

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH**

Anusandhan Bhawan, 2, Rafi Marg, New Delhi – 110 001

No: 3-3(C)/2011-E-I

Date: 28.07.2011

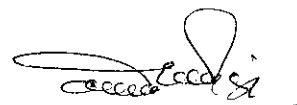
**OFFICE MEMORANDUM**

**Sub:** Transfer & Posting of Private Secretary – reg.

The Joint Secretary (Admn) has been pleased to accord approval to the appointment of Sh Chandra Sekhar Pattnaik, Sr Stenographer, IMMT on his promotion, from the panel notified vide CSIR OM of even number dated 06.07.2010, to the post of Private Secretary, in the PB 2 Rs 9300-34800 GP Rs.4800 and further, on his promotion, post him at IMMT:

He should join his promoted post in the place of his posting immediately and in any case within a period of one month from the date of issue of this order. He will be on probation for a period of one year from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority.

His pay in the promoted post will be fixed as per provisions of rules. However, he will have an option, to be exercised within one month from the date of taking over charge of the post, for fixation of pay with effect from the date of taking over charge of the post or with effect from the date of next increment in the lower post, in terms of the extant provisions of FR-22.



(KK Chopra)  
Deputy Secretary

Copy to:-

- 1) Directors of all CSIR Labs / Instts
- 2) Heads of HRDG/HRDC/IPMD/PPD/RAB/URDIP (Pune)
- 3) Sr.COA/COA/AO/COFA/FAO/COSP/SPO of all CSIR Labs / Instts
- 4) All Sr.DS/ DS/ US/Sr. Dy. FA/ Dy. FA /FAO / Sr COSP/ COSP / SPO at CSIR HQ/ CSIR Cx, N.Delhi/ HRDC Gzb
- 5) Officer concerned
- 6) US, Office of DG, CSIR
- 7) US, Office of J.S. (Admn.), CSIR.
- 8) PA to FA, CSIR
- 9) PS to CVO, CSIR
- 10) PS to LA, CSIR
- 11) O&M and Vigilance Section, CSIR Hqrs.
- 12) IT Division, with the request to host this OM in CSIR website.
- 13) Personal file of the Officer
- 14) Office copy