



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन 2 रफीमार्ग नई दिल्ली 110001
Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001
Tel. Phone No. 011- 23711117
Email: sridebnanda@csir.res.in



स०/No. SP-13021/4/2022-S and P-CSIR HQ

दिनांक/Date: 23/03/2023

सेवा में / To,

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रमुख
The Directors/ Heads of all CSIR Laboratories/Instts. /Units

विषय/Sub: Additional Instructions on GTE (Global Tender Enquiry) cases requiring approval of Secretary (Co-ordination), Cabinet Secretariat

महोदया/ महोदय/Madam / Sir,

I am directed to forward herewith the following OMs on the captioned subject issued by the Procurement Policy Division (PPD), Department of Expenditure, Ministry of Finance for information, guidance and compliance.

Sl No	OM No	Date
1	F.4/1/2023-PPD	16/03/2023
2	F.4/1/2023-PPD	07/03/2023
3	F.4/1/2023-PPD	27/02/2023
4	F.4/1/2023-PPD	27/01/2023

2 These instructions are supplements to the revised consolidated instructions issued on the subject by DOE/MOF vide OM No. F.4/1/2021-PPD dated **03rd August 2021**(copy enclosed). It may also be kept in mind that these instructions apply to GTE proposals that require the approval of the **Secretary (Co-ordination)** in the Cabinet Secretariat. In other words, these instructions pertain to those GTE cases (Category - 2 cases) which are **not** within the power of DG CSIR/ Secretary DSIR and as such are required to be uploaded in the GTE portal/ eSamiksha portal as conveyed vide CSIR communication of even number dated 26th July 2022 (copy enclosed).

भवदीय/ Yours faithfully,

(श्रीदेब नंदा/ Srideb Nanda)

नियंत्रक (भंडार एवं क्रय)

Controller of Stores & Purchase

Encls: As above

Copy to:

1. Head IT - With the request to publish this communication on CSIR Website under Notifications (S&P)

No.F.4/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

264-C, North Block, New Delhi.
16.03.2023.

OFFICE MEMORANDUM

Subject: General Recommendations made by the Competent Authority regarding proposals of Global Tender Enquiry (GTE) under Rule 161(iv) of General Financial Rules (GFRs) 2017.

The undersigned is directed to forward Cabinet Secretariat I.D. No. 213/2/1/2020-CA.IV-(Vol.XXV) dated 13.03.2023 for compliance.

Encl. : As above

W
16/3/2023

(Kanwalpreet)
Director (PPD)
Tel.No.23093811
Email: kanwal.irss@nic.in

To:

Secretaries of all Ministries/ Departments with a request to also circulate the same to all Attached/ Subordinate Offices, Autonomous Bodies and Central Public Sector Undertakings under your control.

Copy to: Shri Ajay Kumar Sinha, Under Secretary, Cabinet Secretariat, Rashtrapati Bhawan, New Delhi. Email: ajay.sinha@gov.in.

भारत सरकार / Government of India
मंत्रिमण्डल सचिवालय / Cabinet Secretariat
राष्ट्रपति भवन / Rashtrapati Bhawan

Subject:- General recommendations of the Competent Authority regarding Global Tender Enquiry (GTE) proposals regarding.

Kind reference is invited to the Global Tender Enquiry (GTE) meetings held on 09.03.2023 at 12 noon under the Chairmanship of Secretary (C) with D/o Expenditure and D/for Promotion of Industry and Internal Trade to discuss the GTE proposals of various Administrative Ministries / Departments.

2. In this regard, the undersigned is directed to convey the following general recommendations made by the Competent Authority in the above-mentioned meeting:

- PPT to have a separate slide on efforts made for domestic vendor development for each item. Efforts made for indigenization of the proposed items along with order details etc. may also be provided.
- PPTs to have not more than 8 lines in a single slide and should be legible.
- Specifications may not be revised in PPT vis-a-vis the specifications mentioned in the proposal.
- In cases of delayed submission of proposals, the chronology of events with strong justification should be submitted by the Administrative Ministries / Departments to DoE and DPIIT. DoE and DPIIT to ensure the same while recommending the proposals to the Competent Authority.


3. The undersigned is also directed to request D/o Expenditure to communicate / issue necessary directions to all the concerned stakeholders in respect of general recommendations.

4. This issues with the approval of Competent Authority.

Dis/PPD → ~~release~~

US/PPD

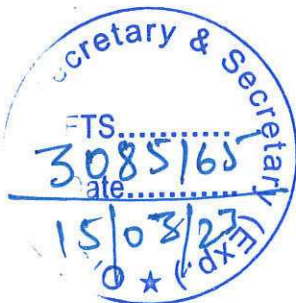
15.3.23


(Ajay Kumar Sinha)
Under Secretary to the Government of India
Tel. No. 2379 2018

Secretary, D/o Expenditure

Secretary, Department for Promotion of Industry and Internal Trade

Cabinet Secretariat's I.D. No. 213/2/1/2020-CA.IV-(Vol.XXV) dt. 13th March, 2023



No.F.4/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division


264-C, North Block, New Delhi.
07.03.2023.

OFFICE MEMORANDUM

Subject: General Recommendations made by the Competent Authority regarding proposals of Global Tender Enquiry (GTE) under Rule 161(iv) of General Financial Rules (GFRs) 2017.

The undersigned is directed to forward Cabinet Secretariat I.D. No. 213/2/1/2020-CA.IV-(Vol.XXIII) dated 03.03.2023 for compliance.

Encl. : As above


07/03/2023
(Kanwalpreet)
Director (PPD)
Tel.No.23093811
Email: kanwal.irss@nic.in

To:

Secretaries of all Ministries/ Departments with a request to also circulate the same to all Attached/ Subordinate Offices, Autonomous Bodies and Central Public Sector Undertakings under your control.

