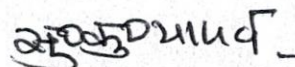
| S. No. | Name of Hospital | Date of MoA |
|--------|--|-------------|
| 1. | Aakash Health Care, Hospital Plot, Rd Number 201, Dwarka Sector-3, New Delhi- 110075 | 04.08.2021 |

The serving staff and pensioner of Delhi based laboratories/institutes of CSIR and their dependent family members may also now take indoor treatment on credit basis at above mentioned hospital/institute.

Except in the case of emergency, permission letter for extending credit facility have to be issued by the laboratories/institutes to the concerned hospital/institute in each case. In the case of emergency (duly certified by the treating doctor), no such credit letter would be required.

The hospital/institute concerned will submit bill/reimbursement claims alongwith claim forms (either signed by the employee/pensioner/family pensioner or their thumb impression) directly to the concerned laboratory/institute of CSIR.

Delhi based laboratories/ Institutes of CSIR will ensure that bills/reimbursement claims of above hospital/institute cleared within the time as stipulated under Memorandum of Agreements (MoA) signed by CSIR Headquarters.


(S. K. Yadav)
UNDER SECRETARY

Copy to:

1. Above mentioned CGHS empanelled hospital for information alongwith list of Delhi based laboratories of CSIR with the request to submit reimbursement claims/bills to Delhi / NCR based laboratory/institute concerned directly.
2. Director, National Physical Laboratory (CSIR-NPL), Dr K. S. Krishnan Marg, New Delhi – 110012; for information alongwith copy of MoA signed by CSIR Headquarters with above mentioned CGHS empanelled hospital / institute and with the kind request to bring the above OM into the notice of all concerned.
3. Director, CSIR-NIScPR, Dr. K. S. Krishnan Marg, New Delhi – 110012; for information alongwith copy of MoA signed by CSIR Headquarters with above mentioned CGHS empanelled hospital / institute and with the kind request to bring the above OM into the notice of all concerned.
4. Director, Institute of Genomics and Integrative Biology (CSIR-IGIB), North Campus, Maill Road, Delhi – 110007; for information alongwith copies of MoAs signed by CSIR Headquarters with above mentioned CGHS empanelled hospital/ institute and with the kind request to bring the above OM into the notice of all concerned.
5. Director, Central Road Research Institute (CSIR-CRRI), Delhi-Mathura Road, P.O. CRRI, New Delhi – 110025; for information alongwith copy of MoA signed by CSIR Headquarters with above mentioned CGHS empanelled hospital / institute and with the kind request to bring the above OM into the notice of all concerned.
6. Head, CSIR – Human Resource Development Group (CSIR-HRDG), CSIR Complex, Library Avenue, Pusa, New Delhi – 110012; for information alongwith copy of MoA signed by CSIR Headquarters with above mentioned CGHS empanelled hospital/ institute and with the kind request to bring the above OM into the notice of all concerned.
7. Head, Human Resource Development Centre (CSIR-HRDC) Sector-19, Central Government Enclave, Kamla Nehru Nagar, Ghaziabad-201002 (UP); for information alongwith copy of MoA signed by CSIR Headquarters with above mentioned CGHS empanelled hospital / institute and with the kind request to bring the above OM into the notice of all concerned.
8. Office of DG, CSIR
9. Office of JS (A), CSIR
10. Office of FA, CSIR
11. Office of CVO, CSIR
12. Office of LA, CSIR
13. Sr. Dy. Secretary (CO)
14. F&AO (Cash)
15. F&AO (Audit)
- ✓ 16. Head, IT Division: with the request to make this circular available on CSIR website
17. Notice Board(s) of CSIR Hqrs., IPU, CSIR – HRDG
18. Office Copy



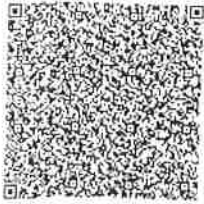
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वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन, 2, राफ़ी मार्ग, नई दिल्ली-110001
Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001

Jyoti Mishra
Dr. JYOTI MISHRA
Medical Superintendent
Aakash Healthcare
Super Speciality Hospital
Hospital Plot, Road No. 201, Sector-3,
Okhla, New Delhi-110075

