



सा./No.: 5-1(211)/2014-PD

दिनांक/Dated: 16.11.2020

कार्यालय ज्ञापन / Office Memorandum

विषय/Sub: Option of switch over to the newly created Stenographic Cadre – reg.

संदर्भ/Ref.: CSIR letter No. 5-1(211)/2014-PD dated 16.10.2020.

The undersigned is directed to invite attention to Para 4 of CSIR letter No. 5-1(211)/2014-PD dated 16.10.2020 wherein existing incumbents in General Cadre who initially joined CSIR service in stenographic cadre and subsequently got promoted through DPC and presently working as US(AO) / DS (COA) were given a one-time option either to switch over to the corresponding level of the newly created cadre for stenographic staff or to remain in the General Cadre. The option exercised by the concerned officials have been considered by the DG, CSIR and approval has been accorded towards the choice of cadres as follows:

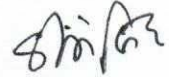
Sl. No.	Name	Designation	Present Posting	Opted for
1	Ms. Mallika P. Kumar	COA	CSIR-NAL	Stenographic Cadre
2	Sh. Suraj Kant	DS	CSIR-Hqrs	General cadre
3	Sh. Sunil Kumar	US	CSIR-Hqrs (Complex)	Stenographic Cadre
4	Sh. D. J. N. Prasad	AO	CSIR-IICT	General cadre
5	Sh. B. S. Rama Prasad	AO	CSIR-NAL	General cadre
6	Smt. P.P. Kulkarni	AO	CSIR-NCL	General cadre
7	Sh. Sukhnandan Kumar	US	CSIR-Hqrs	Stenographic Cadre
8	Smt. VVS Lakshmi	AO	CSIR-NGRI	General cadre
9	Sh. Radheshyam Waghmare	AO	CSIR-AMPRI	Stenographic Cadre
10	Sh. Vinod Kumar	AO	CSIR-CEERI	General cadre
11	Ms. Mangala	AO	CSIR-NAL	General cadre
12	Smt. B. Mallikamba	AO	CSIR-CIMAP (Hyderabad Centre)	General cadre
13	Sh. D Murmu	AO	CSIR-CIMFR	General cadre
14	Sh. C. Shyam Sunder	AO	CSIR-CECRI	General cadre
15	Sh. Avtar Singh	AO	CSIR-IMT	General cadre
16	Sh. Srinivasa Rao Yella	AO	CSIR-CCMB	General cadre
17	Sh. K Ravi Kumar	AO	CSIR-NGRI	General cadre

(Handwritten signature)

Contd....

Further, as mentioned in the Para 7 of CSIR letter dated 16.10.2020, DS (COA) / US (AO) who have opted to switch over to the newly created post in the Stenographic Cadre shall hold the substantive posts in the Stenographic Cadre but will continue to perform the duties / responsibilities of the post presently held by them till the Competent Authority in CSIR-Hqrs. allows them to hold their equivalent cadre positions in the stenographic cadre. In the event of promotion of such officers in the newly created stenographic cadre, those officers will continue to hold the substantive posts in the stenographic cadre but will perform the duties in general cadre in the equivalent posts (with General Cadre Designation) till such time, the Competent Authority in CSIR Hqrs. permits them to actually work in the Stenographic Cadre.

भवदीय/Yours faithfully,



(बी.के.सिंह / B.K.Singh)

उप सचिव/ Deputy Secretary
(नीति प्रभाग/ Policy Division)

सेवा में / To :

1. All officers concerned

प्रतिलिपि/Copy to:

1. DS to DG, CSIR
2. PS to JS(Admin), CSIR
3. All Directors/Heads of all CSIR National Labs./Instts./Hqrs./Units
4. Sr.COA/COA/AO of all CSIR Labs/Instts.
5. DS (HR-I), CSIR Hqrs. - for necessary action
6. Head, IT Division - with the request to upload this letter along with attachments on the CSIR website & Policy Repository
7. कार्यालय प्रति/Office copy.