Copy to: Shri Ajay Kumar Sinha, Under Secretary, Cabinet Secretariat, Rashtrapati Bhawan, New Delhi. Email: ajay.sinha@gov.in.

भारत सरकार / Government of India
मंत्रिमण्डल सचिवालय / Cabinet Secretariat
राष्ट्रपति भवन / Rashtrapati Bhawan

Subject:– General recommendations of the Competent Authority regarding Global Tender Enquiry (GTE) proposals regarding.

Kind reference is invited to the Global Tender Enquiry (GTE) meetings held on 23.02.2023 at 12:30 PM under the Chairmanship of Secretary (C) with D/o Expenditure and D/for Promotion of Industry and Internal Trade to discuss the GTE proposals of various Administrative Ministries / Departments.

2. In this regard, the undersigned is directed to convey the following general recommendations made by the Competent Authority in the above-mentioned meeting:

- (i) Ministries / Departments concerned may present details of previous procurements done for last 05 years in their presentations.
- (ii) Keeping in view the lead time required for inviting bids and supply of items, proposals for use in a given financial year may be ordinarily be submitted not later than 30th September of the said financial year. The proposals submitted between October-March of any year would be considered for use in the next financial year.
- (iii) Ministry / Department may invariably confirm that the proposed quantity is reasonable to meet the requirement in a given financial year.
- (iv) Ministry / Department may indicate a specific time-frame in their tender for development orders as regards the delivery period, keeping in view all relevant aspects.

3. The undersigned is also directed to request D/o Expenditure to communicate / issue necessary directions to all the concerned stakeholders in respect of general recommendations.

4. This issues with the approval of Competent Authority.



(Ajay Kumar Sinha)

Under Secretary to the Government of India

Tel. No. 2379 2018

Secretary, D/o Expenditure

Secretary, Department for Promotion of Industry and Internal Trade

Cabinet Secretariat's I.D. No. 213/2/1/2020-CA.IV-(Vol.XXIII) dt. 3rd March, 2023

No.F.4/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

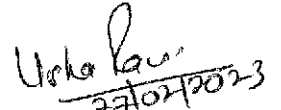
513, Lok Nayak Bhavan
Khan Market, New Delhi
27.02.2023.

OFFICE MEMORANDUM

Subject: General Recommendations made by the Competent Authority regarding proposals of Global Tender Enquiry (GTE) under Rule 161(iv) of General Financial Rules (GFRs) 2017.

The undersigned is directed to forward Cabinet Secretariat I.D. Nos. 213/2/1/2020-CA.IV-(Vol.XXI) dated 10.02.2023 & 213/2/1/2020-CA.IV-(Vol.XXII) dated 22.02.2023 for compliance.

Encl. : As above


(Usha Rani)

Under Secretary(Procurement Policy)

Tel.24621304

email: usha.rani64@gov.in

To:

Secretaries of all Ministries/ Departments with a request to also circulate the same to all Attached/ Subordinate Offices, Autonomous Bodies and Central Public Sector Undertakings under your control.

Copy to: Shri Ajay Kumar Sinha, Under Secretary, Cabinet Secretariat, Rashtrapati Bhawan, New Delhi. Email: ajay.sinha@gov.in.

भारत सरकार / Government of India
मंत्रिमण्डल सचिवालय / Cabinet Secretariat
राष्ट्रपति भवन / Rashtrapati Bhawan

Subject:- General recommendations of the Competent Authority regarding Global Tender Enquiry (GTE) proposals considered in the meeting dated 16.02.2023 - regarding.

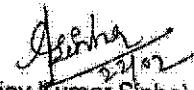
Kind reference is invited to the Global Tender Enquiry (GTE) meetings held on 16.02.2023 at 03:00 PM under the Chairmanship of Secretary (C) with D/o Expenditure and D/for Promotion of Industry and Internal Trade to discuss the GTE proposals of various Administrative Ministries / Departments.

2. In this regard, the undersigned is directed to convey the following general recommendations made by the Competent Authority in the above-mentioned meeting:

- i. It is observed that the process of on-boarding of local manufacturers through trial orders in various Ministries/CPSEs/Agencies is perceived to be having restrictive terms and conditions in relation to payments, trial runs etc. In line with the Make in India initiative and also in order to reduce the import costs, there is a need to examine the feasibility of facilitating technically capable Indian manufacturers without adequate prior experience to supply their products to Ministries/Departments/agencies on trial/development order basis on reasonable terms. DPIIT, in consultation with Department of Expenditure and Ministries/Departments and Industry concerned, may therefore develop guidelines for facilitating trial / development orders by capable Indian manufacturers.
- ii. Ministries / Departments may ensure that their procurement terms provide level playing field to both domestic manufactures and foreign suppliers/manufacturers within the GFR framework. Ministries / Departments may also handhold various domestic manufacturers in order to increase their domestic as well as export capacities. DoE may also consider appropriate review of the relevant provisions of the GFR in this regard.

3. The undersigned is also directed to request D/o Expenditure to communicate / issue necessary directions to all the concerned stakeholders in respect of general recommendations.

4. This issues with the approval of Competent Authority.


(Ajay Kumar Sinha)
Under Secretary to the Government of India
Tel. No. 2301 8342

Secretary, D/o Expenditure
Secretary, Department for Promotion of Industry and Internal Trade
Cabinet Secretariat's I.D. No. 213/2/1/2020-CA.IV-(Vol.XXII) dt. 22nd February, 2023

भारत सरकार / Government of India
मंत्रिमण्डल सचिवालय / Cabinet Secretariat
राष्ट्रपति भवन / Rashtrapati Bhawan

Subject:— General recommendations of the Competent Authority regarding Global Tender Enquiry (GTE) proposals regarding.


