

**CSIR-NATIONAL ENVIRONMENTAL ENGINEERING RESEARCH INSTITUTE
NEHRU MARG, NAGPUR 440 020**

No.2-12/1/2021-COA

June 10, 2021

OFFICE MEMORANDUM

Sub: Reconstitution of various Departmental Committees and other functionaries of CSIR-NEERI, Nagpur

In supersession of the earlier Office Memorandums on the above-cited subject, the Director, CSIR-NEERI based on recommendations of Group Of Scientists (GoS) has been pleased to approve the reconstitution of the various Departmental Committees as under:-

Sl. No.	Name of the Committee and its Members	Functions of the Committee	
1.	AcSIR Committee/Board	<ul style="list-style-type: none"> To fulfill the mission of AcSIR to create the highest quality personnel with trans-disciplinary knowledge, aiming to provide scientific and academic leaders for the future who will shape scientific thoughts in academic institutions and the industries. To substantially increase the number of researchers in integrative and interdisciplinary areas of science and engineering with a focus on research and imparting instructions in areas not commonly taught in regular academic universities across India, by disseminating advanced knowledge in science and technology and by providing teaching and research opportunities in frontier areas. To address all the complaints, desired changes and grievances related to AcSIR. The committee must meet at least twice a year and submit MoM to the Director's Office. 	
	Dr. A.N. Vaidya, Chief Scientist		Chairman
	Dr. R.A. Sohony, Sr. Principal Scientist		Co-Chairman
	Dr. Sukdeb Pal, Principal Scientist		Member
	Dr. Rita Dhodapkar, Prin. Tech. Officer & Science Secretary		Member
	Dr. (Mrs.) Asifa Qureshi, Principal Scientist		Member
	Dr. R.J. Krupadam, Sr. Principal Scientist , AcSIR Coordinator		Convener
2.	Agreement / MOU Scrutiny	<ul style="list-style-type: none"> To scrutinize proposed Agreements/ MOUs to be signed with the sponsors of various Consultancy/ Grant-in-Aid projects as per the CSIR Model Agreements / CSIR Guidelines and submit its recommendations for consideration of the Director, NEERI. BDG, as Convener to communicate with CSIR regarding Security & Sensitivity Clearance, wherever required. To develop SOPs for MoU, NDA, Project Specific Agreements and academic collaborations & cooperations and review every year in March. <p>[Project-specific Agreements will be signed by the concerned Head of Division/Regional Center and MOUs will be signed by Sci. & Head, BDG]</p>	
	Er. (Mrs.) Padma Rao, Chief Scientist		Chairperson
	Head, BDG		Member
	Dr. Parikshit Verma, Sr. Principal Scientist		Alternate Chairman/Member
	Dr. Amit Bansawal, Sr. Principal Scientist		Member
	Concerned Scientist / HOD		Member
	Er. Shilpa Kumari, Scientist		Member
	Er. S. J. Dabe, Principal Scientist		Convener
3.	Investment Committee	<p>To review compliances on CSIR-funded projects, revenue, expenditure under Plan and Non-Plan budget monthly and suggesting measures for compliances</p>	
	Dr. P. K. Labhasetwar, Chief Scientist		Chairman
	Dr. R.J. Krupadam, Sr. Principal Scientist		Co-Chairman
	Head, PMPD		Member



