

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
ANUSANDHAN BHAWAN, RAFI MARG, NEW DELHI-110 001

No. 3-10/1/2010 -E.I

Dated: 21st Jan, 2011


OFFICE MEMORANDUM

Sub: Training Programme for Private Secretaries / Section Officers –reg.

The Joint Secretary (Admn.), CSIR, has been pleased to nominate the following Private Secretaries / Section Officers to attend the "Orientation Training Programme" at HRDC Ghaziabad starting from 1st February, 2011 to 19th February, 2011:

Sr. No	Name of the officer	Designation	Present place of posting
1.	Sh K Ravi Kumar	PS	NGRI
2.	Sh A R Kumaran	PS	CECRI
3.	Sh. Man Singh Rannot	PS	CSIR Hqrs
4.	Ms Geetha S.	PS	CFTRI
5.	Ms Jyothi Manthena	PS	NGRI
6.	Ms Saroj Gandhi	PS	NPL
7.	Sh I Sakthivel	PS	CECRI
8.	Ms Anupama R	PS	CFTRI
9.	Sh Kamal Dhingra	PS	CSIR Hqrs
10.	Sh. Harish Kumar	SO (G)	CSIO
11.	Sh. Vijay Kumar	SO (G)	CRRI
12.	Sh. Chhering Angui Bodh	SO (G)	CSIO
13.	Sh. Shailendra PratapSingh	SO (FA)	CIMAP
14.	Sh. A. Deendayalan	SO (FA)	CECRI
15.	Sh. Ritesh Kumar	SO (FA)	NCL
16.	Ms. S. Raja Rajeshwari	SO (FA)	IICT
17.	Sh. M. Kannan	SO (FA)	CSIR Md. Cx.
18.	Sh. Vikas Chand Mishra	SO (SP)	CIMAP
19.	Sh. Ratan Bage	SO (SP)	IICB

The training programme is mandatory and HRDC have made necessary arrangements for their boarding and lodging. The Directors of the Lab/Instt concerned are requested to relieve Private Secretaries / Section Officers of their respective Labs/Instts to attend the said Orientation Training Programme at HRDC. Their TA will be borne by respective labs./Instts. They should report at HRDC latest by 31.01.2011.


(Rakesh K. Sharma)
Deputy Secretary

Copy to:

1. The Directors of Labs/Instts concerned
2. Head, HRDC Ghaziabad
3. Sr. DS (CO), CSIR Hqrs -
4. DS (LA / PD), CSIR Hqrs - (Sh R K Sharma and Sh A K Mukherjee)
5. Officers concerned
6. PS, Office of DG, CSIR
7. PS, Office of JS (Admn.), CSIR
- ✓ 8. IT Division with the request to host / upload this OM in CSIR website
9. Office copy.