Kind reference is invited to the Global Tender Enquiry (GTE) meetings held on 09.02.2023 at 12:30 PM under the Chairmanship of Secretary (C) with D/o Expenditure and D/for Promotion of Industry and Internal Trade to discuss the GTE proposals of Ministry of Ministry of Heavy Industries (M/s BHEL).

2. In this regard, the undersigned is directed to convey the following general recommendations made by the Competent Authority in the above-mentioned meeting:

- i. Agencies while applying for GTE proposals may clearly indicate (column 9.3 of online GTE form) the names of Agencies that may be manufacturing/using similar items.
- ii. While recommending the proposals, DPIIT and DoE may propose names of all Ministries/Departments which may also be concerned with the manufacture or use of the item so that they may also be invited for the meeting of GoO.
- iii. Instead of applying GTE proposals in bulk, all Ministries/Departments may appropriately group their proposals and submit GTE proposals group wise for consideration by DPIIT and DoE for furnishing their recommendations accordingly.
- iv. Based on assessment of the import data from GTE proposals, DPIIT alongwith Ministry of Heavy Industries may consider consolidating likely demand over next few years which may facilitate setting up of Capital Goods Industries within the country.

3. The undersigned is also directed to request D/o Expenditure to communicate / issue necessary directions to all the concerned stakeholders in respect of general recommendations.

4. This issues with the approval of Competent Authority.


(Ajay Kumar Sinha)
Under Secretary to the Government of India
Tel. No. 2301 8342

Secretary, D/o Expenditure
Secretary, Department for Promotion of Industry and Internal Trade
Cabinet Secretariat's I.D. No. 213/2/1/2020-CA.IV-(Vol.XXI) dt. 10th February, 2023

No.F.4/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

513, Lok Nayak Bhavan
Khan Market, New Delhi
Dated the 27th January, 2023

OFFICE MEMORANDUM

Subject: General Recommendations made by the Competent Authority regarding proposals of Global Tender Enquiry (GTE) under Rule 161(iv) of General Financial Rules (GFRs) 2017.

The undersigned is directed to forward Cabinet Secretariat I.D. No. 213/2/1/2020-CA.IV(Vol. XVIII) dated 19.01.2023 for compliance.


27/01/2023

(Usha Rani)
Under Secretary(Procurement Policy)
Tel.24621304
email: usha.rani64@gov.in

To,

Secretaries of all Ministries/ Departments with a request to also circulate the same to all Attached/ Subordinate Offices, Autonomous Bodies and Central Public Sector Undertakings under your control.

Copy to: Shri Ravindra Pratap Singh, Director, Cabinet Secretariat, Rashtrapati Bhawan, New Delhi. Email : ravindrapratap.singh@nic.in.

भारत सरकार / Government of India
मंत्रिमण्डल सचिवालय / Cabinet Secretariat
राष्ट्रपति भवन / Rashtrapati Bhawan

Subject:- General Recommendations made by the Competent Authority in the GTE Meetings held on 29.12.2022 and 05.01.2023-reg.

Kind reference is invited to the meetings of Group of Officers (GoO) on Global Tender Enquiry (GTE) held on 29.12.2022 and 05.01.2023 under the Chairmanship of Secretary (C), Cabinet Secretariat with D/o Expenditure, D/for Promotion of Industry and Internal Trade (as Permanent Members) and representatives from various Administrative Ministries/ Departments (AMD).

2. In this regard, the undersigned is directed to convey the following general recommendations.

- i. The proposals which fits the following categorization would be deemed to have lapsed :
 - a. Date of submission is prior to 01.04.2022.
 - b. Period from the closing date of latest domestic tender has crossed 1 year.
 - c. Proposals for which domestic tender was floated in FY 2020-21 unless a strong justification is brought out for consideration.
 - d. Proposals which are lying unattended for more than 6 months at the level of AMD.
- ii. Concerned AMDs may close the proposals which are deemed to have lapsed on the GTE Portal accordingly.
- iii. Provision to withdraw proposals submitted on GTE portal at any stage may be provided to the agencies.
- iv. Withdrawn/lapsed proposals may be resubmitted afresh (with new GTE IDs), if required.
- v. Re-tendering will not require re-validation of approval of Competent Authority provided the first "Notice Inviting Tender" is issued within 3 months of approval. AMDs may ensure the compliance in this regard.
- vi. Ministries / Departments may provide their comments/ clarifications, when requested by Cabinet Secretariat / DOE /DPIIT, within 15 days extendable by another 15 days, if considered necessary. Thereafter, the said Ministries / Departments may be invited directly to the GTE meeting.
- vii. The AMDs shall be responsible for ensuring time bound decisions on proposals of their Agencies.

- viii. When a GTE meeting is scheduled, AMDs may present essence of their proposals in not more than 3 slides on each proposal. Connected proposals relating to the same Agency may be clubbed.
 - ix. A facility of cloning (for retrieving details) of any archived proposal may be provided in the portal for the purpose of fresh submissions with those retrieved data.
 - x. The word limit for entering remarks on the proposal may be raised from 100 to 200.
 - xi. On the GTE Portal, the proposal submission form may capture the lead time for procurement consisting of the following:
 - a. Time required to issue Notice Inviting Tender (NIT) from date of approval of Competent Authority (in months).
 - b. Time required to conclude the bid and sign agreement from date of 1st NIT (in months).
 - c. Delivery period (in months).
 - xii. "Consequences of non-procurement of the Goods/Services/Works through GTE may be removed from GTE portal. Column 10.1 i.e. "Date on which tender was floated" may be modified as "Closing date of latest domestic tender".
 - xiii. GTE cell may endeavour to improvise the portal with more user-friendly features.
 - xiv. The list of reasons provided in drop down menu in the account of AMDs for returning/rejecting/closure of proposals may be increased in consultation with AMDs for ease of processing.
3. DoE may issue directions as per this ID to all Ministries/Departments.
4. This issues with the approval of the Competent Authority.