10.	Intellectual Property Rights (IPR) Screening and Technology Transfer Committee		<ul style="list-style-type: none"> To screen patent applications/ specifications for the disclosure and submit their recommendations to Director, NEERI for approval. To identify and evaluate technologies of the Institute for transfer To work out modalities and to decide conditions in terms of cost and licensing agreement To identify/screen the firms for genuineness to whom technology is to be transferred IPR Coordinator will look after the work relating to IPR and handle issues relating to filing of Patents etc. [He will be the IPR Co-ordinator for NEERI as well as for interacting with outside agencies.]
	Dr. A.N. Vaidya, Chief Scientist	Chairman	
	Dr(Mrs) Sadhana Rayalu, Chief Scientist	Alternate Chairperson	
	Head, PMP Division	IPR Coordinator	
	Dr. Nitin Labhasetwar, Chief Scientist	Member	
	Dr. Parikshit Verma Sr. Princ. Sci.	Member	
	Er. (Mrs.) Padma Rao, Chief Scientist	Member	
	Er. Sushant Wath, Principal Scientist	Member	
	Inventor/ Concerned Scientist	Member	
Head, BDG	Convener		
11.	Medical Committee		<ul style="list-style-type: none"> To consider cases requiring relaxation of CS(MA) Rules,1944 where treatment has been undertaken under emergent circumstances. To recommend engagement of part-time Doctors/ Pathologist, Part-Time Specialists, recognition of hospitals etc.
	Dr. K. Krisnamurthi , Chief Scientist	Chairman	
	Dr. (Mrs.)Saravana Devi, Chief Scientist	Member	
	Dr, Sangeeta Goel, Principal Scientist	Member	
	Er. P. Manekar, Sr. principal Scientist	Member	
	Dr. Pravin Naoghare, Sr. Scientist	Member	
	Dr. (Mrs.) S. A. Paranjape, C.M.O.	Member	
	AO	Member	
	FAO	Member	
SO General Section	Convener		
12.	Standing Publication, Ethics and Scientific Vigilance Committee (SEC)		<p>TOR of the SEC</p> <ul style="list-style-type: none"> Committee shall regularly conduct training/seminars on Good Laboratory Practice & Publications Shall make mandatory implementation of communication numbers at the time of publications after obtaining approval from Competent Authority Shall check similarity index and plagiarism of all publications Shall ensure that scientific audit of all publications is done Shall advise and guide Director on all matters pertaining to misconduct in scientific and research ethics Shall respond to any external parties (on behalf of CSIR) for compliance with ethical standards in respect of research projects undertaken by the staff On an entirely voluntary basis, researchers may seek the inputs of this committee for consultation on ethical aspects of their research Shall work on any other matter as assigned by the Director <p>TOR for Publication and KRC Matters</p> <ul style="list-style-type: none"> To recommend the purchase of books and journals for NEERI HQrs/ZLs.
	Dr. (Mrs.) Saravana Devi, Chief Scientist	Chairman	
	Dr. S.K. Singh, Sr. Principal Scientist	Member (GLP)	
	Dr. Girish Pophali, Sr. Principal Scientist	Member (Safety)	
	Dr. H.V. Singh, Sr. Principal Scientist	Member (Training)	
	Dr. (Ms.) Asha Lalwani, Principal Scientist	Member (Data Analysis)	
	Dr. (Mrs.) Leena Deshpande, Sr. Technical Officer	Member (Gender Equality)	
	Dr. Pravin Naoghare, Sr. Scientist	Member (Human, Animal Ethics)	
	Mr. Atul Chavan, Reserch Fellow	Member	
	Section Officer/A.O. (Vigilance)	Member	
	Dr. (Mrs) Rita Dhodapkar, Principal Technical Officer	Ethics Officer and Member Secretary for SEC	
	Mr. R.K.Lohiya, Sr. Tech. Officer (1)	Member (Publication)	

		& Convener for KRC matters	<ul style="list-style-type: none"> To recommend Institutional Membership for Associations, Publications, wherever necessary. To consider the requirements of electronic information resources for the KRC of the Institute. To complete the work of 100% physical verification of books and journals of KRC. To identify the losses of misplaced documents and documents that need repair, etc., within a time target of 3 months and submit its report to the Director, CSIR-NEERI Communicated papers must be routed through Head of the Division and if required, Division /Section/Unit may have their internal review.
13	<u>Scientific Investigation Board (SIB)</u>		TOR of the SIB <ul style="list-style-type: none"> Scientific misconduct shall be investigated by the SIB Shall Investigate the matter, fact finding and recommending punitive actions (taking inputs/response of the accused, if needed) SIB Shall submit the report to the Director as the case may be for consideration and appropriate action
	Dr. Nitin Labhsetwar, Chief Scientist	Chairman	
	Dr. (Mrs.) Rita Dhodapkar, Principal Technical Officer	Member	
	Dr. Amit Bansiwala, Sr. Principal Scientist	Member (SC/ST/OBS representative)	
	Dr. (Mrs.) Asifa Qureshi, Principal Scientist	Member	
	Dr. Rajesh Lohiya	Member	
	Prof. Vasant Anant Mhaisalkar	External Expert	
14.	<u>Purchase Committee</u>		<ul style="list-style-type: none"> The Committee shall function in accordance with CSIR Manual on Procurement of Goods, 2019/GFR-2017 or any other relevant rules Committee to meet every week or as decided by the chairman Chairman may co-opt Civil & or electrical engineer on case to case basis The senior most officers of Administration (who are not designated as Vigilance Officer), S&P and F&A cadres in the Procuring Entity shall attend the meeting as members from the Admin, S&P and F&A stream respectively. In the absence of the senior most officer from a particular stream, the next officer, but not below the rank of Section officer may attend
	Dr. Amit Bansiwala, Sr. Principal Scientist	Chairman	
	Indentor/Project Leader	Member	
	Er. Anil Bhanarkar, Sr. Principal Scientist	Co-Chairman	
	Dr. Ritesh Vijay, Sr. Principal Scientist	Member	
	Dr. P. V. Nidheesh, Sr. Scientist	Member	
	Dr. Sunita Shastry, Sr. Principal Scientist	Member	
	AO	Member	
	FAO /Nominee	Member	
	SPO	Member	
	SO (Purchase)	Convener	
15.	<u>School Committee</u>		<ul style="list-style-type: none"> To review working of NEERI School and express views on various matters for running the school by safeguarding the interest of the Institute
	Dr. Abha Sargaokar, Sr. Principal Scientist	Chairperson	
	Dr. H. V. Singh, Sr. Principal Scientist	Co-Chairman	
	Dr. Pravin Naoghare, Sr. Scientist	Member	
	Mr. Manish Gokhale, ASO	Member	
	AO	Member	
	SO General	Convener	