



सां/No.: 5-1(17)/2008-PD

दिनांक/Dated: 14.11.2017

प्रेषक / From:

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

सेवा में / To :

सी.एस.आई.आर. के सभी राष्ट्रीय प्रयोगशालों/संस्थाओं/इकाईयों के निदेशक/प्रमुख  
The Directors/Heads of all National Labs./Instts./Units of CSIR

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार के निम्नलिखित अर्ध शासकीय पत्र को जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है।

I am directed to forward herewith a copy of the following D.O. letter for information, guidance and compliance.

क्रं.स. Sl.No.	अर्ध शासकीय पत्र / D.O. letter	विषय / Subject
01	गृह सचिव, भारत सरकार, अर्ध शासकीय पत्र सं. 5/3/2017-NFCH दिनांक 17.10.2017 Home Secretary, Govt. of India D.O. No. 5/3/2017-NFCH dated 17.10.2017	सांप्रदायिक सद्भाव अभियान सप्ताह और झंडा दिवस के विषय में Communal Harmony Campaign Week & Flag Day - reg

भवदीय/Yours faithfully,

- विनोद कुमार

(विनोद कुमार /Vinod Kumar)  
अवर सचिव (नीति प्रभाग) / US(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- 2) कार्यालय प्रतिलिपि/Office copy

Rajiv Gauba



गृह सचिव  
HOME SECRETARY  
भारत सरकार  
GOVERNMENT OF INDIA

North Block,  
New Delhi.

17<sup>th</sup> October, 2017

D.O. No.5/3/2017-NFCH

*Dear Secretary*

The National Foundation for Communal Harmony (NFCH), an autonomous organization under the Ministry of Home Affairs, was established in 1992. The Foundation provides financial assistance to those children who become destitute and orphan in communal, caste, ethnic or terrorist violence, up to the age of 25 years. The assistance is meant for their care, education and training for effective rehabilitation. So far 12209 such children have been assisted under this scheme and on the live register the number of children is about 8356.

2. The Foundation was sent up with a modest corpus which is not enough to continue and expand its activities to achieve the goal. It has been striving to become self sustaining and has been raising funds from various partners/donors on voluntary basis.

3. The 'Communal Harmony Campaign Week' is observed every year from 19<sup>th</sup> to 25<sup>th</sup> November. The last working day of the week is observed as 'Flag Day' of the Foundation. Accordingly, this year too the Foundation will be observing the 'Communal Harmony Campaign Week' from 19<sup>th</sup> November to 25<sup>th</sup> November, 2017 and 24<sup>th</sup> November will be observed as 'Flag Day'. It would be appropriate, if the campaign week is observed befittingly in your Ministry/Department during the aforesaid period by organizing cultural programmes, seminars, painting competitions etc. to effectively promote the values of communal harmony and National integration. The Foundation has separately dispatched brochures, posters, wrappers, pamphlets, flag stickers and other publicity material for observing 'Communal Harmony Campaign Week Flag Day'. Guidelines/steps to be taken during the aforesaid campaign week are annexed.

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4. The 'Communal Harmony Campaign Week' is utilized also to raise the funds to support activities of the Foundation. With a view to encouraging voluntary contributions, provisions of rule 12 of the CCS (Conduct) Rules, 1964 have been relaxed and the Central Government servants are allowed to participate in collection of funds for this purpose on voluntary basis. Donation made to the Foundation is 100% exempted from Income Tax under Section 80G of the Income Tax Act, 1961. This may be brought to the notice of all officers/staff working under your Ministry/Department to contribute generously towards the noble cause.

5. I am looking forward to your whole hearted cooperation and support for the cause of promotion of communal harmony and National integration and for raising adequate funds for the Foundation to help it to pursue its objective.

*With regards*

Yours sincerely,



(Rajiv Gauba)

Encl: as above

**Shri Girish Sahni**

Secretary

D/o Scientific & Industrial Research

Technology Bhawan, New Mehrauli Road,

New Delhi-110016

## Annexure

### Steps to be taken for observing the Communal Harmony Campaign and the Flag Day

The following steps are required to be taken for observance of the Communal Harmony Campaign by the office:

- (i) To do intensive campaigning and provide wide publicity for sensitizing officers and staff and public as a whole about the need for fostering communal harmony, National integration and fraternity, through cultural programmes, debates, seminars, workshops, essay competitions, painting competitions etc.
- (ii) To make arrangements for circulation of fund collection boxes – wooden, plastic or metallic boxes may be improvised with suitable openings to insert the donation.
- (iii) To select volunteers from amongst staff to station themselves at the entrance and other vantage points and go around the office buildings on the Flag Day for distribution of flag stickers and collection of voluntary donation.
- (iv) To make suitable arrangements for proper security of collection boxes, opening them, counting the amount so collected and sending to NFCH.
- (v) Remittance of funds so collected should be made through Demand Drafts/cheque to the **Secretary, National Foundation for Communal Harmony, 9<sup>th</sup> floor, 'C' Wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003.**
- (vi) Bank Draft should be sent through Registered/Speed/Ordinary Post and **not** by courier. Alternatively donation can also be made by direct bank transfer from anywhere in India, utilizing the following information:

Name of Bank	Central Bank of India
Address of the Bank	Khan Market, New Delhi-110003.
Name of A/c holder	National Foundation for Communal Harmony
Account Number	1065439058
IFSC for NEFT/RTGS	CBIN0280310

Or

Name of bank	State Bank of India
Address of the Bank	Nirman Bhavan, Maulana Azad Road, New Delhi-110011
Name of A/c holder	National Foundation for Communal Harmony
Account Number	10569548047
IFSC for NEFT/RTGS	SBIN0000583

Or

Name of the Bank	Bank of India
Address of the Bank	Khan Market, New Delhi-110003
Name of Account holder	National Foundation for Communal Harmony
Account Number	600710110006040
IFSC for NEFT/RTGS	BKID0006007