

## वैज्ञानिक तथा औद्योगिक अनुसंधान पी COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली.110 001



Anusandhan Bhawan, 2, Rafi Marg, New Delhi- 110 001

सा°/No.: 5-1(211)/2014-PD

Dated

27.06, 2022

प्रेषक :

संयुक्त सचिव (प्रशासन)

From:

Joint Secretary (Admn.)

सेवा में:

सी.एस.आई.आर के सभी राष्ट्रीय प्रयोगशालों/संस्थाओं/इकाईयों के निदेशक/प्रमुख

To

The Directors/Heads of all National Labs./Instts./Units of CSIR

विषय/Sub.: Amendment in Rule 7 of Section II of Part-IV of CSIR Administrative Services (Recruitment & Promotion) Rules, 2020 for the Post of Junior Secretariat

Assistant (Finance & Accounts) - reg.

## महोदया/Madam / महोदय/Sir,

I am directed to state that GB, CSIR in its 198<sup>th</sup> Meeting held on 27<sup>th</sup> April, 2022, has approved the amendment in Rule 7 of Section II of Part-IV of CSIR Administrative Services (Recruitment & Promotion) Rules, 2020. The amended Rule has been attached at Annexure.

These rules will come into force from date of its notification.

भवदीय/Yours faithfully,

(छेरिंग तौंबेदन / Chhering Tobder

व. उप सचिव (नीति प्रभाग) / Sr.DS(PD)

संलग्नक: यथोपरि / Encl. : As above प्रतिलिपि/ Copy to:

1. प्रमुख, आईटी प्रभाग - इस अनुरोध के साथ कि इस परिपत्र को सी.एस.आई.आर वेबसाइट और पॉलिसी रिपोजिटरी पर उपलब्ध कराएं / Head, IT Division - with a request to make this circular letter available on the website & Policy Repository.

2. कार्यालय प्रति / Office copy

Phones: EPABX-23710138, 23710144, 23710158, 23710468, 23710805, 23711251, 23714238, 23714249, 23714769, 23715303 Fax: 91-11-23714788 Website: http://www.csir.res.in

## **Existing Rule** S. Amended Rule (CSIR letter No. 5-1(211)/2014-PD dated 23.09.2021) No. 7. Junior Secretariat Assistant 7. Junior Secretariat Assistant 1 (Finance & Accounts) (Pay Level 2) (Finance & Accounts) (Pay Level 2) Recruitment to this Post shall be made on Recruitment to this Post shall be made on local basis by CSIR Hgrs. and its National local basis by CSIR Hgrs. and its National Labs./Instts., by direct recruitment, on the Labs./Instts., by direct recruitment, on the basis of result of open competitive written basis of result of open competitive written examination held from time to time from examination held from time to time from amongst candidates possessing minimum amongst candidates possessing minimum educational qualification of 10+2/XII or its educational qualification of 10+2/XII or its equivalent with Accountancy as a equivalent and proficiency in computer type subject and proficiency in computer type speed and in using computer as per the speed and in using computer as per the prescribed norms fixed by DOPT from time prescribed norms fixed by DOPT from time to time. Age not exceeding 28 years, to time. Age not exceeding 28 years, relaxable in case of SC/ST/OBC/PWD relaxable in case of SC/ST/OBC/PWD candidates as per rules. There is no age limit candidates as per rules. There is no age for departmental candidates provided they limit for departmental candidates provided possess the prescribed qualifications. While they possess the prescribed qualifications. the proficiency in computer typing speed While the proficiency in computer typing and in using computer will only be speed and in using computer will only be qualifying in nature, the final merit list will qualifying in nature, the final merit list will be prepared on the basis of be prepared on the basis of the performance of the candidates in the open performance of the candidates in the open competitive written examination. The merit competitive written examination. The merit list will only comprise of those candidates list will only comprise of those candidates who have qualified the proficiency test in who have qualified the proficiency test in computer typing.

computer typing.