



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
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No. 13-4(01)/15-16/S&P/Policy

Dated 07.11.2017

From

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

To

The Directors of all CSIR Labs/Instts.

Subject:- Implementation of Government E- Procurement System of NIC ( GeNIC) in CSIR.

I am directed to refer Rule 160 of GFR 2017 and to inform that it is mandatory for Ministries / Departments to receive all bids through e- procurement portals in respect of all procurements.

The matter has therefore, gained the attention of CSIR Hqrs and considering that since training has already been imparted successfully to the concerned officials across all cadres ( stores & Purchase , General and Engineering service ) on pan CSIR basis and also since adequate opportunity has also been given on the demo portal to transact on end to end basis, thereby gaining confidence , it has therefore, been decided to implement e- procurement in entire CSIR with immediate effect .

Where the conventional process has already been adopted for certain procurement then the same may continue. However, in all fresh cases of initiation of Purchase, Works and Services, resorting to e- procurement is mandatory.

During implementation of e- procurement , if any problem is encountered then CSIR helpdesk on email [csireproc@csir.res.in](mailto:csireproc@csir.res.in) (phone number 011-23352949/23470502) or NIC help desk may be approached for guidance.

Vinay Kumar  
( Stores and Purchase Officer)

Copy to:-

PS to DG, CSIR

PS to JS(A), CSIR

PS to FA, CSIR

PA to CVO, CSIR

All HoDs in CSIR Hqrs.

✓ Head IT Division with request to upload the circular on CSIR website