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**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH**

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स्पीड पोस्ट

संख्या

15-6(93)/98-O&M-(Vol.IV)

Dated: 07<sup>th</sup> April, 2017

No.

प्रेषक

From

मुख्य सतर्कता अधिकारी  
Chief Vigilance Officer

To

The Directors/Heads of all National Labs./Instts. of CSIR

**Subject : Foreign visits by Government Employees. reg.**

Sir/Madam,

I am to refer to the CSIR circular No.15-6(83)/98-O&M-Vo.II dated 17 January, 2005 and to state that the Central Vigilance Commission vide letter no. 004/VGL/87 dated 06-07-2009 had invited reference to the Commission's earlier circulars on the above subject.

As per CVC instructions a list of employee who made private foreign visits during the preceding calendar year is to be furnished. The same has not been received from your Lab/Instt. for the year ended 31-12-2016.

You are, therefore, requested to furnish the required information for the year 2016 in the enclosed format by 17-04-2017, so as to enable this office to send the information to CVC.

Yours faithfully,

(Indu Bhaskar)

Chief Vigilance Officer

Encl. As above

Copy to :

1. Sr. COA/COA/AO of all CSIR Labs./Instts.
2. Sr. DS/DS/US of CSIR Hqrs., CSIR Complex, HRDC, URDIP and TKDL
3. PS to DG, CSIR
4. PS to J.S.(Admn.) CSIR
- ✓ 5. Head IT Division, CSIR Hqrs., for placing it in CSIR website
6. Office Copy

Proforma

Name of the Organisation

Sl. No.	Name & Designation of the Officer	Name of the country visited	Duration of stay	Source of funding	Remarks
1	2	3	4	5	6