

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, RAFI MARG, NEW DELHI-01

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Dated: 9th Oct., 2020

Circular

Sub.: Implementation of ERP.

All the staff members, Sections/Divisions of CSIR Hqrs. and its units are requested to log into their ERP and check service particulars / details like reporting/reviewing, role mapping, lab., basic pay etc., and bring discrepancies, if any to the notice of Sh. Vishal at email vishalk@csir.res.in.

Further, all the staff members to note that from now onwards, leave applications have to be sent through ERP only, no other application will be entertained by Central Office.

It is also to be noted by all the staff members that it is in their interest to log in and check their data themselves, as salary will be drawn in ERP and also all files are now to be submitted through ERP, in case of any change and updation the same to be brought notice of Central Office immediately.



(Sudeshna Sanyal)
Under Secretary

Copy to :

1. All the staff members, Sections/Divisions of CSIR Hqrs. and its units.
2. IT Division – with the request to host this Circular on website.
3. Notice Boards
4. Office Copy