(Ravindra Pratap Singh)
Director
Tel: 2301 3507

Secretary, D/o Expenditure

Secretary, Department for promotion of Industry and Internal Trade

Cabinet Sectt.'s ID No 213/2/1/2020-CA.IV (Vol. XVIII) dt. 19th January, 2023

Copy for necessary action to:

Technical Director, NIC, Cabinet Secretariat

No. F.4/1/2021-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

264-C, North Block,
New Delhi Dated the 03rd August, 2021

OFFICE MEMORANDUM

Subject: Revised Consolidated Instructions regarding Global Tender Enquiry (GTE) under Rule 161(iv) of General Financial Rules (GFRs) 2017 upto Rs 200 crore.

Attention is invited to this Department's OM No. F.12/17/2019-PPD dated 15.05.2020 regarding amendment in Rule 161(iv) of General Financial Rules (GFRs) 2017 stipulating that no Global Tender Enquiry (GTE) shall be invited for tenders upto Rs.200 crore or such limit as may be prescribed by this Department from time to time. It further stipulates that in exceptional cases, where the Ministry or the Department feels that there are special reasons for GTE, it may record its detailed justification and seek prior approval for relaxation to the above Rule from the competent authority i.e. Secretary (Coordination), Cabinet Secretariat.

2. **Applicability:** Restriction on Global tenders as specified in the revised Rule 161(iv) of GFRs, 2017 will be applicable on all procurements including Goods, Non-consulting services, Consultancy Services and Works including turnkey projects. The instructions are applicable for all the tenders published in newspapers or website after 15.05.2020.

3. It is noted that 40-45 % of the proposals being sent by Ministries/ Departments are either not complete or not in accordance with the instructions issued by this Department and Cabinet Secretariat for submission of the proposals. Due to this, such proposals are returned to proposing Ministry/ Department for rectification. In order to avoid shuttling of the proposals and to save time, all instructions for submission of proposals have been consolidated as under for convenience of proposing Ministries/Departments:

3.1 The proposal for approval shall be submitted by Administrative Ministry with the **concurrence of Financial Advisor and approval of Secretary** concerned. The proposals submitted by individual offices/ organisations (e.g. autonomous bodies, Central Public Sector Undertakings and subordinate offices of Central Government etc.) will not be entertained.

3.2 The proposals shall be submitted along-with **duly filled format** (issued by Cabinet Secretariat vide ID No. 213/2/1/2020-C.A.IV dated 06.10.2020, Annexure-I). **Every page should be attested by Administrative Ministry.**

3.3 Proposals are to be simultaneously sent to the following:

- (i) Cabinet Secretariat, email: ca4-cabsec@gov.in,
- (ii) Department for Promotion of Industry & Internal Trade (DPIIT) emails: manmeet.nanda@ias.nic.in & rajesh.gupta66@gov.in, and
- (iii) Department of Expenditure, email: kanwal.irss@gov.in and sudesh.kumar85@gov.in

3.4 Before sending proposals for approval of the Global Tenders, following is to be ensured:-

- (i) Domestic open tender must be floated to identify the domestic manufacturers/ service providers for the items/ services for which approval is being sought for issuance of Global Tenders. In case, if the Ministry/ Department has not floated a domestic open tender after 15.05.2020 for the items to be procured through GTE, such proposals will not be entertained. **The proposal must contain the details of domestic open tenders, issued after 15.05.2020** (Tender Number, date of opening, number of offers received, details of offers received, reasons why domestic suppliers were not considered etc.)
- (ii) The proposal **must contain the details of deliberations with DPIIT/ relevant industrial bodies for identification of domestic manufacturers/ service providers.**
- (iii) The **3/5-year procurement plan** as mandated by Public Procurement (Preference to Make in India) (PPP-MII) Order issued by DPIIT must be published on website, before forwarding proposals for the purpose of procurement through GTE. Web-link of published procurement plan should be provided in proposal.

4. Exemptions/Clarifications

4.1 For procurement of specialised equipments required for research purposes, and spares and consumables, for such equipments upto Rs. 200 crore for the use of Educational and Research Institutes, Secretary of Ministry/ Department concerned shall be the competent authority to approve issue of Global Tender Enquiries for such requirements subject to fulfilment of conditions as laid down in Annexure-II. The equipment should be of specialized nature required for research purposes and not the routine equipment used in offices. (OM No. 20/45/2020-PPD dated 08.01.2021)

4.2 **Special relaxation for procurement of Covid-19 related items/ equipments/ services etc. through GTEs till 31.10.2021:** Secretary of Ministry/ Department concerned shall be the competent authority to approve issue of such Global Tender Enquiries (OM No. 4/1/2021-PPD dated 11.06.2021).

