

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
INTEGRATED FINANCE DIVISION

No.30-2(37)/2012-Finance
Dated 07-12-2016

Subject: Shifting of CSIR to digital mode of payments & receipts.

A copy of an email from DG, CSIR dated 2/12/2016 on the above subject is enclosed for information, guidance and compliance.



(Ajay Kumar)

Finance and Accounts Officer

Encl: a/a

Copy to:

1. Head, RAB/ISTAD/IT/URDIP/HRDC/IPMD/USD/PPD/HRDG
2. Sr.Dy.Secretaries/Dy.Secretaries/USs at CSIR Hqrs./Complex
3. Dy.FAs/FAOs at CSIR, Hqrs./Complex
- ✓ 4. IT, Division for updating CSIR website

From: DG-CSIR <dg@csir.res.in>
Sent: Friday, December 2, 2016 12:27
To: 'csir-4pi'; 'csir-ampri'; 'csir-cbri'; 'csir-ccmb'; 'csir-cdri'; 'csir-cecri'; 'csir-ceeri'; 'csir-cftri'; 'csir-cgcri'; 'csir-cimap'; 'csir-cimfr'; 'csir-clri'; 'csir-cmc/serc'; 'csir-cmeri'; 'csir-crri'; 'csir-csio'; 'csir-csmcri'; 'csir-igib'; 'csir-ihbt'; 'csir-iicb'; 'csir-iict'; 'csir-iiim'; 'csir-iip'; 'csir-iitr'; 'csir-immr'; 'csir-imtech'; 'csir-nal'; 'csir-nbri'; 'csir-ncl'; 'csir-neeri'; 'csir-neist'; 'csir-ngri'; 'csir-niist'; 'csir-nio'; 'csir-niscari'; 'csir-nistads'; 'csir-nml'; 'csir-npl'
Subject: Re. shifting of CSIR fully to digital (Cashless) mode of payments & receipts
Importance: High

Dear Directors,

You may be aware that Govt. of India has renewed thrust on adoption of cashless transactions by all government organizations. In CSIR approximately 90% payments and 80% receipts are through Internet Banking. However, completely shifting to cashless payments and receipts is need of the hour.

CSIR has committed to the Government that we will be shifting fully to the digital mode of payments and receipts. The following need to be, therefore, implemented urgently in CSIR:

- (i) All payments made by CSIR Labs/Institutes, irrespective of amount and nature of payment should be through digital mode. No payment should be made in cash after 31st December, 2016.
- (ii) All payments received by the Labs exceeding Rs.1000/- should be in digital mode only. No payment should be received by CSIR Labs./Instts. in cash or through cheque after 31st December, 2016 beyond this amount. All necessary actions should be taken immediately and on priority for achieving this target.
- (iii) CSIR should strive for having in place all/more than one system of digital payment and receipts viz internet, cards, mobile and e-wallets.

Your personal intervention is required for achieving the above targets.

With warm regards,

Girish Sahni

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Secretary DSIR
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