

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
COUNCIL OF SCIENTIFIC & INDUSTRIAL  
RESEARCH



अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-  
110001

No. 5-1(17)/08-PD

Dated: 05.01.2012.

From

संयुक्त सचिव (प्रशासन)  
Joint Secretary (Admn.)

To,

**The Directors/Heads of all  
National Labs./Instts. of CSIR**

Sir,

I am directed to forward herewith the following Office Memorandum issued by Government of India for information, guidance and compliance:-

महोदय/Sir,

मुझे भारत सरकार के कार्यालय ज्ञापन आपकी सूचना, अनुपालन एवं आवश्यक कार्रवाई हेतु अग्रेषित करने का निदेश हुआ है।

S.No	Govt. of India OM No. & date	Subject
1.	Govt. of India, Ministry of Science & Technology OM No. Pr.AO/MST/Control/E-Remit/ 2011-12/1794 dated 25.11.2011, forwarded vide DSIR Circular No.A-60011/16/2006-Estt. Dated 28 <sup>th</sup> November, 2011.	To do away with the manual payments (through Cash, Cheques & Demand Drafts) in favour of electronic payments via Government Electronic payment Gateway (GePG)-reg.

Yours faithfully

*D. Vijayalakshmi*  
(D. Vijayalakshmi)  
Deputy Secretary

Copy to:

1. Sr. COA/COA/AO of all Labs/Instts.,
2. Sr. Dy. FA/Dy. FA/F&AO of all Labs./Instts.
3. US to DG, CSIR
4. US to JS (Admn.)
5. PA to FA, CSIR
6. PS to CVO, CSIR
7. Legal Consultant, CSIR
8. Sr. Deputy Secretary (CO)
9. Head, URDIP/IPMD/HRDC/PPD/ISTAD/USD/HRDG.
10. All Dy. Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
11. Head, RAB, CSIR Complex, Pusa, New Delhi
12. Secretary, JCM (Staff Side), Indian Institute of Chemical Technology, Uppal Road, Hyderabad-5000 07 (Andhra Pradesh).
13. Head, IT Division with the request to make this circular available on the website.

No.A-60011/16/2006-Estt.  
GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE & TECHNOLOGY  
DEPARTMENT OF SCIENTIFIC & INDUSTRIAL RESEARCH

Technology Bhawan,  
New Mehrauli Road,  
New Delhi -110 016.

Dated: 28<sup>th</sup> November, 2011

CIRCULAR

Sub: Away with the manual payments (through Cash, Cheques & Demand Drafts) in favour of electronic payments via Government Electronic payment Gateway(GePG)-reg.

A copy of OM No. Pr.AO/MST/control/E-Remit/2011-12/1794 dated 25.11.2011 from Controller of Accounts, Principal Accounts Office, Ministry of Science & Technology on the subject mentioned above is enclosed for information and compliance.

  
(Srinibas Pradhan)

Under Secretary to the Govt.of India

To

1. All Scientists/Officers in DSIR
2. ✓ CSIR/CDC/NRDC/CEL  
Notice Board/Guard file



भारत सरकार  
प्रधान लेखा कार्यालय  
विज्ञान और प्रौद्योगिकी मंत्रालय  
Government of India  
PRINCIPAL ACCOUNTS OFFICE  
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New Delhi-110016

संदर्भ सं०

Ref. No. ....

No. Pr.AO/MST/control/E-Remit/2011-12/1794

दिनांक

Dated 25/11/2011

**OFFICE MEMORANDUM**

The Ministry of Finance has decided to do away with the manual payments (through Cash, Cheques & Demand Drafts) in favour of electronic payments via Government Electronic payment Gateway (GePG) completely within the current Financial year.

In view of these objectives, it has been decided to follow the following time lines for Phased facilitation of e-payment in the Departments.

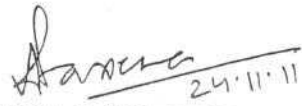
1. All the payments pertaining to **Plan** budget should take place through RTGS/NEFT from **1st December, 2011**.
2. All the **Non-Plan Payments** shall be made through RTGS/NEFT mode from **1st January, 2012**.

All the Programme Divisions are requested to avail the following details from the Agency/Grantee Organisation for facilitating e-payments:

- (a) Account Holders Name
- (b) Name of the Bank
- (c) Bank Account Number
- (d) IFSC Code

It would be prudent to get a photocopy of a cancelled cheque, which has all the requisite details. The above mentioned details should be incorporated in the project proposal and in the sanction and bill thereafter. E-mail address of the grantee may also be mentioned.

This issues with the approval of Secretary, DSIR.

  
(AASTHA S. KHATWANI)  
CONTROLLER OF ACCOUNTS

Copy to:-

1. Shri K.V.S.P. Rao, Scientist 'G', Head RDI, DSIR, New Delhi
2. Shri Ashwani Gupta, Scientist 'G', Incharge TPDU, DSIR, New Delhi
3. Shri Indu Bhaskar, Scientist 'G', Team Leader, TPDU, DSIR, New Delhi.
- ✓ 4. The Dy. Secretary, DSIR, New Delhi
5. The P.A. to Secretary, DSIR.
6. The P.A. to JS&FA, DSIR.
7. The Sr.AO, PAO (DSIR), New Delhi.
8. The DDO, DSIR, New Delhi.