

वैज्ञानिक तथा औद्योगिक अनुसंधानपरिषद्  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



No.5-1(357)/2016-PD

Dated:19.7.2016

From

Joint Secretary (Admn.)

To

The Sr.DS/Sr. COA/DS/COA/US/AO of CSIR Hqrs./Complex  
and all National Labs./Instts.

**Sub: Compilation of CSIR rules and regulations, encompassing all amendments and various circulars issued up to 31st December, 2015**

Sir,

For quite some time during the past it has been felt that no single document was available which contained comprehensive Rules and Regulations for recruitment & selection procedures for council staff. Some of the Labs./Instts. could not take a decision in view of the non availability of relevant circulars to them and refer the matter to CSIR Hqrs. for clarification on different issues. The CSIR rules and regulations have become more and more established and standardized through a number of clarifications and amendments issued over a period of time.

The present compilation of orders would prove to be an useful tool in the hands of administrative authorities all over the Labs./Instts.. The various Notifications issued by CSIR from time to time on all rules, regulations, guidelines, clarifications, etc. are compiled in a chronological manner on the basis of cadrewise staff to which CSIR can refer for speedy settlement of cases. This Compendium of chronological circulars issued in different volumes consisting of rules on appointment, assessment/promotion of Scientific, Technical and Administrative staff, pension, medical benefits, service matters, etc. is an useful tool and serve as a treasure house of knowledge in the hands of administrative authorities for efficient management, can be referred to for day to day work enabling the Labs/Instts. as well as to CSIR Hqrs. to take uniform decisions.

In the process of compiling circulars in a chronological order in different cadres there is every possibility of missing some relevant circulars which could not be traced/linked. It is therefore, advisable that Labs./Instts. may kindly provide the same for incorporation in the Compendium. Further while taking decision in individual case, based on instructions/circulars in the compendium, may also refer to the latest orders issued on the subject.

The Competent Authority has been pleased to approve to upload on CSIR website link "One CSIR" of the following compendium viz. (a) CSIR Service Rules, 1994 for recruitment of Scientific, Technical and Support Staff with amendments (b) Revised Merit & Normal Assessment Scheme with amendments (c) CSIR Scientists Recruitment & Assessment Promotion Rules, 2001 with latest orders (d) Administrative Services for Recruitment and Promotion Rules. Other circulars on Isolated Category and other miscellaneous circulars on service matters, etc. endorsed by CSIR will be uploaded shortly for inviting suggestions/comments. If any relevant circular/instructions have been omitted, these can also be incorporated in the compendium before it is circulated to the Directors/Heads of all National Labs./Instts.

Your feedback on the draft Compendium may be forwarded to Shri A.K. Mukherjee, Consultant at the e-mail 'monitoring@csir.res.in' within one month of the Notification.

Yours faithfully,

19 JUL 2016



(Manuel Thomas)

Sr. Deputy Secretary(HR)

**MANUEL THOMAS**  
Sr. Dy. Secretary

Head, IT Division-with the request that this may be made available on CSIR web-site