



सां/No. : 5-1(638)/2019-PD

दिनांक/Dated: 23.03.2021

प्रेषक / From : संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To : सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एककों के निदेशक/प्रधान
The Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार द्वारा जारी किए गए निम्नलिखित कार्यालय ज्ञापन को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है:

I am directed to forward herewith the following Office Memorandum issued by the Government of India for your information, guidance and compliance:

क्रम सं. Sl. No.	कार्यालय ज्ञापन सं/ . Office Memorandum No.	विषय/ Subject
1.	भारत सरकार, कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग का कार्यालय ज्ञापन सं० 12/3/2016-JCA-2 दिनांक 15.03.2021 Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training Office Memorandum No. 12/3/2016-JCA-2 dated 15.03.2021	General Elections to legislative Assemblies of Assam, Kerala, Tamil Nadu, West Bengal, Puducherry, 2021 and Bye- election in 6-Malappuram PC of Kerala and 39-Kanniyakumari PC of Tamil Nadu – Grant of Paid holiday to employees on the day of poll – regarding.

भवदीय/Yours faithfully

(बी. के. सिंह / B. K. Singh)

वरिष्ठ उप सचिव (नीति प्रभाग) /Sr. DS (PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- आई.टी. प्रभाग प्रमुख वेबसाइट और पॉलिसी रिपॉजिटरी पर इस परिपत्र को उपलब्ध कराने के अनुरोध के साथ/
Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
- कार्यालय प्रति/Office copy.

F. No. 12/3/2016-JCA-2
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)
Establishment (JCA-2) Section

North Block, New Delhi
Dated: 15 March, 2021

OFFICE MEMORANDUM

Subject: General Elections to legislative Assemblies of Assam, Kerala, Tamil Nadu, West Bengal, Puducherry, 2021 and Bye- election in 6-Malappuram PC of Kerala and 39-Kanniyakumari PC of Tamil Nadu – Grant of Paid holiday to employees on the day of poll- regarding

The undersigned is directed to state that, as informed by the Election Commission of India, vide their letter No.ECI/PN/16/2021, dated 26/02/2021, has announced schedule for the General Election in respect of the Legislative Assemblies of Assam, Kerala, Tamil Nadu, West Bengal, Puducherry and Bye- election in r/o 6-Malappuram PC of Kerala and 39-Kanniyakumari PC of Tamil Nadu, as under:

Schedule for General Election to the Legislative Assemblies of Assam, Kerala, Tamil Nadu, West Bengal, Puducherry and Bye- election in 6-Malappuram PC of Kerala and 39-Kanniyakumari PC of Tamil Nadu announced by the Election Commission of India are as under:

Schedule for General Election to the Legislative Assembly of Assam

S. No.	Legislative Assembly of Assam	Date of Poll	Day
1.	Phase -I (47 ACs)	27.03.2021	Saturday
2.	Phase -II (39 ACs)	01.04.2021	Thursday
3.	Phase III (40 ACs)	06.04.2021	Tuesday

Schedule for General Election to the Legislative Assembly of Kerala

S. No.	Legislative Assembly of Kerala	Date of Poll	Day
1.	Kerala (140 ACs)	06.04.2021	Tuesday

Schedule for General Election to the Legislative Assembly of Puducherry

S. No.	Legislative Assembly of Puducherry	Date of Poll	Day
1.	Puducherry (30 ACs)	06.04.2021	Tuesday

Schedule for General Election to the Legislative Assembly of Tamil Nadu

S. No.	Legislative Assembly of Tamil Nadu	Date of Poll	Day
1.	Tamil Nadu (234 ACs)	06.04.2021	Tuesday

Schedule for General Election to the Legislative Assembly of West Bengal

S. No.	Legislative Assembly of West Bengal	Date of Poll	Day
1.	Phase -I (30 ACs)	27.03.2021	Saturday
2.	Phase - II (30 ACs)	01.04.2021	Thursday
3.	Phase - III (31 ACs)	06.04.2021	Tuesday
4.	Phase - IV (44 ACs)	10.04.2021	Saturday
5.	Phase - V (45 ACs)	17.04.2021	Saturday
6.	Phase - VI (43 ACs)	22.04.2021	Thursday
7.	Phase - VII (36 ACs)	26.04.2021	Monday
8.	Phase - VIII (35 ACs)	29.04.2021	Thursday

Schedule for Bye- election to fill casual vacancy in the Parliamentary Constituency of Kerala and Tamil Nadu

S. No.	State	Number & Name of Parliamentary Constituency (PC)	Day and Date of Poll
1.	Kerala	6- Malappuram (PC)	06.04.2021 Tuesday
2.	Tamil Nadu	39 - Kanniyakumari (PC)	06.04.2021 Tuesday

2. In this regard, it is stated that the guidelines issued by this Department, vide OM No. 12/14/99-JCA, dated 10.10.2001, regarding closure of Government Offices and grant of paid holiday, may be followed by all the Central Government Offices and the central industrial establishments, located in the concerned State.

3. The above instructions may please be brought to the notice of all concerned.

4. Hindi version will follow.

(S.P. Pant)

Deputy Secretary to the Government of India

To

1. All Ministries / Departments of Government of India.
2. UPSC/ CVC / C&AG / Lok Sabha Secretariat / Rajya Sabha Secretariat/ President's Secretariat / Vice President's Secretariat / PM's Office /Supreme Court/High Court of Assam/High Court of Kerala/High Court of Tamil Nadu/High Court of West Bengal/High Court of Puducherry/Central Administrative Tribunal.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions / MHA
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
5. Chairmen/Secretaries, Central Government Employees Welfare Coordination Committee, in the State Capital of Assam, Kerala, Tamil Nadu, West Bengal and Puducherry.
6. National Commission for Scheduled Castes/National Commission for Scheduled Tribes/ National Commission for Backward Classes
7. The Chief Secretary of the State Government of Assam, Kerala, Tamil Nadu, West Bengal and Puducherry.
8. The Election Commission of India, New Delhi - w.r.t. letter no. ECI/PN/16/2021 dated 26/02/2021.
9. Hindi Section, DoPT - with the request to provide the Hindi Translation.