



No.6-9(150)/2020-E.III

Dated 03.09.2020

To

The Directors of all CSIR Laboratories/Institutes

Dear Madam/Sir,

As in the previous years, CSIR Hqrs and its Labs/Institutes will be celebrating the CSIR Foundation Day this year, on 26th September, 2020 (Saturday) which will be working day & next working day i.e. 28th September, 2020 (Monday) will be treated as holiday in lieu thereof at CSIR Hqrs. However Labs/Institutes may decide in this regard as per their convenience.

In view of the Covid-19 Pandemic, the celebrations are to be held by observing the various guidelines issued by the Govt. of India and respective State Govt., which among other things, have been primarily laying emphasis on social distancing and avoidance of large scale congregation.

Accordingly, DG, CSIR has approved the following :-

1. Watch and Shawl to retirees/those completing 25 years of service as well as studentship to the wards of employees of CSIR, may be sanctioned, however, the concerned laboratory may take a call about its distribution in any function or otherwise based on the situation prevailing in their respective state and as deemed fit by the respective Director of the lab.
2. As for CSIR Hqrs., the following arrangements have been decided in respect of CSIR Hqrs.:-
 - (a) Various sports and cultural activities for the occasion stand cancelled.
 - (b) The awards / studentship are to be paid to the beneficiary through the parent working in CSIR based on the completion of required procedures.

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(c) Mementos to serving employees on completion of 25 years of service are to be delivered to them in their working places.

(d) The mementos to the retirees of CSIR Hqrs will be given later at a convenient time.

DG, CSIR will deliver an online address to entire CSIR on the occasion.

Detailed guidelines for the celebration of 79th CSIR Foundation Day on 26.09.2020 are annexed with this letter.

Yours faithfully



(B.K.Singh)

Deputy Secretary

Encl: as above

Annexure to letter No. 6-9(150)/2019-E.III dated 03.09.2020.

Detailed guidelines for the celebration of CSIR 79th Foundation Day on 26.09.2020.

1. The following awards/mementoes shall be given to the deserving categories of employees and their children by the Lab./Instt.:
 - (i) Wrist watch or any other memento with CSIR Logo befitting the occasion costing up to Rs.1500/- to Council employees who have completed 25 years of continuous service of CSIR between September, 2019 and August, 2020 and who are on CSIR rolls as on 26.09.2020(service rendered in other organizations shall not be included). In respect of canteen employees alone, regular service rendered by them in CSIR canteens before October, 1991 shall be counted for eligibility;
 - (ii) Apart from Wrist watch or any other memento with CSIR Logo mentioned above, a shawl each costing upto Rs.1750/- and a Samman Patra to those who have retired on superannuation from the Council service between September, 2019 and August, 2020. The cases of voluntary retirement after rendering 30 years of service may also be considered for mementoes;
 - (iii) Studentship @ Rs.1,500/- per month to the children of CSIR employees who have/will secure admission in 2020 in B.Tech or integrated M.Sc Course in IITs; Post Graduate Programme (PGP) in Management of two years' duration through Common Admission Test (CAT) in IIMs and MBBS Course in AIIMS, New Delhi and AFMC, Pune after qualifying the competitive exam;
 - (iv) One time lump sum cash award of Rs.3000/- to the children of CSIR employees securing 90% marks or above in each of minimum three science subjects in the Senior Secondary Examination (12th Class) 2020; and
 - (v) The children of CSIR employees who have secured 100% marks in any science subject in the Senior Secondary Examination (12th class) in the year 2020, will be given a onetime lump sum cash award of Rs. 2,000/-.
 - (vi) The children who qualify for both (iv) and (v) above, will be given both the cash awards separately.
2. While preparing the list of the eligible employees, it may kindly be kept in view that an employee shall not be eligible for Memento if he/she during the last five years:-
 - a) had been suspended but not exonerated; or
 - b) disciplinary proceedings had been initiated but not exonerated; or
 - c) adverse entries in ACR/APAR had been communicated but not expunged, from the date of last DPC/ assessment whichever is later.

It may kindly be noted that the conditions mentioned above in Para 2 are common to all categories of employees and are also applicable to the retirees as communicated earlier vide letter No.6-9(150)/2007-E.III dated 17th August, 2007 (copy enclosed).

3. If any employee who has completed 25 years service has already proceeded or is likely to proceed on deputation/EOL or foreign service assignments, study leave, sabbatical leave, etc. for a continuous period of one year or more and , his name may be included in the list for the year in which he will be present on the next and subsequent CSIR Foundation Day.
4. The necessary verification of documents for the purpose of award of Studentship, Cash Award, etc. will be done by the concerned Lab/Instt. However, a list of wards of the employees found eligible for award of studentship/cash awards etc. may be sent to Hqrs. for record. Further, it has been decided that Samman Patras to be awarded to the retirees on the Foundation Day be prepared at the Laboratory/Institute level. In order to maintain uniformity of the Samman Patras a copy of sample Certificate is enclosed herewith. Such Samman Patras will be signed by the Heads of the respective Labs./Instts. The list of retirees and employees who retired voluntarily during the preceding year after rendering 30 years of service may be sent to Hqrs. for record.
- (5) The expenditure listed in Para 1 is to be debited to the relevant budget heads against regular budget allocation from CSIR. The expenditure for items listed in Para 1(i) and (ii) is to be debited to the Centrally Operated Budget Head P-80-8-06-01 earmarked for the Foundation Day Celebrations. The expenditure against Para 1 (iii), (iv) and (v) is to be debited to I-Recoupment and recoupment be sought from CSIR Hqrs.

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No.6-9(150)/2007-E-III

17th August, 2007

All Directors and Heads of CSIR Laboratories/Institutes

Dear Sir,

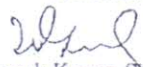
Kindly refer to CSIR Letter No.6-9(150)/2007-E-III regarding CSIR Foundation Day Celebrations-2007. Some of the labs. have sought clarification on some of the issues which are hereby clarified as under:

Para 3 may be read as "Studentship @ Rs.1,000/- per month to the children of CSIR employees who have secured admission for B.Tech Course in IITs; Post Graduate Programme (PGP) in Management of two years' duration through Common Admission Test (CAT) in IIMs and MBBS Course in AIIMS, New Delhi and AFMC, Pune in 2007 after qualifying the All India Test and to those who have secured admission in 2006 and subsequently for Integrated M.Sc Course in IITs through IIT-JEE" as already conveyed vide our letter dated 24th August, 2006.

In Para 4, the condition is common to all the clauses viz (i), (ii) and (iii) in respect of employees and is applicable to the retirees also.

One of the Labs has sought clarification whether the wife of deceased may be presented mementos on behalf of her husband who has superannuated on 30-4-2007 and died on 11-7-2007. It is clarified that wife/member of the family of the deceased may be considered eligible for awarding of mementos on behalf of the employee who has expired after superannuation.

Yours faithfully,


(Yogesh Kumar Sharma)
Deputy Secretary (CO) -