



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
Council of Scientific & Industrial Research

अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली- 110001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110001



वित्त सलाहकार
FINANCIAL ADVISER

No. 42-4(4)/ERP/Accts/2021

Dated: 03.07.2023

From: Joint Secretary & Financial Adviser, CSIR

To: Directors/Heads of all National Laboratories/Institutes/Units of CSIR

Sub: Completion of the work of entry & movement of opening balances in AMS in a time-bound manner-reg.

महोदय/महोदया,


In continuation to the earlier communications on implementation of Accounts Manager Software (AMS), I am directed to request that the following steps may be taken: -

It has been seen that some of the CSIR Labs have not entered and moved the opening balances in AMS, as per approved schedule till now, as required to be done after clearance by the CAD and CAD-IT Unit.

2. As the Balance sheet of all the CSIR Labs for the F.Y. 2022-23 has now been finalized, therefore, it is essential for the Labs to ensure that the head-wise /schedule-wise opening balances for the F.Y. 2023-24 in AMS exactly match with the head-wise/schedule-wise closing balances of the Balance sheet for the F.Y. 2022-23 finalized by CAD, CSIR Hqrs. The work of entering and moving head-wise/schedule-wise opening balances in AMS has to be taken up on top priority and completed latest by 17th July, 2023.

3. To facilitate the Labs in this task, the Central Accounts Division (CAD) and CAD-IT will be handholding the Labs for this purpose. You are requested to instruct the concerned functionaries in the Labs/Units to ensure completion of this exercise and to follow the instructions of CAD and CAD-IT in this regard, issued from time to time.

भवदीय/Yours faithfully,


(मनीष कुमार शर्मा/Manish Kumar Sharma)
उप वित्तीय सलाहकार/Dy. Financial Adviser

Copy to:

1. All Sr. Dy. FAs/Sr. COFAs/Dy. FAs/CoFAs/FAOs of all Labs/Units/Hqrs of CSIR
2. Office of DG, CSIR/ Office of JS&FA, CSIR/ Office of JS(Admn.), CSIR/Office of CVO, CSIR
3. Head, IT with the request to host it on CSIR website
4. Office Copy