



सां/No.: 5-1(17)/2008-PD

दिनांक/Dated: 09.12.2016

प्रेषक / From:

संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में / To :

The Directors / Heads of all
National Labs./Instts. of CSIR
Hqrs./Complex/Centres/Units

महोदय/Sir / महोदया/Madam,

मुझे भारत सरकार के निम्नलिखित कार्यालय ज्ञापन को आपकी जानकारी, मार्गदर्शन और अनुपालन के लिए अग्रेषित करने का निदेश हुआ है।

I am directed to forward herewith the following Office Memorandum for information, guidance and compliance.

क्रं.स. Sl.No.	कार्यालय ज्ञापन स. Office Memorandum No.	विषय / Subject
1	Ministry of Personnel, Public Grievances, and Pensions, DoPT No. F. No.12/8/2016-JCA-2 dated 24.06.2016.	Holidays to be observed in Central Government Offices during the Year 2017-reg

भवदीय/Yours faithfully,

- विनोद कुमार

(विनोद कुमार /Minod Kumar)
अवर सचिव (नीति प्रभाग) / US(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

- 1) Head, IT Division with the request to make this OM on the website & Policy Repository.
- 2) कार्यालय प्रति/Office copy

F.No.12/8/2016-JCA-2
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)
JCA-2 Section

North Block, New Delhi
Dated the 24th June, 2016

Subject: Holidays to be observed in Central Government Offices during the year 2017- reg.

It has been decided that the holidays as specified in the **Annexure -I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2017. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI
UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA 1ST
NAVRATRA / NAURAJ/CHHATH POOJA/KARVA CHAUTH.**

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B/T.V./A.I.R./ Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement without waiting for a formal order, about the change of date.

6. During 2017, Diwali (Deepavali) falls on Thursday , October 19, 2017 (Ashvina 28). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Narakachaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2017, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select 11(Eleven) holidays of their own only after including in the list, three National Holidays and Mahavir Jayanti, Id-ul-Zuha (Bakrid), Vijay Dashmi, Muharram, Guru Nanak Birthday and Milad-un-Nabi(Id-e-Milad (Birthday of Prophet Mohammad) included in the list of compulsory holidays and falling on day of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.



(K. Salil Kumar)
Under Secretary (JCA)
☎ 23040279

Encl.: Lists of holidays

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/ PMO / Lok Sabha Secretariat/ Rajya Sabha Secretariat/ President's Secretariat/Vice-President's Secretariat/ Supreme Court/ High Court/ Central Administrative Tribunal/ Election Commission of India / Minorities Commission/ National Human Rights Commission/Central Information Commission/National Commission for Women.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman / Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. Commissioner for Scheduled Castes /Commissioner for Scheduled Tribes.
9. PS to Cabinet Secretary.
10. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
11. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarai, Kolkata (with 10 spare copies).
12. Chief Secretaries to all the State Governments / Union Territories.
13. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi (with 5 spare copies)
14. Deputy Director (Bills), Dte. Of Printing, B-Wing, Nirman Bhavan, New Delhi (with 5 spare copies)
15. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Salt lake, Manish Bathan, Kolkata - 700091
16. Facilitation Center, DOP&T (20 copies)
17. NIC (DOPT) with the request to place this O.M. on the Website of the Department (www.persmin.nic.in)
18. 100 Spare Copies.

