



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
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Anusandhan Bhawan, 2, Rafi Marg, New Delhi- 110 001

No. 13-4(29)/16-15/S&P/policy

Dated Date 08.02.2017

From

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

To

All Cosp/SPO/SO(S&P) of CSIR Labs.

Subject:- Physical verification of Fixed asset etc- reg

I am directed to inform that office of the Principal Director of audit , PDA(SD), in its observation, has pointed out that" Physical verification of fixed assets was confined only to its physical availability in CSIR. However, the working condition and satisfactory functioning of assets were not verified at all"

In view of above, all functionaries of store and purchase are requested to kindly ensure that verifiers of items indicate the present status of item (working/ Non-working) in their report.

Above may kindly be ensured scrupulously in their report while conducting of next physical verification of Fixed Assets.

This issues with the approval of JS(A)

  
(Vinay Kumar)

Store and purchase officer



Requested to  
publish on  
CSIR website.  
ord on 13/02/17  
Head/IT  
May Please do the needful.  
13/02/2017  
Miss Chamechal Sugar