4.3 Further, instructions issued vide this department OM No. 12/17/2019-PPD dated 15.05.2020 will not be applicable in following cases:

- (i) On procurement of spare parts of the equipments/ Plants & Machinery etc. on nomination basis from Original Equipments Manufactures (OEMs) or Original Equipment Suppliers (OES) or Original Part Manufacturers (OPMs) as no competitive tenders are invited in such cases (OM No. 12/17/2019-PPD dated 29.10.2020).
- (ii) Where procuring entities need to issue GTEs to fulfil contractual commitments/ obligations entered by them before 15.05.2020 i.e. bid has been submitted by them to their clients before 15.05.2020. Similarly, where procuring entities need to issue GTEs in view of existing collaboration agreements entered by them with foreign suppliers before 15.05.2020. (OM No. 4/1/2021-PPD dated 12.03.2021).

W
03/08/2021.

(Kanwalpreet)
Director (PPD)
Tel.No. 2309 3811
Email: kanwal.irss@gov.in

To,

All the Secretaries and Financial Advisers to Government of India

Format for seeking the approval of the Competent Authority as per DoE order on rule 161(iv) of GFR dated 15.05.2020 and 28.05.2020

S.No.	Particulars	Remarks
1	Name of the Ministry:	
2	Name of the Department:	
3	Name of the sub-ordinate office (If applicable):	
4	Detailed Description of the Item	
5	Use of the Item	
6	Life time of the item proposed (In years)	
7	Whether item is procured regularly? (If so, Details of procurement of the said item over the past three years (Three completed financial years or last three tenders and the current financial year) inclusive of supply details as per format at Annexure-A.	
8	Quantity required to be procured with justification for the quantity (State/UT/Region wise projection)	
9	Estimated procurement price along with basic of such estimation (International Price comparison chart)	

Stamp and Signature of the
Authorized officer of the proposing Department
Name and Designation

10	Justification to be submitted as under		
	a	Detailed justification for Global Tender and essentiality of import (Item wise)	
	b	Who are the (possible) vendors of the item under procurement, in the global (including India) market?	
11	1	Whether the Department has tried and floated the tender to identify the domestic suppliers in the past financial year (If not, the reason thereof)	
	2	Capacity of all domestic local suppliers as per the domestic tender floated, if any	
12	What are technical alternatives available within country and whether they can be used (<i>substituted</i>) for the proposed item under GTE?		
13	Whether the Department had in the past attempted at development of local suppliers/phased indigenization/promotion of alternative technology having sufficient local suppliers. (If so, details thereof)		

Stamp and Signature of the
Authorized officer of the proposing Department
Name and Designation

14	Consequences of non-procurement of the item through GTE.	
15	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards.	
16	Whether the department had published procurement plan for next 5 years, for the item under discussion?	

The above proposal is submitted, with the approval of the Secretary of the Administrative Department/Ministry, for the consideration of the Competent Authority, as mandated by D/o Expenditure order dated 15th May, 2020 regarding Amendment in GFRs-2017, regarding Global Tender Enquiry.

Also, it is informed that the above proposal had been sent to Cabinet Secretariat (Via Email ID: ca4-cabsec@gov.in), D/o Expenditure (via Email ID: GTEnquiry-200@gov.in) and to DPIIT, for their consideration.

Stamp and Signature of the
Authorized officer of the proposing Department

Name

Designation

Contact Number

Email ID

FORMAT FOR GTE

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

Year of contract	Item	Contract No. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of Origin of goods	Local content in %

Stamp and Signature of the
Authorized officer of the proposing Department.
Name and Designation

Efforts to locate domestic suppliers

Educational, Research institutions and other units will make full efforts towards reducing of imports in following manner. This will result in substantial effects both within the institutions and also through impact on the eco-system:

- (i) Identification of equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical help and expertise for developing the equipment. This programme will be coordinated by the Empowered Technology Group (constituted by Cabinet and chaired by the PSA)
- (ii) Efforts to promote technology transfer through agreements or to encourage technological collaboration with foreign manufacturing in India at the Start-ups set up in Research Parks.
- (iii) Sharing and updating of information about the availability of research equipment across various Indian Institutes on a single portal (their I-STEM portal has been developed for this purpose) so that those can be utilized by the needy institutes.
- (iv) Without compromising quality, Institutes should indicate alternative/ equivalent technical specifications that could suit their requirement, so that there are more chances of local manufacturers participate in the tendering process.
- (v) Regular Interaction between academia and Indian industry organizations at the level of the institution about the requirement of equipment of foreign origin and for encouraging the domestic manufacturing.
- (vi) Regular requirement of proprietary/ non-proprietary research consumables may be assessed and domestic alternatives are explored for use.
- (vii) A national level programme for indigenous development of scientific equipment be initiated by the Office of PSA.
- (viii) Without compromising quality, Institutes should be flexible with specifications so that domestic manufacturers are encouraged to meet requirements.

2. Guidelines for resorting to GTE :

- (i) Market assessment should be done by the concerned institution, as certified by the Head of the Institution. Only after no Indian manufacturer is found, a GTE should be issued.
- (ii) In case no Indian manufacturer/ suppliers are found, procurement may be done, through GTE, subject to compliance of provisions of GFR and requirement of procurement through GeM.

- (iii) DEAN (R&D) or an appropriate authority within the institute will issue certificates as per para 3 below, before inviting GTE. As a reporting matter in the Board of Governors, such certificates should be tabled, and also shared with Office of the PSA, DPIIT and concerned Administrative Ministry.
- (iv) The information about the procurement of equipment should be shared across various Educational and Research Institutes, through the I-STEM portal, already established for this purpose by the PSA's office. This will allow the equipment to be used by other institutions too, for research purposes.
- (v) Analyze the equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical assistance and expertise for developing the equipment. Half-Yearly reports on this action to be shared by the Institutes with the Office of the PSA, DPIIT and concerned Administrative Ministry. A national level scheme will also be initiated by the Office of PSA for indigenous development of scientific equipment.
- (vi) Preference to local suppliers over foreign supplier as per the existing GoI guidelines, should be observed as applicable.

