COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH Anusandhan Bhavan, Rafi Marg, New Delhi - 110 001

No. 3-4/B/2009-E.I

Date 29 July 2009

OFFICE MEMORANDUM

In a recent review of the work relating to CDRI new campus, it has been observed that the progress in creation of new infrastructure and facilities has not been found to be encouraging. It has become increasingly necessary to depute and designate a senior level officer to oversee and report on the progress in the infrastructure development and creation of facilities commensurate with the requirement of a modern CDRI new campus.

- 2. Further in pursuance of the decision that has been taken to set up scientific archives at the present CDRI campus with the intention of preservation of its architectural splendor and the historical significance of the place, it has become necessary to compile resources and materials which can be show cased as a scientific archive in the present location.
- 3. In view of the above, Shri Qutubuddin, Sr.COA at Indian Institute of Toxicology Research, Lucknow is transferred and posted as Sr.Deputy Secretary (Project Monitoring) at CDRI, Lucknow. His responsibilities would include monitoring of the progress with regard to the creation of the infrastructure for new CDRI campus, as also coordination and facilitation of the development of the scientific archives at the present CDRI campus.

4. Support staff and logistic support as may be required in order to carry out his responsibilities will be provided to him at CDRI.

Joint Secretary (Admn.)

Copy to:

- 1. Shri T. Qutubuddin, Sr.COA, IITR, Lucknow
- 2. Directors of all labs.
- 3. COA / AO, COFA / FAO IITR and CDRI Lucknow
- 4. PS to DG, CSIR
- 5. PS to JS(A)
- 6. PA to FA
- 7. PA to CVO
- 8. PS to LA, CSIR
- 9. DS(LA)
- 10. O&M and Vigilance Section, CSIR
- 11. Personal file of Officer concerned
- 12. IT Division, with the request to host this OM in CSIR website.
- 13. Office copy