

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



No. 5-1(3)/2008-PD

15th September, 2009

From

संयुक्त सचिव (प्रशासन)

Joint Secretary (Admn.)

To,

The Directors/Heads of all
National Labs./Instts. of CSIR

Sub: Orders relating to Sixth Central Pay Commission recommendation, Permission to avail of mileage points, representation of women in jobs/ Committees/ Boards, regulation of journey by air during LTC, Benefit of reservation to Persons with Disability on acquiring disability after entering into Government service, admissibility/entitlement for traveling by Shatabadi Express - reg.

Sir,

I am directed to forward herewith the following Office Memorandums issued by Government of India on the subject cited above for information, guidance and compliance:-

S.No.	DoPT/MoF OM No. and date	Subject
1.	1/1/2008-IC dated 29.1.2009	Fixation of Pay and grant of increment in the revised pay structure - clarifications regarding.
2.	1/1/2008-IC dated 13.3.2009	Date of increment in cases where government servants are not able to join post in a particular grade pay on promotion /appointment on 1 st of January of a year due to Sunday or Gazetted holiday.
3.	2/23/2008-Estt.(Pay II) dated 28.5.2009	Revision of rates of Deputation (Duty) Allowance / pay fixation on appointment on the personal staff of Ministers.
4.	11013/7/2008-Estt.(A) dated 3.6.2009	CCS (Conduct) Rules, 1964 - Permission to avail of mileage point earned by Government Servants on tickets purchased for official tour / visits and acceptance of "Free Companion Ticket" by Govt. servants introduced from time to time by various airlines.
5.	36035/3/2009-Estt.(Res.) dated 10.6.2009	Benefit of reservation to Persons with Disability who acquire disability after entering into Government service
6.	19030/3/2008-E.IV dated 29.6.2009	Admissibility/ entitlement for traveling by Shatabadi Express.
7.	35021/2/2009-Estt.(C) dated 30.6.2009	Representation of women members on various Committees / Boards concerned with selection to Group C&D posts in Central Government.
8.	35021/2/2009-Estt.(C) dated 3.7.2009	Concerted efforts to increase representation of women in Central Government jobs.
9.	35021/2/2009-Estt.(C) dated 8.7.2009	Representation of women members on various Committees/ Boards concerned with selection to posts in Central Government.
10.	31011/2/2006-Estt.(A) dated 27.7.2009	Regulation of journey by air while availing Leave Travel Concession-clarification regarding.

Yours faithfully

(Signature)
(Rohit Gupta)
Section Officer

Encl: As above.

Copy to:

1. Sr. COA/COA/AO of all Labs/Instts.
2. Sr. Dy. FA/Dy. FA/F&AO of all Labs./Instts.
3. PS to DG, CSIR
4. PS to JS (Admn.)
5. PA to FA, CSIR
6. P.A. to CVO, CSIR
7. Legal Adviser, CSIR
8. Under Secretary (CO)/Deputy Secretary (Complex)
9. Head, URDIP/IPMD/HRDC/PPD/ISTAD/NMITLI/USD/HRDG.
10. All Dy. Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
11. Head, RAB, CSIR Complex, Pusa, New Delhi.
12. Dr. R.B. Misra, Secretary, Staff Side, JCM, Indian Institute of Toxicology Research, Post Box No.80, Mahatma Gandhi Marg, Lucknow-226001
13. Head, IT Division with the request to make this circular available on the website.

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No. 35021/2/2009-Estt.(C)

Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi,
Dated the 3rd July, 2009.

OFFICE MEMORANDUM

Subject : Concerted effort to increase representation of women in Central Government jobs

The undersigned is directed to say that the President's address to the joint Session of Parliament inter-alia, made the following commitment:

" Concerted effort to increase representation of women in Central Government jobs"

2 As a part of the Action Plan of this Department approved by the Minister of State for Personnel, Public Grievances & Pensions for implementing the above commitment, this Department has already issued instructions vide O.M. No.35021/2/2009-Estt.(C) dated 30th June, 2009 making it mandatory to have one woman member in the Selection Boards/Committees for making recruitment to 10 or more vacancies and where lady candidates are expected to be available for the service/post. under the Central Government. Even where the vacancies are less than 10, no effort should be spared in including a lady officer in such Committees/Boards.

3 In order to ensure that adequate lady candidates are attracted to Central Government jobs and to encourage them to apply for vacancies in the Central Government, it has now been decided that all advertisements/circulars for recruitment to Central Government jobs should invariably mention prominently that "Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply."

4 Accordingly all Ministries/Depts./Recruiting agencies are requested to ensure that all vacancies advertisements/circulars for posts in Central Government contain the above message prominently. Every effort may also be made to give wide publicity to the extent

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feasible about all women friendly policies and concessions/facilities available to women employees in the Central Government, while making recruitment to posts in the Central Government

(C.B. Raliwal)
Joint Secretary

To -

- 1 All Ministries/Departments
- 2 UPSC
- 3 SSC
- 4 Director General, Directorate of Advertising & Visual Publicity (DAVP), Sookhana Bhavan, CGO Complex, New Delhi, - with the request to ensure before release that all advertisements for vacancies in the Central Government contain the above message prominently

PS JS(A)
for circulation
17/7
HOD (DSIR)
Sr DS (PD) ✓
DS (LA) for fl.
17/7
17/7/08

Su. Negi
21/7/09