

# COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

ANUSANDHAN BHAWAN, RAFI MARG, NEW DELHI-110 001

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No.3-4 (d)/2007 -E.I

Dated: 19.12.2008

## OFFICE MEMORANDUM

**Sub: Transfer & Posting of Common Cadre Officer- regarding**

In partial modification to this office memorandum No. 3-3 (C)/2007 -E.I dated 01.10.2008, the Joint Secretary (Admn), has been pleased to approve the revised place of posting of the following Senior Stenographers on their promotion to the post of Private Secretaries as mentioned against each.

S.No.	Name of the officer	Previous place of posting	Revised place of posting
1.	Smt. V Hemalatha Sr. Stenographer, SERC	CFTRI Mysore	SERC Chennai (w.e.f.1.1.2009)
2.	Sh. A C Daithankar Sr. Stenographer, NCL	CSMCRI Bhavnagar	NCL, Pune (against a existing vacant post of CSIR Hqrs till he is adjusted against a future vacancy at NCL)
3.	Smt S K Bajwa Sr. Stenographer, NPL	NISCAIR New Delhi	NPL New Delhi

The other terms & conditions of the above OM will remain unchanged.



**(C Manavazhagan)**  
Under Secretary

### Copy to:-

1. Directors of all CSIR Laboratories/Institutes
2. Officers concerned
3. PS, Office of DG, CSIR
4. US, Office of JS (Admn.), CSIR
5. PA to FA, CSIR
6. PA to CVO, CSIR
7. PA to Legal adviser
8. All Sr. DS/DS/US/Sr. Dy. FA/Dy. FA/FAO CoSP/SPO at CSIR Hqrs and CSIR Cx. New Delhi
9. Head, IT with the request to host this OM on the CSIR web-site
10. O&M and Vigilance Section, CSIR
11. Personal file of the Officer concerned
12. Guard file