3. Certificates to be issued

- (i) Confirmation of non-availability in India of particular equipment/ consumables of foreign origin through Government e-Marketplace (GeM) and other sources;
- (ii) Certification that locally available alternatives with equivalent specifications are not suitable for research purposes;
- (iii) The non-availability of such equipment for research purposes with nearby research institutes or within the institute.
- (vi) Certification of the requirement of proprietary items of foreign origin for research purposes (where applicable).



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन 2 रफीमार्ग नई दिल्ली 110001
Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001



Tel. Phone No. 011- 23711117 Email: sridebnanda@csir.res.in

स०/No. SP-13021/4/2022-S and P-CSIR HQ

दिनांक/Date: 26/07/2022

सेवा में / To,

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रमुख
The Directors/ Heads of all CSIR Laboratories/Institutes/Units

विषय/Sub: Mandatory online submission of GTE proposals requiring approval of Secretary (Co-ordination)

महोदया/ महोदय/ **Madam / Sir,**

Forwarded herewith is the D.O. No. 213/1/1/2021-CA. IV dated 2nd May, 2022 from the Secretary (Co-ordination), Cabinet Secretariat, Govt. of India on the subject cited above. Cabinet Secretariat has developed a 'GTE Portal', under e-Samiksha platform for submitting applications for GTE exemptions by the Secretary (Coordination). Henceforth, all GTE proposals requiring approval of Secretary (Coordination) shall have to be submitted only through the GTE portal. The links are:
https://esamiksha.gov.in/GTE_NewProposalForm.aspx OR
<https://cabsec.gov.in/more/globaltenderenquiryproposal>

2. The GTE proposals can be submitted only by using the Government Email IDs. The OTPs will be sent only to such email addresses for verification. Once the Email address is verified, the proposal can be submitted

to the Administrative Ministry/Department viz., DSIR. The proposing Lab./ Instt. /Unit can view the status of the proposal, such as the meeting date, decision and so on by visiting the link: https://esamiksha.gov.in/GTE_ProposalDetailsView.aspx. A user manual with flow dynamics and roles & responsibilities of different agencies is attached with the DO letter for detailed reference.

3. In view of the above, you are requested **not** to send any GTE proposal requiring approval of the Secretary (Coordination) to CSIR Hqrs. Such proposals have to be mandatorily submitted on the GTE portal mentioned above. However, the GTE proposals requiring approval of DG CSIR/ Secretary DSIR will continue to be submitted to CSIR Hqtrs. as before.

भवदीय/ Yours faithfully,

SRIDEB
NANDA

(श्रीदेब नंदा/ Srideb Nanda)

नियंत्रक (भंडार एवं क्रय)

Controller of Stores & Purchase

Encls: As above

सूचनार्थ/ copy for information to :

1. Sr. PPS to the Director General, CSIR.
2. PS to the Joint Secretary(Admin.), CSIR
3. PS to Financial Advisor, CSIR
4. All Sr. COSPs/COSPs/ SPOs
5. Head IT – With a request to publish this letter on CSIR Website under Notifications

अलकेश कुमार शर्मा
सचिव (समन्वय)

Alkesh Kumar Sharma
SECRETARY (COORDINATION)

Tel. : 23017075

E-mail : secypg@nic.in



भारत सरकार
मंत्रिमण्डल सचिवालय
राष्ट्रपति भवन
नई दिल्ली-110004

GOVERNMENT OF INDIA
CABINET SECRETARIAT
RASHTRAPATI BHAWAN
NEW DELHI - 110004

D.O. No. 213/1/1/2021-CA.IV
213

2nd May, 2022

Dear Sir / Madam,

As part of the 'Make in India' program, on 15th May 2020 Central Government amended GFR, 2017 mandating that no Global Tender Enquiry (GTE) below Rs 200 Cr shall be invited without approval of Competent Authority. In exceptional cases, on getting proper justifications and reasons, Secretary Coordination, Cabinet Secretariat has been notified as Competent Authority on 28th May 2020, for relaxing Rule 161 (iv) of GFR.

2. As per the extant procedure, a Department/Ministry sends proposal in physical form. Manual processing of these proposals is time consuming, manpower intensive, subject to data analysis constraints and is not amenable to immediate file retrieval by user Ministries/ Departments.

3. 'GTE portal', a user-friendly IT application, under e-Samiksha platform is therefore developed in GTE Cell, Cabinet Secretariat and deployed for the purpose of submitting applications for exemption u/r 161 (iv) GFR for processing by the administrative Ministries/ Departments, DPIIT, DoE and issuing exemptions by the Secretary Coordination.

4. All the user agencies, Ministries/ Departments are requested to submit their applications and comments through the GTE Portal (<https://esamiksha.gov.in> OR <https://cabsec.gov.in/more/globaltenderenquiryproposal>) starting from 5th May, 2022 and no physical application will be received by this office.

5. The User Manual for agencies/Administrative Ministries/ Dept. of Expenditure/ DPIIT is attached. The portal is self-explanatory. The point of contact for usernames, training and troubleshooting will be Mr. Pawan Kumar, SO(GTE Cell), Cabinet Secretariat (email: cabsec-gtecell@nic.in, Mob:- 9818331675).

With Regards,

Yours sincerely,

(Alkesh Kumar Sharma)

To,
All Secretaries to the Govt. of India

Amendment in General Financial Rules (GFRs), 2017 —

Global Tender Enquiry

Global Tender Enquiry- As per rule 161 (iv)(b) of General Financial Rules 2017 (GFR 2017), Where the Ministry or Department feels that the goods of the required quality, specifications etc., may not be available in the country and it is necessary to also look for suitable competitive offers from abroad, the Ministry or Department may send copies of the tender notice to the Indian Embassies abroad as well as to the foreign Embassies in India requesting them to give wide publicity of the requirement in those countries. The selection of the embassies will depend on the possibility of availability of the required goods in such countries. Publicizing the requirement globally as above is also known as Global Tender Enquiry.

