

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली- 110 001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110 001



30-1(17)/2010-Finance  
Dated 29-11-2010

To,

Heads of All Labs./Instts.

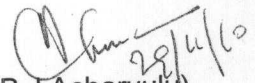
Subject : Guidelines on Air Travel on Tours/LTC.

Sir,

Kind attention is invited to CISR letter No.30-1(36)/2008-Finance dated 13-10-2010 endorsing the Ministry of Finance, Department of Expenditure OM No.19024/1/2009-E.IV dated 13-10-2010 on the above subject. CSIR has been receiving references from Labs/Institutes whether services of other travel agents can be availed for booking tickets for official tours in cities where authorized travel agents, viz. M/s Balmer Lawrie & company or M/s Ashoka Travels & Tours, do not have their offices.

The matter has been considered and it is clarified that in cities where the aforesaid two authorized travels agents do not have their offices, bookings have to be done on-line (from the website of Indian Airline/ Air India) or from the counters of the airlines in the city.

Yours faithfully

  
(B J Acharyulu)  
Dy.Financial Adviser

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