



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
Council of Scientific & Industrial Research  
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सो/No. SP-13021/15/2022-S and P - CSIR HQ (E7188)

दिनांक/Date: 12/01/2023

### Office Memorandum

DG CSIR, on concurrence of FA, CSIR, has been pleased to approve Amendment to Para 4.6.2(01) of Manual on Procurement of Goods 2019 as below

Para	FOR	READ
4.6.2(01)	The indenter should enclose, with their indent, a PAC certificate indicating the justification and approval of Project Leader before further processing by PC/T&PC. A copy of concurrence accorded by Finance to the proposal for the purchase on PAC basis should accompany the indent.	The indenter shall enclose, with their indent, a PAC certificate indicating the justification and approval of Project Leader before further processing by PC/T&PC.

2. Accordingly, Annexure 4A of the present MPG 2019 stands replaced with immediate effect by the **Revised Annexure 4A** enclosed herewith.

(श्रीदेब नंदा/ Srideb Nanda)

नियंत्रक (भंडार एवं क्रय)/Controller of Stores & Purchase

To

**The Directors/Heads/CCOs of all CSIR Laboratories/Institutes/Units**

**सूचनार्थ/ Copy for information to :**

1. The Director General, CSIR.
2. The Joint Secretary (Admin.), CSIR
3. The JS & Financial Advisor, CSIR
4. Head IT – with the request to publish this communication on the CSIR website under Notification

**PROPRIETARY ARTICLE CERTIFICATE FORM**  
(Refer para 4.6.1 of the CSIR Manual)

PR No. _____	PR Date _____
1	Description of goods
2	Quantity
3	Approximate estimated value for above quantity
4	Name of the manufacturer
5	Name(s) and address of authorised dealers/stockists
6	We approve the above purchase on PAC basis and certify that: -
6(a)	This is the only firm who is manufacturing this item and a similar article is not manufactured by any other firm, which could be used in lieu. The item is marketed/sold by M/s _____ or used in lieu
6(b)	No other make/model is acceptable for the following reasons: ..... .....

We shall be personally responsible for the correctness of this certificate.

The above PAC is approved.

Signature .....

Signature .....

Name .....

Name .....

Designation of Indenting Officer.....

Designation of PL/HOD.....

Date .....

Date .....