



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन 2 रफी मार्ग नई दिल्ली 110001
Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001



सं/No. SP-13021/7/2022-S and P-CSIR HQ (E 4161)

दिनांक/Date: 17/10/2023

सेवा में / To,

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रमुख
The Directors/ Heads of all CSIR Laboratories/Instts. /Units

विषय/Sub: **Additional instructions regarding operationalization of IP-IEM Scheme**

सन्दर्भ/Ref: CSIR OM No. SP-13021/7/2022-S and P-CSIR HQ,
Dated: 11/05/2022

महोदया/ महोदय/Madam / Sir,

Kindly recall the OM under reference regarding 'Operationalization of IP and IEM Scheme in CSIR'. During the recent Hal Yearly Meeting (HYM) of IEMs with the DG, CSIR, the following has been decided:

- All the cases of Procurements (Goods, Works and Services) of Rs. 3 Crores and above shall be referred to the IEMs with the details filled in the **attached Format** only, and
- Integrity Pact (IP) need to be signed with all executing agencies undertaking CSIR funded projects above this threshold fixed by CSIR.

You are accordingly requested to bring the above to the notice of all concerned for information and strict compliance.

भवदीय/ Yours faithfully,

(सतीश चन्द्र/ Satish Chandra)

भंडार एवं क्रय अधिकारी

Stores & Purchase Officer

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Encls: As above

Copy to:

1. DG, CSIR
2. JS & FA, CSIR
3. JS (Admin), CSIR
4. CVO, CSIR
5. Dr Prabakaran Palaniappan, IEM, CSIR
6. Dr Rajan S Katoch, IEM, CSIR
7. Head IT - With the request to publish this communication on CSIR Website under Notifications (S&P)

REPORTING OF PROCUREMENTS UNDER INTEGRITY PACT FOR REVIEW BY INDEPENDENT EXTERNAL MONITORS: FORMAT FOR CSIR INSTITUTIONS

S. No.	Information Required by IEMs	Information Provided by Procuring Institution
1	Title and Description of Procurement	
2	Need for Procurement	
3	Estimated Value (Rs. crores)	
4	Type of Procurement (Open Tender/Limited Tender/Single Source/Negotiation)	
5	If not Open Tender, full Justification	
6	Whether [a] Provisions of Integrity Pact, [b] Format of IP, [c] Mention of Signed IP being Precondition for Consideration of Bid, [d] Contact Details of IEMs, included in Bid Document	
7	Brief Chronology of Activities (Tender Processes, Meetings, Approvals)	
8	Names of Bidders attending Pre-Bid Conference	
9	Changes in Tender Conditions following PBC, with reasons	
10	Names of Bidders submitting Bids, indicating whether signed Integrity Pact submitted with each Bid	

S. No.	Information Required by IEMs for Procurements under IP	Information Provided by Procuring Institution
11	Details of Rejected Bids, with Reasons for Rejection	
12	Details of Complaints Received, if any, and Action Taken	
13	Methodology for Evaluation of Bids	
14	Names of Qualified Bidders	
15	Prices Quoted by Qualified Bidders	
16	Existing Contracts for Same Item & Prices (if applicable) and Price Reasonability Assessment of Bids	
17	Final Comparative Cost to Institution, including taxes, duties and delivery on-site, of all Qualified Bids	
18	Details of Post Bid Negotiations, if any	
19	Award of Contract – Name of Successful Vendor and Amount	
20	Validity period of Bid	
21	Date of LOI/Purchase Order, if placed	
22	Delivery and Implementation Schedule	