

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



No. 5-1(17)/08-PD

Dated 04.07.2011

From

संयुक्त सचिव (प्रशासन)

Joint Secretary (Admn.)

To,

The Directors/Heads of all
National Labs./Instts. of CSIR

Sir,

I am directed to forward herewith the following Office Memorandums issued by Government of India for information, guidance and compliance:-

महोदय/Sir,

मुझे भारत सरकार के कार्यालय ज्ञापन आपकी सूचना, अनुपालन एवं आवश्यक कार्रवाई हेतु अग्रेषित करने का निदेश हुआ है।

S.No	Govt. of India OM No. & date.	Subject
1.	DoPT OM No. 36012/45/2005-Estt.(Res.) dated 10 th August, 2010.	Reservation in promotion - Treatment of SC/ST candidates promoted on their own merit.
2.	DoPT OM No. 12016/5/2009-Estt.(L) dated 31 st January, 2011.	Encashment of Earned Leave to be granted to officers appointed on contract in various posts under the Central Government-reg.
3.	DoPT OM No. 13026/1/2010-Estt. (Leave) dated 7 th February, 2011.	Rate of calculating entitlement to Earned Leave (E.L.) and Half Pay Leave (HPL).
4.	MoF, Deptt. of Exp. OM No. 2(13)/2008-E.II(B) dated 4 th March, 2011.	Decision of the Government on the recommendations of the Sixth Central Pay Commission relating to re-classification of cities/towns for grant of House Rent Allowance (HRA).
5.	DoPT OM No. 12011/01/2011-Estt. (Allowance) dated 4 th May, 2011.	Clarification on increase in certain allowances by 25% as a result of enhancement of Dearness Allowances w.e.f. 1.1.2011.

Yours faithfully

D. Vijayalakshmi
(D. Vijayalakshmi)
Under Secretary

Copy to:

1. Sr. COA/COA/AO of all Labs/Instts.,
2. Sr. Dy. FA/Dy. FA/F&AO of all Labs./Instts.
3. PS to DG, CSIR
4. PS to JS (Admn.)
5. PA to FA, CSIR
6. PS to CVO, CSIR
7. Legal Adviser, CSIR
8. Sr. Deputy Secretary (CO)
9. Head, URDIP/IPMD/HRDC/PPD/ISTAD/USD/HRDG.
10. All Dy. Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
11. Head, RAB, CSIR Complex, Pusa, New Delhi
12. Secretary, JCM (Staff Side), Indian Institute of Chemical Technology, Uppal Road, Hyderabad-5000 07 (Andhra Pradesh).
13. Head, IT Division with the request to make this circular available on the website.

①

No.36012/45/2005-Estt. (Res.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block
New Delhi- 110001.

Dated the 10th August, 2010.

OFFICE MEMORANDUM

Subject: **Reservation in promotion – Treatment of SC/ST candidates promoted on their own merit.**

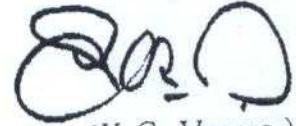
The undersigned is directed to refer to this Department's O.M.No.36028/17/2001-Estt. (Res.) dated 11th July, 2002 which clarified that SC/ ST candidates appointed by promotion on their own merit and not owing to reservation or relaxation of qualifications will be adjusted against un-reserved points of the reservation roster and not against reserved points. It was subsequently clarified by this Department's O.M. No.36028/17/2001-Estt. (Res.) dated 31.1.2005 that the above referred O.M. took effect from 11.7.2002 and that concept of own merit did not apply to the promotions made by non-selection method.

2. Central Administration Tribunal, Madras Bench in O.A. No.900/2005 [S. Kalugasalamoorthy v/s. Union of India & Others] has set aside the O.M. No.36028/17/2001-Estt. (Res.) dated 31.1.2005 and held that when a person is selected on the basis of his own seniority, the scope of considering and counting him against quota reserved for SCs does not arise. The High Court of Judicature at Madras in the matter of UOI v/s. S. Kalugasalamoorthy [WP No.15926/2007] has upheld the decision of the Central Administrative Tribunal.

3. The matter has been examined in the light of the above referred judgments and it has been decided to withdraw O.M. No. 36028/17/2001-Estt. (Res.) dated 31.1.2005 referred to above. It is clarified that SC/ST candidates appointed by promotion on their own merit and seniority and not owing to reservation or relaxation of qualifications will be adjusted against unreserved points of reservation roster, irrespective of the fact whether the promotion is made by selection method or non-selection method. These

orders will take effect from 2.7.1997. the date on which post based reservation was introduced.

4. These instructions may be brought to the notice of all concerned.



(K.G. Verma)

Director

Tele: 23092158.

