



No. 3-3(b)/2020-E.I

Dated 09.11.2020

From

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

To

The Directors of all CSIR Labs/Instts,

**Sub : Seeking Vigilance Clearance for DPC for Group 'A' CCOs  
for the Vacancy Year 2020 - reg.**

Sir,

I am directed to state that DPC meetings for considering promotion to Group 'A' Common Cadre posts for the Vacancy Year 2020 are likely to be held in near future at CSIR Hqrs. The detailed schedule of DPC meetings will be notified in due course.

**B.** Subject to approval of the Competent Authority, the following CCOs are likely to be in the ZOCs:-

- (i) DS/COA, Dy. FA/COFA, COSP, US/AO, F&AO and SPO who have completed residency/relaxed residency period as per CSIR ASRP Rules, 2020 as on 01.01.2020 i.e. who have **joined the existing post on or before 01.01.2016**
- (ii) SO (Gen/F&A/S&P) and PS who have completed residency/relaxed residency period as per CSIR ASRP Rules, 2020 as on 01.01.2020 i.e. who have **joined the existing post on or before 01.01.2013**

For details of CCOs who fulfill the above criteria, All India Final Seniority List of CCOs as on 01.01.2020 issued vide CSIR letter No. 3-5(b)/2020-E.I dated 09.06.2020, already available on CSIR Website, may be referred to.

**C.** It is, therefore, requested that the **following information/documents** may kindly be sent in respect of the above CCOs of your Lab/Instt and **also** in respect of those CCOs who were posted in your Lab/Instt in **last five years**, as to whether:-

- (i) he/she/they is/are under suspension;
- (ii) any charge sheet has been issued to him/her/them and disciplinary proceeding(s) is/are pending against him/her/them;
- (iii) any prosecution for a criminal charge(s) is/are pending against him/her/them; and
- (iv) he/she/they is/are undergoing any penalty imposed on him/her/them under the CCS (CCA) Rules.
- (v) **Vigilance Clearance** in accordance with the CVO Circular No. 15-6(83)/98-O&M-III dated 16.01.2013, along with copy of latest **Annual Property Return (APR)** in accordance with CVO Circular No. 15-4(33)/85-O&M (Vol. IV) dated 31.12.2019. For expeditious processing of Vigilance Clearance by the concerned authorities, it may be ensured that APR has been filled up in accordance with the aforesaid letter dated 31.12.2019.

Contd....2/-

- (vi) **O-APARs** of the CCOs concerned, if not sent already to CCO ACR Cell, CSIR HQ, duly completed in accordance with CSIR letter No. 16-1(47)/2019-CCOACR dated 20.12.2019.

D. The above information may kindly be sent to the undersigned immediately but in any case not later than **16.11.2020**. CCOs concerned are also requested to ensure that their Labs/Instts send the requisite information/documents to the undersigned immediately.

Yours faithfully,



(Sanjay Kumar)  
Deputy Secretary

Email ID : ccoe1@csir.res.in

Copy for similar action to:-

1. Heads - HRDG/HRDC/4PI/URDIP
2. Sr. COA/COAs/AOs of all Labs/Instts/Centres are requested to download a copy of this letter from CSIR website and take necessary action accordingly.
3. DS (CO), CSIR HQ / DS, CSIR Cx.
4. IT Division - for uploading on CSIR website.
5. Office copy