



स./ No.5-1(17)/2008-PD

दिनांक/Dated: 07-02-2017

प्रेषक / From:

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To :

The Directors / Heads of all
National Labs./Instts. of CSIR
Hqrs./Complex/Centres/Units

महोदय/Sir / महोदया/Madam

मुझे भारत सरकार द्वारा जारी किए गए निम्नलिखित कार्यालय जापन को जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है।

I am directed to forward herewith the following Office Memorandum issued by the Government of India for information, guidance and compliance.

क्र.स. Sl.No	कार्यालय जापन/ Office Memorandum	विषय / Subject
1.	MoPPG&P, DoPT OM No.12/3/ 2016 – JCA-2 dated 01.02.2017	General Election to the Legislative Assemblies of Goa, Manipur, Punjab, Uttarakhand and Uttar Pradesh , 2017- Grant of paid holiday to employees on the day of poll-reg.

भवदीय/Yours faithfully

विनोद कुमार

(विनोद कुमार / Vinod Kumar)

अवर सचिव (नीति प्रभाग) / US (Policy Division)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) Head, IT Division with the request to make this OM available on the website & Policy Repository.
- 2) कार्यालय प्रति/Office copy

F.No.12/3/2016-JCA-2
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)
Establishment (JCA-2) Section

North Block, New Delhi
Dated 1st February, 2017

OFFICE MEMORANDUM

Subject: General Election to the Legislative Assemblies of Goa, Manipur, Punjab, Uttarakhand and Uttar Pradesh, 2017 – Grant of paid holiday to employees on the day of poll – regarding

The undersigned is directed to say that in connection with the General Elections to the Legislative Assemblies of the States of Goa, Manipur, Punjab, Uttarakhand and Uttar Pradesh, to be held during the months of February and March, 2017, the guidelines, issued by this Department vide OM No. 12/14/99-JCA dated 10.10.2001, may be followed for closing of the Central Government Offices, including Industrial establishments in the above mentioned States the relevant portion of the OM as referred to above are reproduced here.

- (i) The relevant organizations shall remain closed in the notified areas where general elections to the State Legislative Assembly are concerned scheduled to be conducted;
 - (ii) In connection with bye-election to Lok Sabha/ State Assembly, only such of the employees who are bona-fide voters in the relevant constituency should be granted special casual leave on the day of polling. Special Casual leave may also be granted to an employee who is ordinarily a resident of a constituency and registered as a voter but employed in any Central Government Organization/ Industrial Establishment located outside the constituency having a general/ bye-election.
2. The employees detailed on election duty may also be permitted to remain away from their normal duties on polling day(s) as also on the days required for performing journeys which might be undertaken in order to perform such election duty
3. The above instructions may be brought to the notice of all concerned.


(D. K. Sengupta)
Deputy Secretary to the Government of India

To

1. All Ministries/ Departments of Government of India.
2. UPSC/ CVC/ C&AG/ PM's Office/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/ President's Secretariat/ Vice President's Secretariat/ Supreme Court/ High Court/ Central Administrative Tribunal.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions/ MHA
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. Chairmen/ Secretaries, Central Government Employees Welfare Coordination Committees, in the State Capitals of Goa, Manipur, Punjab, Uttarakhand, Uttar Pradesh.
6. National Commission for Scheduled Castes/ National Commission for Scheduled Tribes
7. The Chief Secretary of the State Governments of Goa, Manipur, Punjab, Uttarakhand and Uttar Pradesh
8. The Election Commission of India, New Delhi.
9. NIC (DOPT) with the request to place this O.M. on the website of the DOPT

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- Pl. P.U.
2/2/17