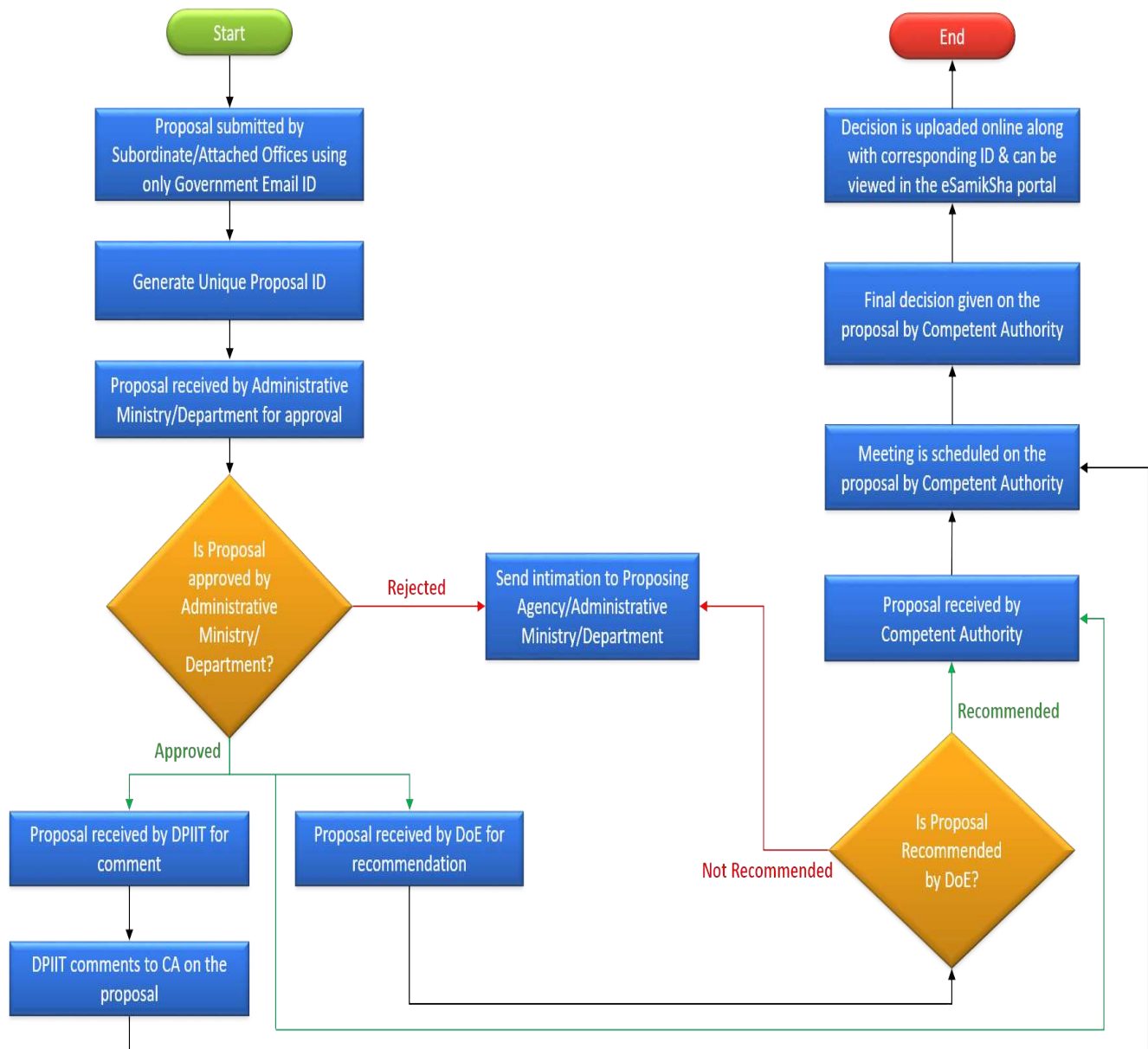
- 1.1 However, In order to promote self-reliance, Make in India and to promote Micro, Small and Medium Enterprises D/o Expenditure vide its OM dated 15th May, 2020 amended rule 161(iv) in GFRs by inserting clause 161(iv)(b) by which

“No Global Tender Enquiry (GTE), however shall be invited for tenders upto Rs. 200 Crore or such limit as may be prescribed by the Department of Expenditure from time to time. Provided that for tenders below such limit, in exceptional cases, where the Ministry or Department feels that there are special reasons for GTE, it may record its detailed justification and seek prior approval for relaxation to the above rule from the competent Authority specified by the Department of Expenditure.”

- 1.2 D/o Expenditure (DoE) vide its OM dated 28th May, 2020 informed all the Ministries/Departments that Secretary (Coordination), Cabinet Secretariat shall be the competent Authority under Rule 161 (iv) (b) of GFR.

- 2. Mandate for taking Exemption:** As per DoE OM dated 15.05.2020 in exceptional cases where the Ministry/Department which feels that there are special reasons for GTE, are mandated to take exemption for Global Tender Enquiry, provided it record its detailed justification and seek prior approval for relaxation to the above rule from the Competent Authority specified by the Department of Expenditure.

