

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH  
ANUSANDHAN BHAWAN, 2, RAFI MARG, NEW DELHI – 110001**

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No. 6-11(87)/2013-E.III (Women)

Dated: 08/12/2017

**OFFICE MEMORANDUM**

**Sub: Constitution of Internal Complaints Committee to consider complaints of sexual harassment at CSIR Headquarters**

**Ref: 1) Office Memorandum of even number dated 20/07/2016  
2) Office Memorandum of even number dated 08/09/2017**

Consequent upon superannuation of Dr. Madhu Dixit, Director, CSIR-CDRI, Lucknow and Presiding Officer of the Internal Complaints Committee of CSIR Headquarters, Vice-President, CSIR has been pleased to nominate Dr. Ranjana Mehrotra, Chief Scientist, CSIR-NPL and Member of the aforesaid Committee as its Presiding Officer.

Further, the Vice-President, CSIR has also nominated Dr. Mitali Mukerji, Sr. Principal Scientist of CSIR-IGIB onto the aforesaid Committee as Member.

  
(Ram Sarup)

Deputy Secretary (CO)

**Copy for information to:**

1. Dr. Ranjana Mehrotra, Chief Scientist, CSIR-NPL, New Delhi
2. Dr. Mitali Mukerji, Sr. Principal Scientist, CSIR-IGIB, New Delhi
3. Dr. Laxmi Parmeswaran, Chief Scientist, CSIR-CRRI, New Delhi and Member
4. Shri Manuel Thomas, Sr. Deputy Secretary(HR) and Member
5. Shri Jayesh K. Unnikrishnan, Legal Adviser, CSIR and Member
6. Dr. Monica Banerjee, Director(Programms), National Foundation of India, India Habitat Centre, Core-4-A, Lodhi Road, New Delhi 110003 and NGO, Representative,
7. DS(CO) and Member Convener
8. Director, CSIR-NPL, New Delhi
9. Director, CSIR-IGIB, New Delhi
10. US(CO); for information
11. PS to Minister for S&T and ES & VP, CSIR
12. US, O/o DG, CSIR
13. O/o JS(A), CSIR
14. O/o FA, CSIR
15. O/o CVO, CSIR
16. PS to LA, CSIR
17. Head HRDC/HRDG/IPU/MBSA/Vigyan Kendra/RAB
18. CoA, HRDC, Ghaziabad
19. All Divisional/Sectional Heads with the request to bring the contents of this Office Memorandum into the notice of all employees working under their respective controls

20. IT Division with the request to host this Office Memorandum on CSIR website
21. All notice boards
22. Office copy

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**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH**  
**Anusandhan Bhavan, Rafi Marg, New Delhi-110 001**

No. 6-11 (87)/2013-E.III (Women)

Date: 20<sup>th</sup> July, 2016

**OFFICE MEMORANDUM**

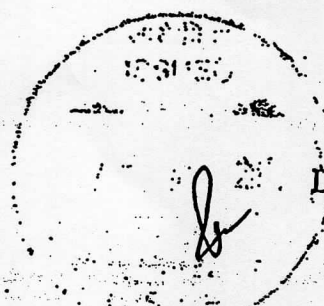
**Sub: Constitution of Sexual Harassment Complaints Committee at CSIR Hqrs.**

In pursuance of the Gazette notification dated 9<sup>th</sup> December, 2013 relating to "The Sexual Harassment of women at Workplace (Prevention, Prohibition and Redressal) Act, 2013" (14 of 2013) issued by Ministry of Women and Child Development, VP, CSIR has been pleased to constitute the following Committee for redressal of complaints made by a woman employee against Chief Scientists regarding any sexual harassment at the workplace in CSIR Hqrs., CSIR Complex, HRDC, RAB, IPU, MBGH, Vigyan Kendra, URDIP, Pune and TKDL :-

- |   |                    |
|---|--------------------|
| 1. Dr. Madhu Dixit, Director, CSIR-CDRI, Lucknow              | Presiding Officer  |
| 2. Mrs. Laxmi Parmeswaran, Chief Scientist, CSIR-CRRI, Delhi  | Member             |
| 3. Dr. Ranjana Mehrotra, Chief Scientist, CSIR-NPL, New Delhi | Member             |
| 4. Sh. Manuel Thomas, Sr. DS (HR)                             | Member             |
| 5. Sh. Jayesh K Unnikrishnan, Legal Adviser, CSIR             | Member             |
| 6. Dr. Monica Banerjee, Director-Programs, NFI                | NGO representative |
| 7. Sr. DS (CO)/DS (CO)/US (CO)                                | Convener           |

The tenure of the committee shall be for a period of three years with effect from date of its constitution i.e. 20.07.2016.

Hindi version will follow.



(Ram Sarup)  
Deputy Secretary

Copy to:

1. Dr. Madhu Dixit, Director, CSIR-CDRI, Lucknow
2. Mrs. Laxmi Parmeswaran, Chief Scientist, CSIR-CRRI, Delhi
3. Dr. Ranjana Mehrotra, Chief Scientist, CSIR-NPL, New Delhi
4. Sh. Manuel Thomas, Sr. DS (HR), Member
5. Sh. Jayesh K Unnikrishnan, Legal Adviser, CSIR, Member
6. Dr. Monica Banerjee, NGO Representative, Director-Programs, National Foundation of India, India Habitat Centre, Core-4-A, Lodhi Road, New Delhi-110 003
7. DS (CO), Member Convener
8. US (CO)
9. O/o of VP, CSIR
10. US, O/o of DG, CSIR

(Cont. on 2)

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No. 6-11(87)/2013-E.III (Women)

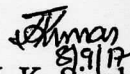
Dated: 8 September, 2017

**OFFICE MEMORANDUM**

**Sub: Constitution of Internal Complaints Committee to consider complaints of Sexual Harassment at CSIR H'qrs**

It has been decided to constitute Internal Complaints Committee constituted for redressal of complaints of sexual harassment made by women employees against the officials of CSIR Headquarter and its sub-units. DG, CSIR has been pleased to approve that the Internal Complaints Committee constituted vide OM dated 20.07.2016 (overleaf) to consider the complaints against Chief Scientists of these Divisions/Units, will also consider the complaints against all other employees of CSIR Headquarters, CSIR Complex, HRDC, RAB, IPU, MBGH, Vigyan Kendra, URDIP (Pune) and TKDL.

The tenure of the committee will be for a period of three years from the initial date of its constitution i.e. 20.07.2016.

  
(J. K. Singh)  
Under Secretary

Copy to:

1. Dr. Madhu Dixit, Director, CSIR-CDRI, Lucknow & Chairperson
2. Mrs. Lakshmi Parmeswaran, Chief Scientist, CSIR-CRRI, Delhi & Member
3. Dr. Ranjana Mehrotra, Chief Scientist, CSIR-NPL, New Delhi & Member
4. Sh. Manuel Thomas, Sr. DS (HR) & Member
5. Sh. Jayesh K. Unnikrishnan, Legal Adviser, CSIR & Member
6. Dr. Monica Banerjee, Director Programs, National Foundation of India, NGO Representative
7. DS (CO), Member Convenor
8. O/o VP, CSIR
9. O/o DG, CSIR
10. PS to JS (A), CSIR
11. PA to CVO, CSIR
12. PS to FA, CSIR
13. Office Copy