

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH**  
**Research Project Planning & Business Development Directorate**  
**अनुसंधान, परियोजना योजना तथा व्यवसाय विकास निदेशालय**  
**Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001**

No. 6/1/2017-RPPBDD

August 3, 2017

**OFFICE MEMORANDUM**

**Sub: Guidelines for celebration of Silver, Golden, Diamond and Platinum anniversaries of CSIR Laboratories/institutes.**

**Ref: OM No. 6/1/2012-PPD dated October 12, 2012**

This has reference to above referred OM. DG, CSIR is pleased to approve the revised CSIR grants towards various events organized for celebration of Silver, Golden, Diamond and Platinum anniversaries by CSIR Laboratories/institutes.

The details are as follows:

**1. National/International Conferences**

The total budget excluding external receipts (like Conference fee, Sponsorship, Advertisement etc.) will be shared equally out of combined CSIR grant and LRF subject to a maximum of Rs. 18.75 lakh for National Conferences and Rs. 28.13 lakh for International Conferences. This is irrespective of number of conferences organized during the Jubilee year.

**2. Publication of commemorative volume**

Combined budget upto Rs. 6.25 lakh to be shared equally from CSIR grant and LRF, over and above Rs. 6.25 lakh shall be met by LRF.

**3. Jubilee Day celebration & Memento**

Upto Rs. 5 lakh plus additional amount of Rs. 2500/- for mementoes per regular employee who are/ were on the rolls of the Laboratory / institute from CSIR grant during the jubilee year.

**4. Lectures by Eminent Scientists and Eminent Staff (both National and International)**

CSIR grant for the purpose would be limited to 50% of the expenditure or Rs. 2.5 lakh whichever is less. The balance expenditure will be met from LRF.

**5. Preparation of Films audio/ visuals etc.**

CSIR grant for the purpose would be limited to 50% of the expenditure or Rs. 3.75 lakh whichever is less. The balance expenditure will be met from LRF.

**6. Special Events - contests for students, employees**

The expenditures shall be met from LRF subject to a maximum limit of Rs. 3.75 lakh.

**7. Any other events**

Any other event such as outreach programmes, exhibitions etc. which have not been covered above would require proper justification before seeking CSIR grant. The budgetary requirement and pattern of funding for these events would be considered and decided by DG, CSIR.

8. No infrastructure will be created out of celebration funds; and while organizing various celebrations it is suggested to follow economy instructions issued by GOI and CSIR from time to time on all the subjects.
9. The allocation of funds will be made from the National Laboratories.
10. The validity of the Guidelines is upto March 31, 2020 which is end of the Fourteen Finance Commission cycle.

*K. Venkatasubramanian*  
3/8/2012

(K.Venkatasubramanian)  
Senior Principal Scientist

**Copy to:**

**All concerned**

- (1) Directors of CSIR Laboratories /Institutes
- (2) HoDs of CSIR Hqrs
- (3) US to DG, CSIR
- (4) PS to JS(A)
- (5) PS to FA, CSIR
- ✓ (6) IT Division with request to upload on CSIR website
- (7) Office Copy