



No.30-9(1036)2008-Finance

Dated 8-12-2008

The Director/Heads of all National Labs./Instts. of CSIR

Sub : Expenditure Management- Economy Measures and Rationalization of
Expenditure-Guidelines related to LTC- Clarification –reg.

Sir,

I am directed to forward herewith a copy of Ministry of Finance, Department
of Expenditure O.M.No.F.No.7(1)/E.Coord./2008 dated 4-12-2008 for information,
compliance and necessary action.

Yours faithfully,

(Ajit Singh)

Finance & Accounts Officer

Copy Encl : a/a

Copy to :

1. Shri A. Wahid, Scientist for updating CSIR website
2. DS to DG, CSIR
3. PA to FA, CSIR
4. US to JS(A)
5. COA/AO of all National Labs./Instts.
6. CFA/F&AO of all National Labs./Instts.
7. Sr.Dy.Secretaries/Dy.Secretaries/USs at CSIR, Hqrs./Complex
8. Sr.Dy.FAs/Dy.FAs/FAOs at CSIR, Hqrs./Complex
9. Head, RAB
10. Head, HRDC
11. PA to Legal Adviser

F.No.7(1)/E.Coord./2008
Government of India
Ministry of Finance
Department of Expenditure
(E-Coord. Branch)

New Delhi, the 4th December, 2008.

OFFICE MEMORANDUM

Subject: Expenditure Management – Economy Measures and Rationalization of Expenditure – Guidelines related to LTC – Clarifications – reg.

1.1 The undersigned is directed to refer to OM of even number dated 10 November 2008 regarding expenditure management and guidelines for LTC. In view of the references received in regard to the difficulties in determination of 'cheapest' economy fare, it is clarified that officers and/or their families may choose to travel on LTC by any airline provided that the fare does not exceed the fares offered by NACIL (Air India) under their LTC 80 scheme effective from 1 December, 2008 for sectors covered under the scheme, details of which are available on the website <http://www.indianairlines.in/scripts/leavetravelconcession.aspx>. For sectors not covered by the LTC 80 scheme of NACIL, officers should ensure that cheapest economy tickets are purchased by either booking through internet/airlines directly/authorized travel agents.

1.2 It may also be certified by each officer while submitting his/her LTC claim that no other benefit, other than air travel, has been availed of as a part of any package offered by any airline.

2. These orders will be applicable in the case of tickets booked on or after the date of issue. In respect of tickets booked between 10 November 2008 and the date of issue of these orders, LTC claims may be processed for clearance provided full fare economy tickets have not been purchased and no other benefits, except air travel, have been availed of.

B. Bahri

(BINA BAHRI)

Deputy Secretary to the Government of India

All Secretaries to the Government of India

Copy to:

1. Cabinet Secretary
2. Secretary, Planning Commission
3. All Financial Advisers