

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, 2, RAFI MARG, NEW DELHI – 110001**

No. 3-4(C)/2016-EI

Dated : 08/09/2016

OFFICE MEMORANDUM

Sub : Temporary Posting of CCOs Empanelled for Promotion

The DG, CSIR has been pleased to approve posting of the following CCOs on their promotion from the panels notified vide this office OM No. 3-3(b)/2016-EI dated 31/08/2016, at their present places of posting on temporary basis for the time being, as per details given below:-

1. Under Secretaries/Administrative Officers Empanelled as Deputy Secretary/ Controller of Administration

Sl.	Name of the Officer	Present Place of Posting	Joining to be effective on or after
1.	Smt. Anurag Sachdev	CSIO	Immediate
2.	Sh. Bijendra Kumar	CSIR HQ	Immediate
3.	Sh. Rohit Gupta	CSIR HQ	Immediate

2. Section Officer (General) Empanelled as Under Secretary/Administrative Officer

Sl.	Name of the Officer	Present Place of Posting	Joining to be effective on or after
1.	Sh. Jai Shankar Saran	CIMFR	Immediate

3. Finance & Accounts Officer Empanelled as Deputy Financial Advisor/ Controller of Finance & Accounts

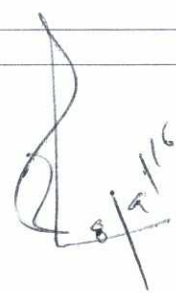
Sl.	Name of the Officer	Present Place of Posting	Joining to be effective on or after
1.	Smt. M. Vijaya Kumari	NGRI	Immediate

4. Section Officers (Finance & Accounts) Empanelled as Finance & Accounts Officer

Sl.	Name of the Officer	Present Place of Posting	Joining to be effective on or after
1.	Sh. Anis Ahamed Pasha	NCL	Immediate
2.	Sh. Anil Kumar	NIO	Immediate

5. Section Officer (Stores & Purchase) Empanelled as Stores & Purchase Officer

Sl.	Name of the Officer	Present Place of Posting	Joining to be effective on or after
1.	Sh. Joy M. Kottaram	URDIP	Immediate

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The promotees will be on probation for a period of one year from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the competent authority.

The pay of above officers will be fixed under the normal rules. However, they will have the option, to be exercised within one month from the date of taking over charge of the post, for fixation of pay in the new post with effect from the date of promotion to the new post or with effect from the date of increment in the lower post, in terms of the extant provisions of FR-22, under normal rules.

The promotees have been allowed to join their promoted posts at their present places of posting on temporary basis, as per above details, subject to prior submission of the undertaking to abide by the transfer posting orders whenever the same are issued (copy enclosed). Directors of the respective Labs/Instts are requested to forward the aforesaid undertaking to this office.

Encl : as above

(Rajeev Sharma)
Under Secretary

Copy to:-

1. Directors of all CSIR Labs/Instts
2. Heads – HRDG/HRDC/IPU/URDIP/4PI
3. Officers concerned
4. DS, Office of DG, CSIR
5. US to JS (Admn.), CSIR
6. PS to FA, CSIR
7. PS to CVO, CSIR
8. Sr. DS (HR), CSIR
9. DS (CO), CSIR
10. LA, CSIR
11. O&M and Vigilance Section, CSIR HQ
12. CCO CR Cell, CSIR HQ
13. Personal files of the Officers concerned
- ✓ 14. IT Division - with the request to host this OM on CSIR website
15. Guard File
16. Office copy

UNDERTAKING

In response to CSIR OM No. 3-4(C)/2016-EI dated 08/09/2016, I _____
_____ intend to join the promoted post of
_____ at my present place of posting i.e.
at _____
understanding that my posting is on temporary basis.

I, therefore, undertake to abide by the transfer posting orders whenever the same
are issued by CSIR Hqrs.

Signature _____

Name _____

Dated : _____

Place : _____

Note : After submission of this undertaking, formal joining report may be submitted to
Director of your Lab/Instt.