



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110 001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi- 110 001



सां/No. : 5-1(638)/2019-PD

दिनांक/Dated: 22.11.2022

**प्रेषक / From :** संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

**सेवा में / To :** सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान  
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

**विषय/ Sub :** General Election to the Legislative Assembly of Gujarat, 2022 - Grant of Paid Holiday to employees on the day of poll – reg.

**महोदया/Madam / महोदय/Sir,**

मुझे, उपरोक्त विषय पर भारत सरकार, कार्मिक, लोक शिकायत और पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग के दिनांक 18.11.2022 के कार्यालय ज्ञापन सं 12/1/2022-JCA को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है।

I am directed to forward herewith the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Office Memorandum No. 12/1/2022-JCA dated 18.11.2022 on the above mentioned subject for your information, guidance and compliance.

भवदीय/Yours faithfully,

अवर सचिव (नीति प्रभाग) / Under Secretary (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) सी.एस.आई.आर. वेबसाइट/ CSIR Website
- 2) कार्यालय प्रति/Office copy.

F. No. 12/1/2022-JCA  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
Establishment (JCA) Section

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North Block, New Delhi  
Dated: 18<sup>th</sup> November, 2022

**OFFICE MEMORANDUM**

**Subject:** General Election to the Legislative Assembly of Gujarat, 2022 – Grant of Paid Holiday to employees on the day of poll- regarding

The undersigned is directed to state that, as informed by the Election Commission of India, vide their letter No. 78/EPS/2022/23922 dated 07.11.2022, General Election for Legislative Assembly of Gujarat, scheduled to be held as under :-

**Schedule of General Elections to the Legislative Assembly of Gujarat**

S. No.	Phase	Date of Poll	Day
1.	1 <sup>st</sup> Phase (89 ACs)	01.12.2022	Thursday
2.	2 <sup>nd</sup> Phase (93 ACs)	05.12.2022	Monday

2. In this regard, it is stated that the guidelines have been issued by this Department, vide OM No. 12/14/99-JCA, dated 10.10.2001, regarding closure of Central Government Offices and grant of paid holiday to all concerned, including the daily wage/casual workers, on the date of general-election. It is reiterated that all the Central Government Offices and the Central Industrial Establishments, shall remain closed in the notified areas, where general election to the State Legislative Assembly Constituencies are to be conducted, on the date of Poll. The employees concern shall be granted paid holiday on the date of Poll to enable them to exercise their right to vote.

3. The above instructions may please be brought to the notice of all concerned.

4. Hindi version will follow.

  
(S.M. Routray)

Deputy Secretary to the Government of India

To

1. All Ministries / Departments of Government of India
2. UPSC/CVC/C&AG/Lok Sabha Secretariat/Rajya Sabha Secretariat/ President's Secretariat /Vice President's Secretariat/PM's Office/Supreme Court/High Court of Gujarat
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions / MHA
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
5. Chairmen/Secretaries, Central Government Employees Welfare Coordination Committee, in the State of Gujarat
6. National Commission for Scheduled Castes/National Commission for Scheduled Tribes/ National Commission for Backward Classes
7. The Chief Secretary of the State Government of Gujarat
8. The Election Commission of India, New Delhi – w.r.t. letter no. 78/EPS/2022/23922 dated 07.11.2022.
9. Hindi Section, DoPT – with the request to provide the Hindi Translation.