

No. 26-6(9)/2009-PU

Dated 02.08.2023

From

The Joint Secretary (Admn.)

To

The Directors / Heads of CSIR Institutes / Labs / Hqrs. / Units

Sub: Instruction regarding handling of Parliament Questions in Labs./Instt. of CSIR.

Madam/Sir,

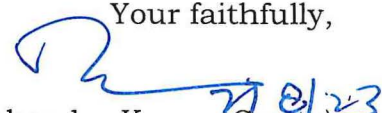
It is being observed that some of the Labs / Institutes / Units of CSIR are directly communicating their inputs / response against Parliament Questions to the Departments / Ministries / outside Organizations. Such direct communication of response has all potentiality of its being uncomprehensive, diverse and inappropriate response / inputs which is contrary to the organizational interest as well as the accountability of CSIR towards the Parliament of India. In this regard, necessary instruction has already been issued vide CSIR letter of even number dated 19.11.2018. But these are not being adhered to.

Therefore, it is reiterated that all the Parliament Questions directly received by the Labs / Institutes invariably be forwarded to the Parliament Unit [email: parl@csir.res.in] of CSIR HQ with their inputs, if any, with approval of the Director / Head, within stipulated time. No Ministry, Department or Organization will be communicated or contacted directly by any of the CSIR Labs / Institutes / Units on this account. However, the communication from the Central Planning Directorate (CPD), CSIR Hqrs. in this regard would continue to be responded directly to the CPD and need not be sent / copy marked to Parliament Unit.

Further, the instructions contained in this office letter of even number dated 19.11.2018 (copy enclosed) must be adhered to as well.

With regards.

Your faithfully,


(Mahendra Kumar Gupta)
Joint Secretary (Admn.)

Encl.: As above.



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No. No..26-6(9)/2009-PU

Dated 19th November 2018

From

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

To

The Directors of all National Laboratories/ Institutes/ Units of CSIR and
Head of Divisions/ Sections of CSIR Hqrs.


Subject: Delay in receiving replies/ information and inputs of the Parliament Questions from the concerned Divisions/ Sections of CSIR Hqrs and CSIR Laboratories/ Institutes.

Madam/ Sir,

As you are kindly aware that during the Parliament Session, the Parliament Questions relating to Laboratories/ Institutes/ Units of the CSIR are referred for prompt reply to CSIR Hqrs. It has been observed that sometimes due attention is not paid to the Parliament Questions and the replies and information are received late from the concerned Head of Division/ Section of the CSIR Hqrs and Directors of the CSIR Laboratories/ Institutes/ Units and in some cases the information is also not complete in accordance with the text/ requirement of the Question. In some of the cases, the information/ inputs is directly forwarded to the concerned Ministry/ Department by the Laboratory/ Institute of CSIR. It becomes difficult to draft an appropriate and comprehensive reply to such question and this situation invariably leads to giving an assurance to the said question, which as per Parliamentary procedure needs to be obviated, as far as possible.

Accordingly, you are requested to respond the matters pertaining to Parliament Questions of CSIR on TOP PRIORITY and forward the complete reply/ information in all respects duly approved by the Director of the CSIR Labs/ Instts and Head of the Division/ Section in the case of CSIR Hqrs. To facilitate this work in the Laboratories/ Institutes/ Units of the CSIR, you may kindly appoint a senior Scientist as the Nodal Officer to deal with all the matters referred by CSIR Hqrs pertaining to Parliament Questions. The name, designation, telephone/ mobile numbers, email address and other necessary details of the Nodal Officer may kindly communicate to the Office of Joint Secretary (Administration), CSIR Hqrs and at his email address (jsa@csir.res.in), so that all the communications on such matters are directly addressed to him to avoid delays.

Yours sincerely,


(B.K. Singh)

Deputy Secretary
(Tele : 011- 23351208)