To

1. All Ministries/Departments of the Government of India.
2. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.
3. Department of Financial Services (Banking Division), New Delhi.
4. Department of Economic Affairs, North Block, New Delhi.
5. Department of Public Enterprises, New Delhi.
6. Ministry of Railways (Railway Board), Rail Bhawan, New Delhi.
7. Union Public Service Commission/Supreme Court of India/ Election Commission/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Prime Minister's Office/ Planning Commission.
8. Staff Selection Commission, CGO Complex, Lodi Road, New Delhi.
9. National Commission for SCs, Lok Nayak Bhavan, New Delhi.
10. National Commission for STs, Lok Nayak Bhavan, New Delhi.
12. National Commission for Backward Classes, Trikot-I, Bhikaji Cama Place, R.K. Puram, New Delhi.
13. Office of the Comptroller and Auditor General of India. 10, Bahadurshah Zafar Marg, New Delhi - 110002.
14. CBI, LBSNAA, ISTM, PESB, Central Sectt. Library, MHA Library.
15. Information and Facilitation Centre, DOPT, North Block, New Delhi.
16. NIC (Computer Cell) - with the request to upload on this Department's website.

3

No.12016/5/2009-Estt(L)

Government of India

Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)


New Delhi, the 31st January, 2011

Office Memorandum

Sub: Encashment of Earned Leave to be granted to officers appointed on contract in various posts under the Central Government - reg.

The undersigned is directed to state that matter regarding allowing leave encashment, on termination of contract, to such officers who are appointed on contract basis after retirement; even within two years has been considered in consultation with Department of Expenditure. It has now been decided that encashment of Earned Leave will be allowed to retired officers, appointed on contract basis after retirement even within the first two years, subject to the condition that the total number of days for which encashment is allowed on termination of contract together with the number of days of Earned Leave or Full Pay Leave for which encashment had already been allowed in previous appointments under the Government shall not exceed 300 days. The O.M. No.12016/2/99-Estt.(L) dated 12th July, 1999, stands modified to the extent mentioned above.

2. These orders take effect from the date of issue.
3. So far as persons serving in the Indian Audit & Accounts Departments are concerned, these orders are being issued after consultation with the C&AG of India.
4. Hindi version will follow.


(Zoya C. B.)

Under Secretary to Government of India

To


All Ministries/Departments of the Govt. of India (As per list)

(4)

F.No. 12016/5/2009-Estt(Leave) New Delhi, the 31st January, 2011

Copy also forwarded to:

1. All Ministries Departments of the Govt. of India.
2. Office of the Comptroller & Auditor General of India.
3. Office of the Controller General of Accounts, Ministry of Finance.
4. Secretaries to Union Public Service Commission Supreme Court of India/
Election Commission Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet
Sectt./Central Vigilance Commission/President's Sectt./Vice-President's
Sectt./Prime Minister's Office/Planning Commission.
5. All State Governments and Union Territories.
6. Governors of all States/Lt Governors of all Union Territories.
7. Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road,
New Delhi
8. All Members of Staff Side of the National Council of JCM/Departmental
Council.
9. All Officers/Sections of DOPT/Deptt. of Administrative Reforms & Public
Grievances/Department of Pensions & Pensioners Welfare/PESB
10. Ministry of Finance, Department of Expenditure
11. Railway Board, New Delhi.
12. NIC, DOPT/Director E-1
13. 50 spare copies.


(Zoya C. B.)

Under Secretary to Government of India

(5)

No.13026 /1/2010-Estt. (Leave)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

New Delhi, the 7th February, 2011

Office Memorandum

Sub: Rate of calculating entitlement to Earned Leave (E.L) and Half Pay Leave (HPL).

The undersigned is directed to say that matter regarding entitlement of a Government servant, who dies while in service, to Earned Leave under Rule 27(2)(b) and Half Pay Leave Rule 29 (2) (c) of the CCS (Leave) Rules 1972 has been under consideration of this Department.

2. At present rule 27 (2) (b) says 'when a Government servant is removed or dismissed from service or dies while in service, credit is allowed at the rate of 2½ days per completed calendar month up to the end of the calendar month preceding the calendar month in which he is removed or dismissed from service or dies in service.'

Similarly Rule 29 (c) says 'When a Government servant is removed or dismissed from service or dies while in service, credit of half pay leave shall be allowed at the rate of 5/3 days per completed calendar month up to the end of the calendar month preceding the calendar month in which he is removed or dismissed from service or dies in service.'

3. These rules adversely affect cases where the death of a serving Government Servant occurs on the last day of the month as the day of death is treated as his last working day. Clause (b) of sub rule (2) of rule 27 and clause (c) of sub-rule (2) of rule 29 of the CCS Leave Rules is modified as under :-

Rule 27 (2) (b) 'When a Government servant is removed or dismissed from service, credit is allowed at the rate of 2½ days per completed calendar month up to the end of the calendar month preceding the calendar month in which he is removed or dismissed from service. When a Government Servant dies, while in service, credit of Earned Leave shall be allowed at the rate of 2½ days per completed month of service up to the date of death of the Government Servant.'


