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संख्या

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प्रेषक

From

मुख्य सतर्कता अधिकारी
Chief Vigilance Officer

Dated: 3rd September, 2020

To

The Directors / Heads of all CSIR National Labs/ Instts. and its Units

Sub: - Inspection of Sensitive and corruption prone areas and submission of report-thereof

Sir/Madam

I am to invite a reference to this office circular of even no. dated 20th May, 2005, where by DG, CSIR has instructed all the vigilance officers to undertake inspections in their respective Labs/Instts. seriously and provide a constructive feedback to the Central Vigilance Commission in the Monthly Report on Vigilance Activities under the caption 'Preventive Vigilance' Since January, 2019, CVC, has asked to submit quarterly report in place of monthly report.

Of late, it has been observed that the Sr. CoA/CoA/AO/Vigilance officers are not carrying the inspection in their labs as required and providing the requisite feedback to this office, this is a matter of concern.

You are, therefore, requested to carry out the inspection of your lab/ Instt (sensitive/corruption prone areas) i.e. files related to Purchases, Stores, Construction Works, Recruitments, Service Contracts, Bills and Personal Claims etc. by Vigilance Officials and furnish the feedback report within 15 days i.e. latest by 20th Sept, 2020, without fail repeat without fail.

In future, the Vigilance Officer/the Officer In-Charge of the Vigilance activities will carry out the inspection on regular basis and furnish the proper feedback along with quarterly report on Vigilance Activities.

The above instructions may kindly be followed scrupulously.

Yours faithfully

(Lt. Col. Vikram Singh Rana)
Chief Vigilance Officer

Copy to: - for information and necessary action.

1. Sr. CoA/CoA/AO of all National Labs/Instts.
2. DS (CO) CSIR Hqrs.
3. DS to DG office
4. PS to Joint Secretary(Admn)
5. Head I T
6. Office Copy

: With the request to host this circular on CSIR Website