

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
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No. 3-3(b)/2021-E.I

Dated 10.12.2021

From

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

To

The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

Sub: Meeting of Departmental Promotion Committees (DPCs) for consideration for promotion to Group 'A' Common Cadre posts for vacancy year 2021 – reg.

Sir/Madam,

I am directed to state that the Departmental Promotional Committee (DPC) meetings to consider promotion of Common Cadre Officers to Group 'A' positions have been fixed from 21.12.2021 to 24.12.2021 at CSIR Hqrs vide CSIR web notification no. 3-3(b)/2021-E.I dated 08.12.2021.

In this connection, it is stated that due to Covid-19 pandemic scenario, DG, CSIR has approved to conduct the interview of the candidates through virtual mode only i.e. through Video-conferencing considering availability of state-of-the-art pan CSIR connectivity.

To accomplish this time bound exercise through virtual mode, your personal attention and co-operation is solicited. You are, therefore, requested to kindly arrange for the following :-

- Nominate a senior Common Cadre officer, who is not the candidate for interview, in these DPC meetings, to co-ordinate the meeting with CSIR Hqrs. Kindly send his/her contact details, mobile number and email ID. The nominated officer shall not proceed on leave or tour during online Interview period i.e. from 21.12.2021 to 24.12.2021.
- Kindly make available the VC facilities of your laboratory on the date(s) of Interview, in respect of CCOs of your laboratory/Institute/Unit/Centre, from 09.30 AM onwards till late evening. List of CCOs to be interviewed and schedule of meeting is available on CSIR website.
- Kindly send contact details, mobile number and email ID of IT personnel, who is looking after the VC facilities, in your lab./Instt./Unit/Centre, so that the person entrusted with coordinating the Interviews at CSIR Hqrs. can co-ordinate with him/her. Suitable instructions may also be given to the concerned IT personnel for co-operation for smooth conduct of Interviews. The nominated IT personal shall not proceed on leave or tour during Interview period i.e. from 21.12.2021 to 24.12.2021.

You are requested to send these information through email to email ID pankaj@csir.res.in latest by 14.12.2021.

Yours faithfully,

(L. S. Negi)
Sr. Deputy Secretary