(6)

Rule 29 (2) (c) 'When a Government servant is removed or dismissed from service, credit of Half Pay Leave shall be allowed at the rate of 5/3 days per completed calendar month up to the end of the calendar month preceding the calendar month in which he is removed or dismissed from service. When a Government Servant dies while in service, credit of Half Pay Leave shall be allowed at the rate of 5/3 days per completed month of service up to the date of death of the Government Servant.'

4. These orders take effect from the date of issue.

5. So far as persons serving in the Indian Audit & Accounts Departments are concerned, these orders are being issued after consultation with the C&AG of India.

6. Hindi version will follow.


(Zoya C. B.)

Under Secretary to the Government of India

To

All Ministries/Departments of the Govt. of India (As per list)

⑦

F.No.13026 /1/2010-Estt.(L)

New Delhi , the 7th February, 2010

Copy also forwarded to:

1. All Ministries Departments of the Govt. of India.
2. Office of the Comptroller & Auditor General of India.
3. Office of the Controller General of Accounts. Ministry of Finance.
4. Secretaries to Union Public Service Commission Supreme Court of India/
Election Commission Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet
Sectt./Central Vigilance Commission/President's Sectt./Vice-President's;
Sectt./Prime Minister's Office/Planning Commission.
5. All State Governments and Union Territories.
6. Governors of all States/Lt Governors of all Union Territories.
7. Secretary. National Council of JCM (Staff Side), 13-C, Feroz Shah Road,
New Delhi
8. All Members of Staff Side of the National Council of JCM/Departmental
Council.
9. All Officers/Sections of DOPT/Deptt. of Administrative Reforms & Public
Grievances/Department of Pensions & Pensioners Welfare/PESB
10. Ministry of Finance, Department of Expenditure
11. Railway Board, New Delhi.
12. NIC, DOPI./Director E-1
13. 50 spare copies.



(Zoya C. B.)

Under Secretary to the Government of India

(8)

No. 2(13)/2008-E.II(B)
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, 4th March, 2011.

OFFICE MEMORANDUM

Subject:- Decision of the Government on the recommendations of the Sixth Central Pay Commission relating to re-classification of cities/towns for grant of House Rent Allowance (HRA).

The undersigned is directed to refer to para 6 of this Ministry's O.M. of even number dated 29.08.2008 on the above mentioned subject, vide which the special dispensation for grant of HRA has been allowed to continue to (i) Faridabad, Ghaziabad, Noida & Gurgaon at "X" class city rates and (ii) Jalandhar Cantt., Shillong, Goa & Port Blair at "Y" class city rates and to state that the special dispensation allowed to Panchkula for grant of HRA at par with Chandigarh vide this Ministry's O.M. No.2(2)/2001-E.II(B) dated 16.06.2003, shall also continue.

2. In this context, it is also clarified that any other similar special dispensation allowed by this Ministry in the past in respect of other cities for grant of HRA at higher rates and not specifically mentioned in this Ministry's O.M. of even number dated 29.08.2008, shall continue to apply, if the same has not been superceded/dispensed with or the existing classification of such city has not been revised to a higher classification on account of the population criteria, vide O.M. dated 29.08.2008.

3. These orders shall be effective from 1st September, 2008.

4. All other conditions governing grant of HRA under existing orders shall continue to apply.

5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller & Auditor General of India.

6. Hindi version is attached.


(Anil Sharma)

Under Secretary to the Govt. of India

To

All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to C&AG and U.P.S.C., etc. (with usual number of spare copies) as per standard endorsement list.

9

सं.2(13)/2008-ई.II (बी)

भारत सरकार
वित्त मंत्रालय
व्यय विभाग

नई दिल्ली 04 मार्च, 2011

कार्यालय ज्ञापन

विषय: मकान किराया भत्ता प्रदान किए जाने के लिए शहरों/कस्बों के पुनवर्गीकरण के संबंध में छठे केन्द्रीय वेतन आयोग की सिफारिशों पर सरकार का निर्णय।