B. K. Singh
बी. के. सिंह/B. K. SINGH
वरिष्ठ/ज्य सचिव (के. का.)/Sr. Deputy Secretary (CO)
वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
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Property Description : Not Applicable
Consideration Price (Rs.) : 0
(Zero)
First Party : COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
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Stamp Duty Paid By : COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
Stamp Duty Amount(Rs.) : 100
(One Hundred only)



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Dr. JYOTI MISHRA
Medical Superintendent
Aakash Healthcare
Super Speciality Hospital
Hospital Plot, Road No. 201, Sector-3,
Anusandhan Bhawan, New Delhi-110075

बी. के. सिंह/B. K. SINGH
युनिट उप सचिव (कें. का.)/Sr. Deputy Secretary (CO)
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दीपाजन मोइत्रा / Dipanjan Moitra
वित्त एवं लेखाधिकारी / Finance & Accounts
वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
Council of Scientific & Industrial Research
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3. In case of any discrepancy please inform the Competent Authority.

MEMORANDUM OF AGREEMENT FOR EMPANELMENT OF HOSPITALS WITH CSIR FOR PROVIDING CASHLESS INDOOR TREATMENT

This Agreement entered into at Delhi on 4th day of August two thousand twenty one BETWEEN Council of Scientific and Industrial Research, an autonomous Organization under Ministry of Science & Technology and having its Headquarters at 2, Anusandhan Bhawan, Rafi Marg, New Delhi-110 001 and represented by Sh. B. K. Singh, Sr. Deputy Secretary (Central Office) and hereinafter referred to as 'CSIR', which expression shall unless repugnant to the context mean and include its successors and assignees of the ONE PART AND Aakash Healthcare (Hospital), having its principal office at Sector-3, Dwarka, ND-75 (Address), hereinafter referred to as 'Hospital' which expression shall unless it be repugnant to the context meaning thereof be deemed to mean and include its successors and assignees of the OTHER PART.

WHEREAS CSIR is desirous of providing Credit facility for Indoor medical treatment to the employees of its Delhi based Labs. / Instts. (list enclosed) on roll and their dependent family members, pensioners and family pensioners and their dependents from the hospital that is engaged in providing medical facilities and expertise as approved by CGHS.

NOW THIS AGREEMENT WITNESSETH THAT

0.1 Definitions

'Medical benefits' – means the hospitalization relating to the ailments as notified/amended by Ministry of Health & Family Welfare Department of Health & Family Welfare under CGHS, (Delhi) for that Hospital taken by the CSIR employees and their dependent family members, pensioners and family pensioners and their dependents.

'Members' – Employees on roll and their dependent family members, pensioners and family pensioners and their dependents of CSIR Hqrs, CSIR Complex and Delhi, based other CSIR Labs./ Instts as per the enclosed list who are eligible for the benefits of this Scheme.



DR. JYOTI MISHRA
Medical Superintendent
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वरिष्ठ उप सचिव (के. ऑ.) / Sr. Deputy Secretary (CO)
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Council of Scientific & Industrial Research
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Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001

दीपान्जल मोहता / Dipanjan Mohtra
वित्त एवं लेखा विभाग / Finance & Accounts Office
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(Note: CSIR has already been getting the medical facilities from CGHS, for which CGHS has issued cards to its employees, their dependent family members, pensioners and family pensioners and their dependents. Apart from this, the pensioners of various Labs/Instts of CSIR situated in stations other than Delhi and NCR and who have settled in Delhi subsequent to their retirement, are also entitled for taking indoor treatment from the CGHS approved hospitals at par with the other serving/retired employees)

0.2 OBJECT

CSIR has approached the provider Hospital to extend indoor treatment and medical facilities on credit basis to the employees/member(s) and the provider hospital has agreed for the same on the terms and conditions hereinafter stipulated.

0.3 PERIOD

This Agreement shall be in force till such time the hospital continues to be recognized by CGHS. However, it is made clear that the patients should not be admitted on CSIR account after expiry of the empanelment of hospital with CGHS except in case the treatment is started before the date of expiry of empanelment. For admitting emergency cases after the expiry of the empanelment of Hospital with CGHS the CSIR patients may be admitted on CSIR account only after obtaining specific approval of the competent authority for the same. In case of any violation of this clause, CSIR shall not in any case be responsible to settle such claims.


0.4 EXTENT OF COVERAGE

- I. The Provider Hospital shall extend cashless inpatient hospitalization for **General and/or Specialized Purposes as notified/amended by Ministry of Health & Family Welfare Department of Health & Family Welfare under CGHS, (Delhi) for that Hospital** to the members under this MoA and claims will be settled directly by Delhi-NCR based CSIR offices (as per the enclosed list) respective Lab. /Instt., as the case may be.



