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COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

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स्पीड पोस्ट/दस्ती

दिनांक: 14 मार्च, 2012

संख्या
No.

प्रेषक
From

मुख्य सतर्कता अधिकारी
Chief Vigilance Officer

To सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के निदेशक /प्रधान
The Directors/Heads of all the National Labs/Instts.

महोदय/Sir,

मैं आपकी सूचना, मार्गदर्शन एवं आवश्यक कारवाई हेतु केन्द्रीय सतर्कता आयोग के निम्न सर्कुलर अग्रेषित कर रही हूँ। कृपया इनकी प्रति सभी संबंधित अधिकारियों को प्रदान की जाये।

I am to forward herewith a copy each of the following Central Vigilance Commission Circulars for your information, guidance and necessary action. It is requested that copies thereof may be provided to all concerned.

S. No.	CVC Circular No. & Date	Subject
1.	Circular no.01/01/2012 (No.010/VGI./035/16173 dated 12.01.12)	Guidelines for compliance to Quality Requirements of e-Procurement Systems
2.	Circular no.03/01/2012 (No. 12-02-6/CTE/SPI(I)-2/1617 dated 13.01.12)	Consideration of Indian Agents

भवदीया/Yours faithfully,

(अंजलि तिवारी/Anjali Tewari)

Encl: As above/संलग्नक: यथोपरि

मुख्य सतर्कता अधिकारी/Chief Vigilance Officer

प्रतिलिपि/Copy to:

1. Sr. COAs/COAs/AOs of all National Labs./Instts. of CSIR

सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के वरिष्ठ प्रशा.नियंत्रक/प्रशा.नियंत्रक/प्रशा.अधिकारी

2. CoSPs/SPOs of all National Labs./Instts. of CSIR

सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के भंडार एवं क्रय नियंत्रक/ भंडार एवं क्रय अधिकारी

3. Office of the DG, CSIR

महानिदेशक, सी एस आई आर, कार्यालय

4. Office of the JS (Admn.) CSIR

संयुक्त सचिव (प्रशा.) सी एस आई आर, कार्यालय

5. Office of the FA, CSIR

वित्त सलाहकार, सी एस आई आर, कार्यालय

6. Director (EC), ESD, CSIR Complex

निदेशक, ई सी, ई एस.डी., सी एस आई आर (काम्प्लेक्स)

7. CoSP, CSIR Headquarters

नियं. भंडार एवं क्रय, सी एस आई आर मुख्यालय

8. Sr. DS(CO)/DS(Complex)

वरिष्ठ उप सचिव (के.का.)/ उप सचिव(काम्प्लेक्स)

9. Head, IT Division- with the request to make this circular available on CSIR website.

प्रमुख,आई टी प्रभाग-- सी एस आई आर की वेबसाइट पर प्रसारित करने हेतु

10. Office Copy/ कार्यालय प्रति

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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



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010/VGL/035/16173

सं./No.....

दिनांक / Dated..... 12.01.2012

Circular No. 01/01/2012

Sub: Guidelines for compliance to Quality Requirements of e-Procurement Systems.

Ref: Commission's Circular No.23/06/010 dated 23/06/2010

Commission has been advocating leveraging of technology for activities prone to corruption since 2006 and one of the prominent initiatives was adoption of e-procurement for goods, works and services by all Ministries/Departments/Organisations. Commission advised all Organizations to ensure security of the e-procurement systems and to get their system certified by Department of Information Technology (DIT).

2. DIT in turn requested its attached office STQC (Standardisation, Testing and Quality Certificate) Directorate to establish necessary processes and systems to enable certification of e-Procurement systems. Accordingly, the guidelines prepared by STQC in this regard approved and notified by the DIT is available on egovstandards website [\[www.egovstandards.gov.in\]](http://www.egovstandards.gov.in). The guidelines are also available on Commission's website www.cvc.nic.in (link-circular/instructions). All the Ministries/Departments/Organisations are advised to use these guidelines for compliance to Quality Requirements for certifying the e-Procurement systems.

COEP

(J Vinod Kumar)
Officer on Special Duty

To

CVOs of all Ministries/Departments
CVOs of all Public Sector Enterprises
CVOs of all Public Sector Banks/Insurance Companies and Organizations.

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सत्यमेव जयते

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CENTRAL VIGILANCE COMMISSION



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सं./No.....12-02-6-CTE/SPI(I)-2-116/7

दिनांक / Dated.....13.01.2012.....

Circular No. 03/01/12

Sub: Consideration of Indian Agents.

Ref: Commission's Circular Nos. 12-02-6-CTE/SPI(I)-2 dated 7.01.2003 and 21.04.2004

The Commission has been stressing on the need for observing transparency and determination of prices in a fair market competition while dealing with the tenders relating to procurement. The above OMs were issued to reduce the possibility of collusion and cartelization among the bidders so that competitive fair market price of the items of procurement can be determined.

2. A number of references have been received in the Commission citing certain specific situations and difficulties being faced in dealing with tenders. Therefore, the matter has been again examined by the Commission.

3. In supersession to the earlier OMs dated 7.01.2003 and 21.04.2004, Commission has decided that in all cases of procurement, the following guidelines may be followed:

- a) In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
- b) If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
4. The tender conditions may be carefully prepared keeping in view the above guidelines.
5. The receipt of these guidelines may please be acknowledged and circulated amongst the concerned officials for their information and guidance.

(J. Vinod Kumar)

Officer on Special Duty

To: All CVOs of Ministries / Departments / PSUs / Banks / Insurance Companies / Autonomous Organizations / Societies / UTs.

COF