

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, RAFI MARG, NEW DELHI-110 001

NO.3-4(C)/ 2011 - E.I

Dated: 01.012.2011

OFFICE MEMORANDUM

Sub: Promotion / Posting of Common Cadre Officers - regarding

The Transfer & Posting Committee, CSIR met on 01.12.2011 to consider transfer and posting of CCOs. While considering the transfer / posting of CCOs, the issue pertaining to the revision in the Transfer & Posting Guidelines of CCOs was also discussed. It was decided that pending finalization of the revised Transfer & Posting Guidelines, all CCOs who have been empanelled for promotion to the higher grade may be posted at their present place of posting on promotion on in-situ basis.

Accordingly, DG CSIR on the recommendation of the said Transfer & Posting Committee has approved the appointment of the following Officers on their promotion from the panels notified vide this Office Memorandums No 3-3(b)/2011-EI dated 20.10.2011 (separately for DS/COA and SPO), dated 01.12.2011 (for Dy FA/COFA and FAO) and further, on the recommendations of the Transfer Posting Committee, post them on their promotion at their present place of posting on in-situ basis as per details given below :

I On promotion to the post of Deputy Secretary / Controller of Administration (DS/COA) PB (3) Rs 15600-39100 GP Rs 7600/-

Sl.No.	Name	Present Designation	Present Place of Posting	Place of posting on promotion on in-situ basis till further orders
1.	Smt. Chitralkha K	AO	CLRI	CLRI
2.	Smt. Simesh Verma	AO	NISCAIR	NISCAIR
3.	Ms. D. Vijayalakshmi	US	CSIR Hqrs	CSIR Hqrs
4.	Sh. S.R. Hembram	AO	NML	NML

II On promotion to the post of Stores & Purchase Officer (SPO) PB (3) Rs 15600-39100 GP Rs 6600/-

Sl.No.	Name	Present Designation	Present Place of Posting	Place of posting on promotion on in-situ basis till further orders
1	Sh Om Prakash	SO (SP)	CEERI	CEERI
2	Sh Balak Ram Sharma	SO (SP)	CSIR Hqrs	CSIR Hqrs

III On promotion to the post of Dy Finance Advisor / Controller of Finance & Accounts (Dy FA / COFA) PB (3) Rs 15600-39100 GP Rs 7600/-

Sl.No.	Name	Present Designation	Present Place of Posting	Place of posting on promotion on in-situ basis till further orders
1.	Sh. K Chandrasekhar	FAO	NAL	NAL

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IV On promotion to the post of Finance & Accounts (FAO) PB (3) Rs 15600-39100 GP Rs 6600/-

Sl.No.	Name	Present Designation	Present Place of Posting	Place of posting on promotion on in-situ basis till further orders
1	Sh. Raj Kumar Manjhiwal	SO (FA)	CSIR Hqrs	CSIR Hqrs

The above officers should join their post in the new place of posting immediately and in any case within a period of one month from the date of this order. They will be on probation for a period of one year from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority.

Their pay will be fixed as per provisions of rules. However, they will have an option, to be exercised within one month from the date of taking over charge of the post, for fixation of pay in the new post with effect from the date of appointment in the new post or with effect from the date of increment in the lower post, in terms of the extant provisions of FR-22.



(AK Mukherjee)
Deputy Secretary

Copy to:

1. Directors of all CSIR Labs / Instts
2. Heads of HRDG/HRDC/IPMD/RDPD/TNBD/RAB/URDIP (Pune)
3. Sr.COAs/COAs/AOs/COFA/FAO/COSP/SPO of all CSIR Labs / Instts
4. All Sr. DS/DS/US/Sr. Dy. FA/Dy. FA/FAOs/COSP/SPO at CSIR HQ / CSIR Cx, N.Delhi
5. Officers concerned
6. Office of DG, CSIR
7. Office of J.S. (Admn.), CSIR.
8. PA to FA, CSIR
9. PS to CVO, CSIR
10. PS to LA, CSIR
11. O&M and Vigilance Section, CSIR Hqrs.
12. Personal files of officers concerned.
13. IT with the request to host this OM in CSIR website.
14. Office copy