3. Process Flow along with Roles & Responsibilities of the Stakeholders



4. Role of Proposing Agency

- 4.1 The agencies/subordinate offices under the administrative control of a Ministry/Department, that require to float a Global Tender Enquiry (GTE) for procurement of certain product/item/services, shall submit the proposal online via link available on Cabinet Secretariat website <https://cabsec.gov.in/more/globaltenderenquiryproposal/> or directly on eSamikSha portal via link https://esamiksha.gov.in/GTE_NewProposalForm.aspx
- 4.2 The proposal should only be submitted via the Government of India's email address (**like gov.in, nic.in**). The OTP will only be sent to this email address for authorization purposes.
- 4.3 Once the Government of India's Email address is verified, only then the proposal will be submitted to their Administrative Ministry/Department in order to seek approval for Global Tender Enquiry for the procurement of the required product/services.
- 4.4 After successful submission, the Proposing Agency may download the proposal (*in PDF format*) and follow the instructions thereof.
- 4.5 The Proposing Agency can view the status of their proposal, such as the meeting date, decision and so on, by visiting link https://esamiksha.gov.in/GTE_ProposalDetailsView.aspx

5. Role of Administrative Ministry/Department

- 5.1 The Administrative Ministry/Department can access the proposals, submitted online by agencies/subordinate offices under the administrative control of the Ministry/Department, in the **eSamikSha portal** (URL: <https://esamiksha.gov.in>) using the respective login. Once logged in, it will take you to the main dashboard, where in, a separate category called GTE (Global Tender Enquiry) would be accessible. The proposals related to the Administrative Ministry/Department will be listed for necessary action.
- 5.2 The Administrative Ministry/Department shall examine the proposal on various parameters for GTE and other rules and regulations as prescribed by DoE from time to time regarding procurement of goods and services and GTE.
- 5.3 Secretary / Authorized Officer by the Secretary of the Administrative Ministry/Department shall record their observation on the **eSamikSha portal**, and approve or reject the proposal accordingly. It is mandatory that

officer submitting the proposal must certify that the above proposal is send, with the approval of the Secretary of the Administrative Department/Ministry, for the consideration of the Competent Authority, as mandated by D / o Expenditure order dated 15th May, 2020 regarding Amendment in GFRs - 2017, regarding Global Tender Enquiry.

6. Role of DoE

6.1 The proposals, which received the approval of the Administrative Ministry/Department, will be automatically escalated to the GTE category on the main dashboard of DoE in **eSamikSha portal** (URL: <https://esamiksha.gov.in>).

6.2 Authorized Officer of DoE for Global Tender Enquiry (GTE) may access the proposal on the **eSamikSha portal** and shall examine the proposal received from the Administrative Ministry/Department as per extant rules, provisions with regard to GTE and various parameters as mentioned in the prescribed format.

6.3 DoE after examining the proposal, records its comment whether the proposal is “**Recommended**” or “**Not Recommended**” on the **eSamikSha portal** and those proposals that would be recommended will be forwarded to Cabinet Secretariat. However, DoE, may, on scrutiny of the proposal point out certain discrepancies in the proposal/requires additional information, sends the proposal back to the Administrative Ministry/Department for necessary action. In that case, the proposal would not be forwarded to Cabinet Secretariat.

6.4 Any GTE related OM, can be uploaded by DoE in the eSamikSha Portal itself under https://esamiksha.gov.in/GTE_ADPList.aspx

7. Role of DPIIT

7.1 The proposals, which received the approval of the Administrative Ministry/Department, will be automatically escalated to the GTE category on the main dashboard of DPIIT in **eSamikSha portal** (URL: <https://esamiksha.gov.in>).

7.2 Authorized Officer of DPIIT for Global Tender Enquiry (GTE) may access the proposal and shall examine and records its comments/recommendations on the **eSamikSha portal**. It may ask for certain additional information from the Administrative Ministry/Department.

7.3 Any GTE related OM, can be uploaded by DPIIT in the eSamikSha Portal itself under https://esamiksha.gov.in/GTE_ADPList.aspx

8. Role of Cabinet Secretariat

8.1 The proposal shall be considered by Cabinet Secretariat after receiving the comments from DoE.

8.2 A meeting would be organized as per the convenience of the Competent Authority. The proposal would be examined and deliberated upon in a meeting having participants from D/o Expenditure, DPIIT, Concerned Agency and Administrative Ministry/Department. After deliberations, the Competent Authority may decide on any one of the following:

- a. Proposal may be approved.
- b. Proposal may not be approved.
- c. Proposal may be sent back to DoE for clarification/further information or for reconsideration of DoE.
- d. Proposal may be sent back to DPIIT for clarification/further information.
- e. Proposal may be sent back to Administrative Ministry/Department for additional information.
- f. Proposal may be allowed to be withdrawn by the concerned Administrative Ministry/Department.

8.3 The decision of the Competent Authority will be uploaded on the **eSamikSha portal** along with corresponding ID. The status of the decision and ID is viewable under https://esamiksha.gov.in/GTE_ProposalDetailsView.aspx for Proposing Agencies and https://esamiksha.gov.in/GTE_ViewProposalStatus.aspx for Administrative Ministry/Department/DoE/DPIIT, under eSamikSha dashboard.

Please note that OTP based authentication is required to view the status of a proposal by an Agency.

Note: Care has been taken to include every possible minute details in the making of the portal along with GTE Dashboard under eSamikSha, however suggestions are welcome and may be sent to sibi.cabsec@gov.in, cabsec-gtecell@gov.in.

Once this is formally available in the <https://cabsec.gov.in/more/globaltenderenquiryproposal/> and <https://esamiksha.gov.in>, physical copies of the proposals or email of the

proposals shall not be processed, unless an exemption is granted by the Competent Authority.