ANNEXURE-I

**LIST OF HOLIDAYS DURING THE YEAR 2017 FOR ADMINISTRATIVE
OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW
DELHI**

S.No.	Holiday	Date	Saka Date	Day
1938 SAKA ERA				
1.	Republic Day	January 26	Magha 06	Thursday
2.	Maha Shivaratri	February 24	Phalguna 05	Friday
1939 SAKA ERA				
3.	Holi	March 13	Phalguna 22	Monday
4.	Ram Navami	April 04	Chaitra 14	Tuesday
5.	Mahavir Jayanti	April 09	Chaitra 19	Sunday
6.	Good Friday	April 14	Chaitra 24	Friday
7.	Buddha Purnima	May 10	Vaisakha 20	Wednesday
8.	Idul Fitr	June 26	Ashadha 05	Monday
9.	Independence day	August 15	Sravana 24	Tuesday
10.	Id-ul-Zuha(Bakrid)	September 02	Bhadra 11	Saturday
11.	Dussehra	September 30	Asvina 08	Saturday
12.	Muharram	October 01	Asvina 09	Sunday
13.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Monday
14.	Diwali (Deepavali)	October 19	Asvina 28	Thursday
15.	Guru Nanak's Birthday	November 04	Kartika 13	Saturday
16.	Milad-un-Nabi or Id-e- Milad (birthday of Prophet Mohammad)	December 02	Agrahayana 11	Saturday
17.	Christmas Day	December 25	Pausha 04	Monday

**LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2017 FOR
ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT
DELHI / NEW DELHI**

S.No	Holiday	Date	Saka Date	Day
SAKA ERA 1938				
1.	New Year's Day	January 01	Pausha 11	Sunday
2.	Guru Govind Singh's Birthday	January 05	Pausha 15	Thursday
3.	Makar Sankranti	January 14	Pausha 24	Saturday
4.	Pongal	January 14	Pausha 24	Saturday
5.	Basant Panchami /Sri Panchami	February 01	Magha 12	Wednesday
6.	Guru Ravidas's Birthday	February 10	Magha 21	Friday
7.	Shivaji Jayanti	February 19	Magha 30	Sunday
8.	Swami Dayananda Saraswati Jayanti	February 21	Phalguna 02	Tuesday
9.	Holika Dahan/Dolyatra	March 12	Phalguna 21	Sunday
Saka Era 1939				
10.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	March 28	Chaitra 07	Tuesday
11.	Hazarat Ali's Birthday	April 11	Chaitra 21	Tuesday
12.	Vaisakhi/Vishu	April 13	Chaitra 23	Thursday
13.	Mesadi	April 14	Chaitra 24	Friday
14.	Vaisakhadi(Bengal)/ Bahag Bihu (Assam)	April 15	Chaitra 25	Saturday
15.	Easter Sunday	April 16	Chaitra 26	Sunday
16.	Guru Rabindranath's birthday	May 09	Vaisakha 19	Tuesday
17.	Jamat-Ul-Vida	June 23	Ashadha 02	Friday
18.	Rath Yatra	June 25	Ashadha 04	Sunday
19.	Raksha Bandhan	August 07	Sravana 16	Monday

20.	Janmashtami (Vaishnav)	August	15	Sravana	24	Tuesday
21.	Parsi New Year's day/Nauraj	August	17	Sravana	26	Thursday
22.	Vinayaka Chaturthi/ Ganesh Chaturthi	August	25	Bhadra	03	Friday
23.	Onam	September	04	Bhadra	13	Monday
24.	Dussehra (Maha Saptami) (Additional)	September	27	Asvina	05	Wednesday
25.	Dussehra (Maha Ashtami) (Additional)	September	28	Asvina	06	Thursday
26.	Dussehra (Maha Navmi)	September	29	Asvina	07	Friday
27.	Maharishi Valmiki's Birthday	October	05	Asvina	13	Thursday
28.	Karaka Chaturthi (Karva Chouth)	October	08	Asvina	16	Sunday
29.	Deepavali (South India)	October	18	Asvina	26	Wednesday
30.	Naraka Chaturdasi	October	18	Asvina	26	Wednesday
31.	Govardhan Puja	October	20	Asvina	28	Friday
32.	Bhai Duj	October	21	Asvina	29	Saturday
33.	Pratihara Sashthi or Surya Sashthi (Chhat Puja)	October	26	Kartika	04	Thursday
34.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Friday
35.	Christmas Eve	December	24	Pausha	03	Sunday