

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, RAFI MARG, NEW DELHI-1

No. 12-6(36)/MBSA/2011-Estate

26th December, 2011

OFFICE MEMORANDUM

Applications are invited in the prescribed performa, from eligible employees of CSIR Hqrs./CSIR Complex, IPMD, RAB etc. for drawing the priority list- 2012 for allotment of Scientist Apartments at Maharani Bagh (MBSA) for the allotment year, 2012, commencing from 1st January, 2012. Since, Scientist Apartment is transit accommodation, an employee who owns a flat/house in Delhi or its satellite towns in his/her name or in the name of spouse or dependents is not eligible to apply for allotment. If the spouse of an employee has already been allotted accommodation by the Directorate of Estates or any other Govt. organization, such an employee shall also not be eligible to apply. Eligibility for Scientist Apartments shall be as per the pay-range as specified below.

<u>Type of Scientist Apartments</u>	<u>Entitlement</u>
Three Room Scientist Apartment (TRSA)	Employees who are drawing Grade Pay of Rs. 6600/- pm and above
Double Room Scientist Apartment (DRSA)	Employees who are drawing Grade Pay of Rs. 6600/- pm and above.
Single Room Scientist Apartment (SRSA)	Employees who are drawing Grade Pay of Rs. 5400/- pm and above.

* Separate applications for Single/Double/Three room apartments may be furnished.

* The order of preference for allotment of Scientist Apartment shall be as follows, as per the existing rules:

1. Scientist in Gr.IV
2. Scientists appointed under Quick Hire Scheme.
3. Emeritus Sci./Research Associates/Research Fellows/Pool Officers.
4. Technical Officers (A and above) and;
5. Officers of the level of Section Officers and above from non-technical cadres.

Note:

1. Priority date for TRSA/DRSA/SRSA will be the earliest date from which an employee has been continuously drawing Grade pay relevant to a particular type.
2. The employees desirous of applying for allotment of Scientist Apartment including those who had applied in the past, are requested to send their applications for being included in the priority list for the year 2012. The application forms have been emailed to the all the CSIR staff & eligible officers alongwith the prescribed proforma. The same can be downloaded online & returned to Central Office through email i.e. housing.allotment@csir.res.in as attached file latest by 12/01/2012.

3. It shall be mandatory for each employee to apply for regular allotment to the Directorate of Estates, if he/she fulfils the eligibility criteria for the same, and accept the allotment when allotted. In the event of failure to apply for General Pool Accommodation or reluctant to move to such accommodation on allotment, the allotment of Scientist Apartment shall automatically stand cancelled and penal license fee as applicable under the rules will be charged accordingly.


(A.K. Mukherjee)
Deputy Secretary

Copy to:-

1. All Sections/Divisions/Units of CSIR Hqrs/Complex/IPMD/RAB/MBSA/Vigyan Kendra.
2. Deputy Secretary (Admn), CSIR Complex-with a request to give vide publicity for the above and to display it on the CSIR Complex Notice Board.
3. All Notice Boards, CSIR Hqrs.
4. IT Div with a request to kindly place it on the CSIR website.
5. Office Copy.

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली- 110 001
महारानी बाग साइंटिस्ट अपार्टमेंट (टांजिट) में आवास हेतु आवेदन पत्र

1.	नाम :	
2.	पदनाम:	
3.	अनुभाग/प्रभाग :	
4.	वेतनमान :	
5.	मूल वेतन (revised as on 01/01/2011): ग्रेड पे तथा होने की तिथि :	
6.	स्थायी/अस्थायी :	
7.	प्रारम्भिक नियुक्ति की तिथि :	
8.	सीएसआईआर मुख्यालय में तैनाती की तिथि :	
9.	ग्रुप-IV में प्रविष्टि की तिथि / अनुभाग अधिकारी या उससे ऊपर के पद पर नियुक्ति की तिथि :	
10.	सेवानिवृत्ति की तिथि :	
11.	क्या आप/आपकी पत्नी /पति को सीएसआईआर या सम्पदा निदेशालय द्वारा पहले से आवास आबंटित है यदि हां तो ब्यौरा दीजिए।	
12.	क्या आप/आपकी पत्नी/पति आश्रित बच्चों के पास दिल्ली/नई दिल्ली या साथ लगी नगर पालिकाओं में अपना मकान है, यदि हों तो ब्यौरा दीजिए।	
13.	जिस श्रेणी के लिए आवेदन किया है। (SRSA/DRSA/TRSA/ES Qtr.)	

घोषणा

1. मैं, सीएसआईआर (आवास आबंटन) नियमों-1997 तथा समय-समय पर इनमें होने वाले संशोधनों व अन्य संगत नियमों को स्वीकार करता/करती हूँ।
2. गलत सूचना देने पर लगने वाले दण्ड के बारे में मुझे जानकारी है।
3. यह वचन दिया जाता है कि सम्पदा निदेशालय के आवास हेतु मेरे द्वारा तुरन्त आवेदन कर दिया जाएगा तथा आवास आबंटन होने की स्थिति में एमबीएसए का (ट्रांजिट) आवास तुरन्त खाली कर दिया जाएगा।
4. यह प्रमाणित किया जाता है कि मेरी पत्नी/पति को सम्पदा निदेशालय या किसी अन्य सरकारी संगठन द्वारा आवास आबंटित नहीं है, आवास आबंटित होने की स्थिति में एमबीएसए का आवास तुरन्त खाली कर दिया जाएगा।

तिथि :

प्रभाग/यूनिट के प्रमुख द्वारा संस्तुति

आवेदक के हस्ताक्षर

प्रभाग/यूनिट के प्रमुख के हस्ताक्षर

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, 2, RAFI MARG, NEW DELHI-110 001.**

Allotment Proforma for allotment of Maharani Bagh Scientist Apartment (Transit)

1.	Name :	
2.	Designation :	
3.	Section/Division :	
4.	Pay Scale :	
5.	Basic Pay (as on 01/01/2011) Grade Pay and date of entrance in the Grade:	
6.	Whether Permanent / Temporary	
7.	Date of Initial appointment	
8.	Date of Joining in CSIR Hqrs.	
9.	Date of entrance in Group-IV / Date of appointment as Section Officer and above.	
10.	Date of Retirement :	
11.	Whether You / Your wife/ Your husband have been allotted any Directorate of Estate accommodation, if yes, give details.	
12.	Whether You/ Your wife/ Your dependent Children have any House in Municipal area of Delhi/ New Delhi.	
13.	Accommodation applied for (SRSA/DRSA/TRSA/ ES Qtr.)	

Declaration

1. I agree with the terms and conditions laid down in CSIR (RA) Rules-1997 and any amendment therein.
2. I fully aware the penalty imposed on me if any of the above information come wrong.
3. I agree to apply for Directorate of Estate accommodation immediately, on occasion of allotment will be provided by DOE the MBSA accommodation will be vacated immediately.
4. I declare that my wife/ husband don't have any residential accommodation provided by Directorate of Estate.

Date:

Approval of Head of Section/ Division

Signature of Applicant

Signature of Head of Division/ Section