

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



संख्या/No. 5-1(97)/2010-पीडी

दिनांक/Dated: 11.11.2011

प्रेषक/From

संयुक्त सचिव (प्रशासन)

Joint Secretary (Admn.)

सेवा में/To,

सीएसआईआर की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों के निदेशक/प्रधान

The Directors/Heads of all National Labs./Instts of CSIR

**Sub: Communal Harmony Campaign Week 19<sup>th</sup> – 25<sup>th</sup> Nov., 2011-reg.**

Sir,

I am directed to forward herewith a copy of DO letter No. 5/3/2011-NFCH dated 3<sup>rd</sup> October, 2011 from Home Secretary, Govt. of India on the above subject alongwith guidelines/steps to be taken for observing the "Communal Harmony Campaign Week" from 19<sup>th</sup> Nov. to 25<sup>th</sup> Nov., 2011 for information, compliance and further necessary action.

Yours faithfully

*D. Vijayalakshmi*  
(D. Vijayalakshmi)  
Under Secretary

Encl: A/a

**Copy to:**

1. Sr. COA/COA/AO of all Labs/Instts.,
2. Sr. Dy. FA/Dy. FA/F&AO of all Labs./Instts.
3. PS to DG, CSIR
4. PS to JS (Admn.)
5. PA to FA, CSIR
6. PS to CVO, CSIR
7. Legal Adviser, CSIR
8. Sr. Deputy Secretary (CO)
9. Head, URDIP/IPMD/HRDC/PPD/ISTAD/USD/HRDG.
10. All Dy. Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
11. Head, RAB, CSIR Complex, Pusa, New Delhi
12. Secretary, JCM (Staff Side), Indian Institute of Chemical Technology, Uppal Road, Hyderabad-5000 07 (Andhra Pradesh).
13. Head, IT Division with the request to make this circular available on the website.

R.K. Singh



गृह सचिव  
HOME SECRETARY  
भारत सरकार  
GOVERNMENT OF INDIA

North Block,  
New Delhi.

D.O. No. 5/3/2011-NFCH

3 October, 2011

Dear Secretary,

The National Foundation for Communal Harmony (NFCH), an autonomous organization under the Ministry of Home Affairs, was established in 1992 under the Societies Registration Act, 1860 with the main objective to promote communal harmony, fraternity amongst various sections of the society and strengthening national integration. To achieve the objective, the Foundation undertakes a variety of activities through State Governments/UT Administration, educational institutions and NGOs. The details may be seen at [www.nfch.nic.in](http://www.nfch.nic.in). The Foundation provides financial assistance to those children who become destitute and orphan in communal, caste, ethnic or terrorist violence, upto the age of 18 years in general and up to 21 years in exceptional cases. The quantum of assistance is @ Rs.800 p.m. per child in urban areas and Rs.750 p.m. in rural areas. The assistance is meant for their care, education and training for effective rehabilitation. So far, 11000 such children have been assisted under this scheme and on the live register the number of children is 6000.

2 The Foundation was set up with a modest corpus which is not enough to continue and expand its activities to achieve the goal. It has been striving to become self sustaining and has been raising funds from various partners/donors on voluntary basis.

3. The 'Communal Harmony Campaign Week' is observed every year from 19<sup>th</sup> to 25<sup>th</sup> November. The last working day of the week is observed as 'Flag Day' of the Foundation. Accordingly, this year too the Foundation will be observing the 'Communal Harmony Campaign Week' from 19<sup>th</sup> November to 25<sup>th</sup> November, 2011 and 25<sup>th</sup> November will be observed as 'Flag Day'. The principal

objective of observing the aforesaid week is to increase awareness regarding the importance of communal harmony and national integration amongst the people. It would be appropriate, if the campaign week is observed befittingly in your Ministry/Department during the aforesaid period by organizing cultural programmes, seminars, painting competitions etc. to effectively promote the values of communal harmony and national integration. The Foundation will be soon dispatching brochure, posters, flag stickers and other publicity material for observing 'Communal Harmony Campaign Week'. Guidelines/steps to be taken during the aforesaid campaign week are annexed.

4. The 'Communal Harmony Campaign Week' is utilized also to raise the funds to support activities of the Foundation. With a view to encouraging voluntary contributions, provisions of rule 12 of the CCS (Conduct) Rules, 1964 have been relaxed and the Central Government servants are allowed to participate in collection of funds for this purpose on voluntary basis. Donation made to the Foundation is 100% exempted from Income Tax under Section 80G of the Income tax Act, 1961. This may be brought to the notice of all officers/staff working under your Ministry/Department to contribute generously towards this noble cause.

5. I am looking forward to your whole hearted cooperation and support for the cause of promotion of communal harmony and national integration and for raising adequate funds for the Foundation to help it to pursue the objective.

With regards,

Yours sincerely,



(R.K. Singh)

**Dr. Samir K. Brahmachari**  
Secretary  
Department of Scientific &  
Industrial Research  
CSIR Anusandhan Bhavan, Rafi Marg  
New Delhi - 110 001

**Steps to be taken for observing the Communal Harmony Campaign, the Fund Raising Week and the Flag Day**

The following steps are required to be taken for observance of the Communal Harmony Campaign, fund raising and flag day by the organization-

- (i) Intensive campaign and wide publicity for sensitizing officers and staff about the need for fostering communal harmony, national integration and fraternity through cultural programmes, debates, seminars, workshops, essay competition, painting competition etc.;
- (ii) Arrangement for circulation of fund collection boxes – wooden, plastic or metallic boxes may be improvised with suitable openings to insert the donation. To avoid any complaint, the lid may be sealed;
- (iii) Selection of volunteers, both male and female, from amongst the staff to station themselves at the entrance and other vantage points and go around the office buildings on the Flag Day [25th November, 2011] for distribution of flag stickers and collection of donation.
- (iv) Making suitable arrangements for proper security of collection boxes, opening them, counting the amount collected and sending to NFCH.
- (v) Remittance of funds so collected should be made through Demand Drafts/cheque to the Secretary, National Foundation for Communal Harmony, 9<sup>th</sup> floor, 'C' Wing, Lok Nayak Bhavan, Khan Market, New Delhi-110003. No bank charges are levied by (a) Union Bank of India (b) United Bank of India and (c) Bank of Maharashtra. Bank Draft should be sent through registered/ordinary post and **not** by courier. Alternatively donation can also be made by direct bank transfer from anywhere in India, utilizing the following information:

Name of Bank	Central Bank of India
Address of the Bank	Khan Market, New Delhi-110003.
Name of A/c holder	National Foundation for Communal Harmony
Account Number	1065439058
NEFT/IFSC/RTGS	CBINO280310

Or

Name of bank	State Bank of India
Address of the Bank	Nirman Bhavan, Maulana Azad Road, New Delhi- 11
Name of the A/c holder	National Foundation for Communal Harmony
Account Number	10569548047
NEFT/IFSC/RTGS	SBIN0000583