अधोहस्ताक्षरी को उपर्युक्त विषय पर इस मंत्रालय के दिनांक 29.08.2008 के समसंख्यक का.ज्ञा. के पैरा 6 जिसके तहत (i) फरीदाबाद, गाजियाबाद, नोयडा और गुडगांव के लिए "एक्स" श्रेणी के शहरों की दरों पर और (ii) जालंधर छावनी, शिलांग, गोवा और पोर्ट ब्लेयर के लिए "वाई" श्रेणी के शहरों की दरों पर मकान किराया भत्ता का विशेष भुगतान जारी रखने की अनुमति प्रदान की गई है, के संदर्भ में यह कहने का निदेश हुआ है कि इस मंत्रालय के दिनांक 16.06.2003 के का.ज्ञा. सं. 2(2)/2001- ई II (बी) के तहत पंचकुला के लिए चंडीगढ़ के बराबर मकान किराया भत्ते की विशेष अनुमति भी जारी रहेगी।

2. इस संदर्भ में यह भी स्पष्ट किया जाता है कि अन्य शहरों के संबंध में उच्चतर दरों पर मकान किराया भत्ता प्रदान किए जाने के लिए विगत में इस मंत्रालय द्वारा अनुमत किसी अन्य समान प्रकार की विशेष अनुमति जिनका दिनांक 29.08.2008 के समसंख्यक का.ज्ञा. में विशेष रूप से उल्लेख नहीं किया गया है, जारी रहेगी, यदि उसका अधिक्रमण नहीं किया गया है/समाप्त नहीं किया गया है अथवा दिनांक 29.08.2008 के का.ज्ञा. के तहत जनसंख्या मापदंड के कारण ऐसे शहर के विद्यमान वर्गीकरण को उच्चतर वर्गीकरण में संशोधित नहीं किया गया है।

3. ये आदेश 1 सितम्बर, 2008 से प्रभावी होंगे।

4. विद्यमान आदेशों के तहत मकान किराया भत्ता को संचालित करने वाली अन्य सभी शर्तें लागू रहेंगी।

5. जहां तक भारतीय लेखापरीक्षा और लेखा विभाग में सेवारत व्यक्तियों का संबंध है, ये आदेश भारत के नियंत्रक और महालेखा परीक्षक के परामर्श से जारी किए जाते हैं।

अ. शर्मा
(अनिल शर्मा)

अवर सचिव, भारत सरकार

सेवा में,

मानक वितरण सूची के अनुसार भारत सरकार के सभी मंत्रालय और विभाग आदि।

मानक पृष्ठांकन सूची के अनुसार सी एण्ड एजी और यूपीएससी आदि को प्रति (सामान्य संख्या में अतिरिक्त प्रतियों के साथ)।

(10)

No.12011/01/2011-Estt. (Allowance)
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel & Training

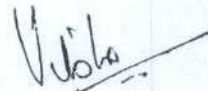
New Delhi, May 4, 2011

OFFICE MEMORANDUM

Subject: Clarification on increase in certain allowances by 25% as a result of enhancement of Dearness Allowances w.e.f. 1.1.2011 -

On the above mentioned subject, it is stated that consequent upon enhancement of Dearness Allowance payable to Central Government employees @ 51% w.e.f. 1st January, 2011 vide Ministry of Finance, Department of Expenditure O.M. No.1(2)/2011-E-II (B) dated 24th March, 2011, the following points are clarified:

- a) The annual ceiling limit for reimbursement of Children Education Allowance shall be Rs.15,000/- per child. Accordingly, the quarterly claim could be more than Rs.3750/- in one quarter and less than Rs.3750/- in another quarter subject to the annual ceiling of Rs.15,000/- per child and Hostel Subsidy shall be Rs.3750/- per month per child;
 - b) The rates of Special Allowance for Child Care to women with disabilities stands revised to Rs.1250/- per month; and
 - c) The annual ceiling for reimbursement of education allowance for disabled children of Government employees shall be treated as revised to Rs.30,000/- per annum per child and the rates of Hostel Subsidy for disabled children of Government employees shall be treated as revised from Rs.6000/- per child per month to Rs.7500/- per child per month.
2. These revisions are applicable with effect from 1st January, 2011.
3. These revisions shall be subject to other terms and conditions mentioned in this Department's O.M. No.12011/03/2008-Estt (Allowance) dated 2.9.2008 and O.M. No.12011/04/2008 dated 11.9.2008.


(Vibha Govil Mishra)
Deputy Secretary
Telefax: 23092483

11

No. No.12011/01/2011-Estt. (Allowance) dated 4th May, 2011

Copy to:

1. Office of the Comptroller & Auditor General of India/Controller General of Accounts.
2. Secretaries to UPSC/Supreme Court of India/Lok Sabha Secretariat/Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission/Planning Commission.
3. President's Secretariat/Vice-President's Secretariat/Prime Minister's Office.
4. All State Governments and Union Territories' Administration.
5. All Members of Staff Side of the National Council of JCM/Departmental Council.
6. Railway Board, New Delhi.
7. NIC, Department of Personnel & Training with the request to upload the O.M. on the website.


(Vibha Govil Mishra)
Deputy Secretary