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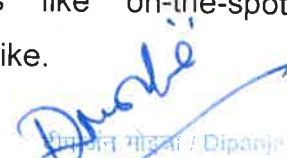
- II. The Hospital will charge CGHS rates for IPD and OPD treatment including diagnostics as notified by CGHS from time to time.
- III. As per existing policy, in the absence of CGHS Dispensary / Wellness Centre in the respective area of Delhi and NCR, the referral of Authorized Medical Attendants, will have to be honoured by the hospital.
- IV. The Hospital will extend the services of their lab for diagnostic tests (OPD) to all members on cash down basis on advice of CGHS Wellness Centre/Dispensaries and/or AMAs authorized by CSIR and its Delhi / NCR based offices in different areas.
- V. The claim bill alongwith first admission report, original cash memos and discharge summary report be submitted by the Hospital to the Concerned Office within 15 days of discharge of the patient. The bills submitted should contain the CGHS Code/Hospital Code, Pan number and bank details applicable against each procedure charged to facilitate processing of the bill at the earliest.
- VI. For the 'out patient treatment (OPD treatment / consultation / tests)' the beneficiaries shall take such treatment on the CGHS rates on cash basis and CSIR shall not be responsible for any such medical expenditure on this account under 'Direct Payment System'.
- VII. The Provider Hospital shall ensure that each time a member/ dependent avails service envisaged in this MoA, the expenses are regulated strictly with reference to his/her entitlement for Private/Semi Private/General Wards as indicated in their CGHS cards.
- VIII. The Hospital shall ensure that the benefits are made available to the member strictly as per terms of this MoA and no benefit outside the terms of this Agreement shall be allowed without prior approval unless the same is essential for the recovery of members.

0.5 OBLIGATIONS OF PROVIDER HOSPITAL

- i. The Provider Hospital shall ensure that all beneficiaries are admitted and treated in the Hospital on priority basis. Priority basis in this context means making available to the beneficiaries, services like on-the-spot admission/treatment, beds on an urgent basis and the like.



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 Super Speciality Hospital
 Hospital Plot, Road No. 201, Sector-3,
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- ii. The Provider Hospital shall ensure that best and timely medical treatment/medical facility is extended to the beneficiaries and provide best of services to them at all times.
- iii. The Provider Hospital shall also arrange to obtain medicines, injections, disposables as prescribed by the Doctors from authorized chemists, druggists. The payment towards Ambulance services shall be made as per CGHS guidelines.
- iv. The Provider Hospital agrees not to take any cash deposit or any deposit of any kind or advance from beneficiaries who is/are to be given indoor treatment by the Hospital and shall strictly adhere to the understanding.
- v. The Hospital shall strictly adhere to the agreed 'Standard Operation Procedure' as defined under **CGHS Guidelines modified from time to time** and be bound by the same.
- vi. The Provider Hospital shall not charge separate charges on account of Nursing, interest free security deposit, diet charges, Cooler/ Heater charges (including electricity charges) which are included in the package rate for various procedures prescribed and approved by CGHS.
- vii. The Provider Hospital shall admit the patient possessing the CGHS Card/Authorization letter; valid permission of the competent authority and Photo Identity Card issued by the respective Authority of CSIR's Delhi / NCR based offices
- viii. Except in the case of emergency, permission letter for extending credit facility have to be issued by the laboratories/institutes to the concerned hospital/institute in each case. In the case of emergency (duly certified by the treating doctor), no such credit letter would be required.
- ix. Without Photo Identity Card/Authorization letter issued by competent authority, patients should not be admitted except in case of extreme emergency/road accident. In such cases, patient will submit the copy of the Photo Identity Card/Authorization letter, as applicable before discharge. In case of non production of valid Photo Identity Card/Authorization letter, the responsibility of payment will be of the patient/beneficiary or their dependents, as the case may be.


Dr. JYOTI MISHRA
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वित्त प्रशासक / Finance & Accounts Officer
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- x. The provider should not admit any patient as a matter of routine on the basis of reference received from Wellness Centre of CGHS or AMA unless the Hospital is convinced that the patient actually requires admission and whatever initial tests are required before admission, the same should first be got done in OPD and patient should be admitted only wherever required.
- xi. Before the final discharge of the patient, the discharge summary certificate, documents and necessary bill will be authenticated by the patient/escort's signature.
- xii. In case the entitled accommodation is not available at the time of admission, the patient will be admitted to lower category of accommodation. But if patient is provided higher category accommodation at his/ her own request, the differential amount will be borne by the beneficiary.

