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संख्या

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प्रेषक

From

मुख्य सतर्कता अधिकारी
Chief Vigilance Officer

To

The Directors/ Heads of all National Laboratories / Institutes of CSIR

Subject:- Submission of annual property returns for the year ending 2022 by Group 'A' & 'B' officers under Rule 18(1)(ii) of the CCS (Conduct) Rules, 1964 – furnishing of Certificate – Reg.

Sir / Madam

I am directed to state that in accordance with Rule 18(1)(ii) of CCS (Conduct Rules, 1964) as made applicable to the Council employees, the officers holding Group 'A' and 'B' posts are required to submit the complete annual immovable property details for the year 2022.

In this regard, the copies of the Annual Property Return statement for the 2022 of Director and the Sr. CoA/ CoA/ AO duly self-attested by the officials to be forwarded to this office by 06.02.2023 after proper scrutiny. The APR proforma to be properly filled and avoid using "no change" and "same as before" in the APR details.

Further, the Lab/ Instt must obtain the completely and properly filled APR statements for the year ending 2022 of other Gr 'A' and Gr 'B' officers latest by 31.01.2023 and must send the certificate of the receipt of all APR statements to this Office by 10.02.2023.

In addition, the guidelines issued by Department of Personnel and Training, Government of India vide its Office Memorandum no. 11012/11/2007 - Estt. A dated 27.09.2011, which was endorsed vide CSIR letter no. 15-6 (82) / 98-O & M-II dated 15.01.2013, should be brought to the notice of all concerned.

Accordingly, all CSIR labs / Instts should take cognizance of the above directions for strict compliance.

Yours faithfully,

(K. Ngahanshang)
Deputy Secretary(Vig.)

Copy to :

1. O/o DG, CSIR, New Delhi
2. O/o JS (Administration), CSIR, New Delhi
3. Deputy Secretary (Central Office), CSIR Headquarters, New Delhi
4. Deputy Secretary, CSIR Complex, Pusa, New Delhi
5. Controller of Administration, Human Resource Development Centre, Ghaziabad
6. Sr. CoAs/ CoAs/ AOs of all the National Labs/ Instts of CSIR
7. Head, Information Technology In-Charge, CSIR - To make this circular available on the website of CSIR.