

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH**  
**Anusandhan Bhawan, Rafi Marg, New Delhi-110001.**

No.36-2/80-Law/93.

Dated-28<sup>th</sup> March, 2023

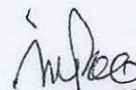
**OFFICE MEMORANDUM**

**Sub: Instruction of DG,CSIR for proper coordination amongst the different Sections/Divisions of CSIR in dealing with important issues.**

A meeting under the Chairmanship of Shri Vishal Chauhan, Joint Secretary Ministry of Health & Family Welfare was scheduled on 13.03.2023, for finalizing the Report of Technical Committee on Carcinogenesis along with comments/views of the various stake holding Ministries/Departments compiled as "Report of Technical Committee to assess the impact of cancer causing agents (carcinogens) and suggest preventive and corrective measures". This Report was to be submitted before the High Court of Punjab and Haryana in a Court Case. CSIR also had to nominate a representative to deliberate upon some points assigned to CSIR. However, since the file kept moving from one to another Scientific Division, representation of CSIR could not be made in the meeting on 13.03.2023.

Taking a serious view of the above, DG, CSIR has observed that such meeting/issues, getting scheduled at short notice, dealing Divisions from Hqrs. can follow professional way of sharing information. Such issues should be scanned and sent through mail to multiple Division, with a note that "Relevant Division may do the needful timely".

All concerned Divisions may kindly note for compliance in future.



(J.L. Khonsai)

Deputy Secretary (Legal)

Copy to:-

1. Office of DG,CSIR
2. Office of JS(A)
3. Head, IMD
4. Head, CPD
5. Head, TMD
6. Head, IPU
7. Head, TKDL
8. Sr. DS, PD
- 4 9. Sr. DS,HR Divisions
10. Sr. DS,(CO)
11. IT Division - with the request to make this OM available on CSIR website.