



Council of Scientific & Industrial Research

Anusandhan Bhavan, 2- Rafi Marg, New Delhi - 110 001

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S.P.Singh
Finance & Accounts Officer

No. 34-2(5)/CSIR/NPS/2009-10
March 5, 2010

The Controller of Finance & Accounts /
Finance & Accounts Officer
All the National Laboratory/Institute.

Sub: Annual Closing of NPS Accounts.

Sir,

The S-1 form of each individual subscriber received from the Labs/Instt., have been submitted to National Security Depository Limited, Mumbai for allotment of Permanent Retirement. Accordingly NSDL Mumbai has dispatched the PRAN to the respective Lab/Instt., I hope all the La.b/Instt., might have received the PRAN. In case any Lab/Instt is not in receipt of PRAN may kindly be brought to the notice of the undersigned to take further action in this regard. Further, the Lab/Instt is required to send a confirmation, the number of PRAN received and the number of forms they have submitted to CSIR Hqtrs.,.

NSDL, Mumbai has forwarded two envelopes containing I-Pin and T-Pin password in the month of October, 2009. The Lab/Instt. is required to login the password. Further, the password is valid upto 60 days from the date of issue, in case any of the Lab/Instt is not login the password, the same may be get it renewed by using the following steps :

- Click on message showing as 'account is expired'.
- System will ask for current password, new password & confirm password.
- In current password, provide 8 digit PIN given by CRA and new password as you want and confirm the same
- System will accept your password and message will come as "Password change successfully". Please login again. Now you have to login with your new I-PIN.

In case the Lab/Instt is facing any problem, they may contact Miss.Ranjana on phone No.022-24994230 of NSDL, Mumbai.

As you may be aware that the Financial Year 2009-10 is closing, the interest of NPS accounts @ 8% as communicated by Ministry of Finance, Department of Economic Affairs vide their Resolution No.5(1)/B(PD)/2009, dated 15th October, 2009 may be calculated and entered into individual ledgers. These accounts may be reconciled with broadsheets as well as IMPACT and keep ready by 20th March, 2010. The data of all NPS subscribers may be kept ready in soft copy in excel in the format given in Annexure-1. Further, direction may be given very shortly.

With regards,

Yours faithfully,


(S.P. Singh)

Name of the Laboratory /Institute:

Amount in Rs.

[illegible]