0.6 OBLIGATIONS OF THE CSIR AND ITS DELHI-NCR based Offices / Instts. viz CSIR-CRRI, CSIR-IGIB, CSIR- NIScPR, CSIR-NPL, CSIR-HRDG and CSIR-HRDC Ghaziabad

CSIR HQrs and its Delhi based Labs. / Instts. (Annx I) shall ensure settlement of all bills raised by the provider within 30 working days, after the submission of the bills. However, in the event of any query / doubt the above limit of 30 days may extend.

0.7 GENERAL

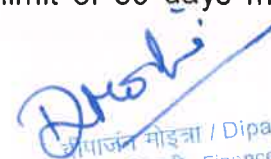
- i. CSIR or its Delhi / NCR based offices shall not be responsible/ liable in any manner whatsoever on account of negligence on the part of provider Hospital or their doctors/ consultants while giving treatment to patient.
- ii. Any deviation/ modification of this Agreement by the parties shall be effected with the written consent of both the parties.

0.8 TERMINATION

The MoA can be terminated by either party by giving 30 (thirty) days notice without assigning any reason for which the hospital/CSIR will have no claim for any compensation/damage whatsoever on this account from the Hospital/CSIR. 5.


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 Speciality Hospital
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 Council of Scientific & Industrial Research
 अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110002

CSIR will have the right to terminate this Agreement, if the provider Hospital violates any of the terms and conditions of the Agreement without any prejudice to any other rights that the CSIR may have under the 'Law'. In case of termination, either by CSIR or Hospital, the Hospital shall ensure that all admitted patients undergoing treatment at the time of

termination are treated completely and discharged and CSIR will be liable to make payment in respect of all such patients even after termination of contract.

LAW GOVERNING THE AGREEMENT AND DISPUTE RESOLUTION:

The Agreement will be governed by the laws of India in force. Any dispute arising out of this agreement will be settled in the Court of Law by competent jurisdiction. The Courts in **Delhi** shall have exclusive jurisdiction to adjudicate the disputes arising under the Agreement.

IN WITNESS WHEREOF the parties hereto have signed this on the day, month and year first hereinabove written in the presence of:

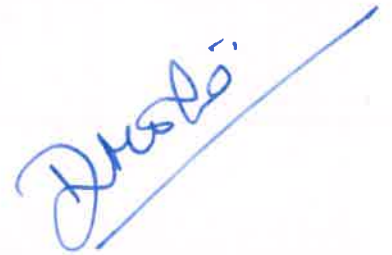


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COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH X

WITNESSES:


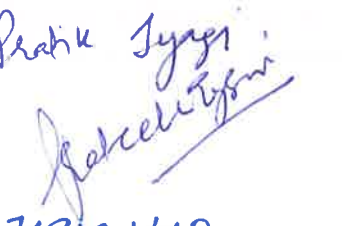
1. प्रभा जोशी
A.S.O. CSIR HARS.
2. Sadhana
A.S.O. CSIR HARS.



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PROVIDER HOSPITAL

WITNESSES:

1. SAURABH RANON 8860362200

2. Dr. Pratik Tyagi
Aakash Healthcare

9871912140

Dr. JYOTI MISHRA
Medical Superintendent
Aakash Healthcare
Super Speciality Hospital
Hospital Plot, Road No. 201, Sector-3,
Gurgaon, New Delhi-110075

(Annexure – I)

List of CSIR and Delhi based Offices

| Sl. No. | Address |
|---------|--|
| 1. | Council of Scientific & Industrial Research (CSIR), Anusandhan Bhawan, Rafi Marg, New Delhi-110001 |
| 2. | CSIR-Central Road Research Institute, (CRR) Delhi-Mathura Road, P.O. CRR New Delhi-110025 |
| 3. | CSIR-Institute of Genomics and Integrative Biology, (IGIB) 1. North Campus, Mall Road, Delhi-110007 / South Campus, Mathura Road (Near Sukdev Vihar Depot), New Delhi-110020 |
| 4. | CSIR- NIScPR Dr. K. S. Krishnan Marg New Delhi-110012 |
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